CV /Resume Template

|  |  |
| --- | --- |
| **Full Name *(as per passport)*** |  |
| **Address** |  |
| **Email Address** |  |
| **Phone Number** |  |

# Employment History

|  |  |
| --- | --- |
| **Business Name** |  |
| **Trading Name *(i.e. Name of restaurant/café/bakery)*** |  |
| **Employment Start Date** |  |
| **Employment End Date** |  |
| **Position** |  |
| **Nature of Employment** | Full-Time or Part-Time |
| **Key Responsibilities** |  |

* *Include details of all previous employment history by duplicating above table*

# Education History

|  |  |
| --- | --- |
| **Name of Qualification/Training** |  |
| **Name of Institution/Provider** |  |
| **Study Start Date** |  |
| **Study End Date** |  |

* *Include details of all previous education history by duplicating above table*

# Referees

|  |  |
| --- | --- |
| **Name of Referee** |  |
| **Position/Employer** |  |
| **Contact Details** |  |