



TURNOUT SUPPLY, LLC

WE ARE HIRING



INSIDE SALES



UTAH LOCATION

RESPONSIBILITIES

- Handle walk-ins, inbound phone calls, and emails from customers, providing product information, pricing, and availability
- Prepare quotes, enter sales orders, and follow up with customers to ensure timely completion of sales
- Build and maintain strong relationships with customers through consistent communication and dependable service
- Pull sold parts from inventory, verify accuracy, and package orders for delivery, pick-up, and/or shipment
- Assist with purchasing and sourcing parts based on customer demand, including contacting vendors and tracking availability
- Research and locate hard-to-find or specialty parts requested by customers
- Maintain accurate inventory, purchasing, and sales records in the company system



REQUIREMENTS

- Experience in drilling and/or mining is required
- Previous sales, customer service, parts counter, warehouse, or purchasing experience preferred
- Strong communication skills and comfort working with customers
- Ability to pull, package, and handle parts in a warehouse environment (ability to lift 100 lbs)
- Detail-oriented with strong organizational and time-management skills
- Comfortable using computers
- Self-motivated, dependable, and able to work both independently and as part of a team

SEND YOUR RESUME:



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