

**ZION CHRISTIAN LEARNING CENTER
STUDENT REGISTRATION PACKET 2024-2025**



REGISTRATION CHECKLIST

STUDENT NAME: _____ **One application per child**

➤ **Application**

*****Returning students please complete only the forms with asterisks.*****

- General Student/Parent Information ***
- Learning Center Student Questionnaire***
- Medical Consent Form LIC 627
- Identification & Emergency Information LIC 700 ***

(Returning Students: Only fill out this form if you need to update your info. or if there has been any changes in the past year)

- Photo Consent Form ***
- FINANCIAL CONTRACT (2024-2025) ***
- COPY OF UPDATED IMMUNIZATION RECORDS (Only required if child is not enrolled in public or charter school) ***
- IEP DOCUMENTS OR CUSTODY DOCUMENTS (IF APPLICABLE) ***
- LEARNING CENTER REGISTRATION FEE – due at registration *** (See Fee Schedule on last page)
Supply list will be announced August 2024

Checks are made payable to “ZION”

NEW STUDENTS: COMPLETE ALL FORMS

RETURNING STUDENTS: COMPLETE ALL ASTERISKED FORMS

BE SURE ALL SIGNATURE LINES AND INITIAL ARE FILLED OUT.

FORMS MAY BE RETURNED TO THE OFFICE OR EMAILED DIRECTLY TO ZIONSCHOOL@ZLCS.ORG .

ZION CHRISTIAN LEARNING CENTER CANNOT HOLD OR GUARANTEE A CLASS SPOT FOR YOUR CHILD UNTIL THE REGISTRATION PACKET IS COMPLETE AND THE REGISTRATION FEE HAS BEEN RECEIVED.

THANK YOU FOR APPLYING TO ZION CHRISTIAN LEARNING CENTER YEAR 2024-2025!

Office use only:

Wait list: _____ Room: _____ Payment Made at Registration: _____

Sibling: _____ Date turned in: _____ Application Complete:

GENERAL PARENT/STUDENT INFORMATION

Last Name: _____ First Name: _____ M.I.: _____ Nickname: _____

Date of Birth: _____ SEX: Male / Female Year 2024-2025 Grade: _____

Returning Families: Has any of the information provided above changed in the past year? YES* NO

***(To update approved pickups fill out IDENTIFICATION & EMERGENCY LIC Form)**

	FATHER <input type="checkbox"/> LIVES IN THE HOME	MOTHER <input type="checkbox"/> LIVES IN THE HOME	OTHER GUARDIAN <input type="checkbox"/> LIVES IN THE HOME
Legal First & Last Name			
Main Phone Number			
Mailing Address			
Email Address			
Employer			
Occupation			
Work Phone			

ENROLLMENT CHOICE:

_____ **4-5 DAYS/WEEK** _____ **3 DAYS/WEEK (M/W/F)** _____ **1-2 DAYS/WEEK (Tues/Thurs.)**

Please notify the Learning Center’s Director immediately if there are any court orders restricting non- custodial parents or others from contact.

- Yes, there are court orders/documentation regarding custody (please attach)**
(Please provide copies of updated custody documentation)

Non-Discriminatory Policy: Zion Christian Learning Center admits students of any race, religion, color and national origin and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the center. It does not discriminate on the basis of race, religion, color, or national or ethnic origin in administration of its policies, admissions policies, scholarship and center-administered programs.

LEARNING CENTER STUDENT QUESTIONNAIRE

STUDENT NAME: _____ **GRADE:** _____

Does your child have any allergies? If so, does he/she have an EPI pen?

Does your child have any special health conditions/concerns we need to be aware of? Please list and describe.

Are you homeschooling (filling out an homeschool affidavit) or using a charter school?

-If homeschooling, what curriculum will you be using?

-If you are using a charter school, which charter school is your child enrolled with?

List any awards, interests, abilities, gifts, achievements and/or musical instruments played:

Does your child have a current IEP/ISP in place? If yes, please attach & submit a copy with this application.

Have there been any situations in your child's life which the center should know about in order to meet his/her learning and/development needs? If yes, please describe.

Has your child ever been suspended, expelled, or asked to leave school? If yes, please provide grade & circumstances:

Any other information you'd like Zion to be aware of?

PHOTO CONSENT FORM

STUDENT NAME: _____

Students at Zion Christian Learning Center may have their picture, class work, and/or other accomplishments published/recorded in Zion Christian Learning Center or Preschool & Kindergarten related publications and media, to include Zion Christian's public website, social media sites and/or outside newspaper/ magazine publications.

This parental consent form serves to both inform you and to request permission for your child's photo/image to be published online, including Brightwheel, our public website and social media sites used for Zion Christian publicity purposes.

Students' names will never be published on any media site*

If you, as the parent or guardian, wish to rescind this agreement, you may do so at any time in writing by sending a letter to the director and such rescission will take effect upon receipt.

