

Tots N Toyland COVID-19 Response Plan
Updated July 27, 2020

Dear Families,

Attached is the Response Plan we have developed to mitigate the risk of transmission of the novel Coronavirus known as COVID-19.

Increased Hand Washing - All children and staff will be increasing their handwashing throughout the day. We have discussed proper handwashing with staff, and we will make additional opportunities available throughout the day to make this a priority above and beyond the existing protocol. Children and staff wash upon arrival, before and after every meal, after touching bodily fluids, coming in from outdoor and using the bathroom or having their diaper changed. We will implement additional handwashing between activities or when entering another classroom.

Increased Screening - We rely on you to let us know if your child has been ill. We further request you inform us of any known contact between your children or yourself with someone who is experiencing cold or flu-like symptoms. These include fever, chills, body aches, sore throat, dry cough, fatigue, loss of sense of smell or taste, headache, sneezing, congestion, colorful nasal drainage, difficulty breathing, or chest tightness. All children will have their temperature recorded by a staff member before they are permitted to stay for that day. With proper notification, we can minimize exposure in the center.

Increased Sanitation - All surfaces, bathrooms, high-touch areas, and play items are cleaned and sanitized multiple times per day. Staff members use a 1:10 bleach solution to disinfect all materials, and all toys are static in their designated rooms to prevent cross-contamination. We will continue that practice to the best of our ability. All walls, windows, jams, baseboards, doorknobs, light switches, handrails, floors, cribs, children's chairs, tables, benches, and play units will be cleaned and sanitized multiple times throughout the day.

Household Members and Exclusion of Care for Children and Staff - If anyone in the child's or staff member's household is diagnosed with COVID-19, related children and staff are excluded from care for 14 days from the time of the last exposure. Return to care by staff and child is permitted after 14 days if no symptoms develop.

Staff and Children / Probable or Confirmed COVID-19 - If a staff member or child is diagnosed with COVID-19, the center will initiate a 14-day-from-last-exposure shutdown. All exposed individuals will be immediately notified through contact tracing. Return to care is permitted upon reopening of the center for everyone who did not develop symptoms.

With heightened awareness and information surrounding the presentation of COVID-19 in different populations, we must be diligent and excessively cautious to prevent the spread of this disease. According to CDC guidelines, people of all ages can become infected and are capable of spreading COVID-19 with or without symptoms present. Because COVID-19 can affect individuals with varying degrees of severity, our policy is to exclude ALL illnesses from the center at this time. This exclusion includes the common cold. The only symptoms that are an exception to this policy are sneezing, itching or watery eyes, clear nasal drainage, or scratchy throat. If present, these symptoms must be cleared by a physician, via a written note, as seasonal allergies.

If a child or staff member shows symptoms listed above, they may not return to daycare until they have subsided for at least 24 hours or earlier if a physician has cleared the child as free of COVID-19.

Signature of Parent or Guardian

Date

Printed Name of Parent or Guardian

Date

**Acceptance of Tots N Toyland COVID-19 Response Plan
Effective July 27, 2020**

I have read and agree to follow the guidelines outlined in the Tots N Toyland COVID-19 Response Plan. I will do my part so we may all benefit and do our best to keep our daycare community safe.

_____ I agree to maintain a distance of 6 feet between myself and others whenever possible.

_____ I agree to complete a health observation screening for myself and my child BEFORE I bring my child to the center.

_____ I agree to notify the administration of a pending COVID-19 test for anyone living in my household within 24 hours of gaining that knowledge.

_____ I agree to notify the administration of any known exposure from COVID-19 to anyone in my household within 24 hours of gaining that knowledge.

_____ I agree to wear a face covering and alert authorized pickup persons to wear a face-covering anytime we are present in the building.

_____ I agree to complete the electronic health check at sign-in on the Brightwheel app, AND a paper symptom checker presented to me or my designated drop-off individual upon arriving at my child's classroom..

_____ I agree to notify the administration of the results of a COVID-19 test for anyone in my household within 12 hours.

_____ I understand my child will have his/her temperature taken at drop-off and throughout the day, and that information will be recorded in Brightwheel and visible to the Tots N Toyland staff.

_____ I understand my child is not permitted to attend the center if they are exhibiting ANY symptoms of illness or have a body temperature of 100 degrees or higher. I have familiarized myself with all exclusion symptoms listed in the COVID-19 Response plan.

_____ I understand my child cannot return to care after an illness until ALL symptoms have resolved or a doctor has provided a negative COVID-19 test result.

_____ I understand if anyone in my household, another child's household, or a staff member's household is diagnosed or exposed to COVID-19, all household members, including children and staff, are excluded from care for 14 days from the time of the last exposure. Return to care is permitted after 14 days if no members of the household develop symptoms.

_____ I understand if my child, another child, or a staff member in the center is diagnosed with COVID-19, the center will shut down for 14 days from the time of the last exposure. Return to care is permitted upon reopening of the center for everyone who did not develop symptoms.

_____ I understand if the center is required to shut down, all payments are due in full.

_____ I understand the center will notify the entire daycare population of a pending COVID-19 test within 12 hours of gaining that knowledge. The notification will not include any identifiers that could violate the privacy of the affected party. The notification will state, "We are awaiting the results of a pending COVID-19 test. We will announce results within 8 hours of our knowledge, and all affected individuals will be notified immediately through contact tracing."

_____ I understand COVID-19 testing results can take as long as 15 or more days to be delivered.

_____ I understand if my child has been exposed to COVID-19 in the center from an infected child, parent, or staff member, I will be notified immediately.

_____ I understand and accept that I am entering myself and my child into a high-risk environment where 95% of the attending population is unable to mask, control their bodily fluids without assistance, and likely to spread any illness, including COVID-19, to myself or my child while they are in care.