Please check one of the following choices:

- Yes, I give permission
- Yes, I give permission for Brightwheel (teacher and parent communication app) and School Concerts only.
- No, I do not give permission

I hereby release and discharge Zion Christian Learning Center from any and all claims arising out of use of the photos.

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Financial Contract 2024-2025

Parent/Guardian First/Last Name: _____

Student Name _____

Birthdate: _____

Please Initial/sign where indicated:

Registration

INITIAL

Registration Fee is due at the time of enrollment as follows: \$150 first child \$125 (Second Child), \$100 (Third Child), \$75 (Fourth Child). This fee is non-refundable, and holds your child's place on the class roster until the child's first day of school. In place of a supply fee, parents will be sent a supply list at the beginning of enrollment, this is apart from any curriculum fees.

Payment Due Dates/Late Fees

INITIAL

I understand that fees are due and payable the first of every month, **beginning in August**, with a grace period until the 7th. A **\$40 late charge** per child will be assessed after the 7th of the month. If fees are not paid by the 20th, child care services may be terminated.

Absences

INITIAL

Absences are to be reported as early as possible to the office (760)723-3500. No credit is issued for illness or other absences. Contract days can not be traded. The Zion Christian Learning Center observes the same holiday schedule as our local school district(s). Please refer to the Instructional Calendar for holidays. Tuition fees still apply when a holiday falls on your enrollment day.

Learning Center Hours:

INITIAL

The Learning Center hours are from 8:00 AM to 3:00 PM.

Aftercare hours are available between 3:15 pm - 5:00 pm. Aftercare hours must be prearranged and will be billed at the rate of \$9/hour. If a child is not picked up before 3:15pm they will be checked in to Aftercare.

Late pick-up charges (after 5:00 pm closing time):

INITIAL

1 - 15 minutes	\$30
16 - 30 minutes	\$60
31 - 60 minutes	\$90

Withdrawal Policy:

INITIAL

Without exception, two weeks written notice must be given when a child is withdrawn. Tuition charges for the current month will not be refunded. Two weeks written notice is also required when reducing enrollment days.

Approved Schedules:

INITIAL

- Monday - Friday (5 days)
- Monday/Wednesday/Friday (3 days)
- Tuesday/Thursday (2 days)

I have read and understand the 2024-2025 financial contract, and understand that I am responsible for the tuition of my child(ren). I will abide by all terms and provisions contained in this contract.

I understand that this agreement will be terminated upon withdrawal or dismissal of my child(ren) from the Learning Center and that I will still be responsible for any incurred tuition and fees due on or before the date of withdrawal.

I certify that the information on this application is accurate and complete.

I will comply with the rules of Zion Christian Learning Center and encourage my children to do the same. I understand the standards of Zion Christian Learning Center where profanity, obscenity in word or action, dishonoring of God or the Word of God, disrespect to personnel, students or property will not be tolerated.

If my child is not able to comply with the standards of the Learning Center after a reasonable effort has been made, I agree to withdraw my child from Zion Christian Learning Center.

Parent/ Guardian Signature

Date

Please check mark the rate that corresponds to the child listed above:

_____ **Option A: 4-5 DAYS/WEEK** _____ **Option B: 3 DAYS/WEEK** _____ **Option C: 1-2 DAYS/WEEK**

DISCOUNTS:

_____ **10% Sibling** _____ **15% Military/Veteran** _____ **15% Firefighters & Police Officer**

(Next Page- Fee Schedule)

FEE SCHEDULE 2024-2025

REGISTRATION FEES:

CHILD #1: \$150 CHILD #2: \$125 CHILD #3: \$100 CHILD #4: \$75 CHILD #5: \$50

Supply list will be released August 2024

Contact the front office if a Financial Payment Plan is needed for Registration fees.

TUITION/FEE SCHEDULE:

OPTION A: 5-4 DAYS/WEEK

Annual	Bi- Annual (Payment due 8/5/2024 & 1/5/2025)	Monthly-10 months (first payment due Aug. 5, 2024)
\$4,840	\$2,420	\$484

OPTION B: 3 DAYS/WEEK

Annual	Bi- Annual (Payment due 8/5/2024 & 1/5/2025)	Monthly-10 months (first payment due Aug. 5, 2024)
\$3,880	\$1,940	\$388

OPTION C: 1-2 DAYS/WEEK

Annual	Bi- Annual (Payment due 8/5/2024 & 1/5/2025)	Monthly-10 months (first payment due Aug. 5, 2024)
\$2,910	\$1,455	\$291

AfterCare

\$9.00 per hour

Tuition Discounts:

10% Sibling Discount

(This applies to the Learning Center and the Preschool & Kindergarten)

15% Veteran Discount

Provide proof of Military ID or honorable discharge paperwork

15% Firefighter/Police Officer Discount

Provide proof of employment

Clergy Discount (Please inquire in the front office for details.) Must be full time occupation with supporting verification letter from employer that includes job title.

Contact the front office if a Financial Payment Plan is needed for Registration fees.