

Southwest Lincoln County Water District  
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SOUTHWEST LINCOLN COUNTY WATER DISTRICT  
MEETING OF THE BOARD OF COMMISSIONERS

March 13, 2019  
10 AM  
AGENDA

1. REGULAR MEETING CALLED TO ORDER
  - (a) Comments from the Public
  - (b) Conflict of Interest Declaration
  - (c) Approval of Regular Meeting Minutes
  - (d) Approval of Bills
  
2. PREVIOUS BUSINESS TO BE COMPLETED
  - (a) Personnel Policy Update
  - (b) Finance Officer Position – Executive Session per ORS 192.660 (2)(a)
  - (c) Resolution 18-04-COLA Increases to Employee Wage Rates
  - (d) Water Rights
  - (e) SPIRE Grant Programs
  - (f) Future Water Predictions re: precipitation and SWLCWPUD stream flow measurements
  
3. NEW BUSINESS
  - (a) Civil West Presentation
  - (b) Company Credit Card
  
4. CORRESPONDENCE & REPORTS
  
5. OTHER ITEMS OF INTEREST
  
6. ADJOURNMENT

The District is an equal opportunity provider and does not discriminate  
Against handicapped individuals. If you need any assistance to attend  
The Board meeting, please contact the District Office.

SOUTHWEST LINCOLN COUNTY WATER DISTRICT  
MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS

- Call to Order:** The meeting of the Southwest Lincoln County Water District was called to order at 10:00 AM, Wednesday, March 13, 2019 by Donald Tucker.
- Present:** The Board members present were Donald Tucker, Gary Hodges, Robert Whitson and William Turner. Andrew Bacigalupo was absent. Also present were David Whitlock, Carla Young, Megan Jones, Pete Gintner, Keven Shreeve, Robert Langley and Michael Guerriero.
- Conflict of Interest:** No conflicts were noted.
- Minutes:** The minutes of the February 13, 2019 regular Board meeting minutes were reviewed. Gary Hodges made a motion to accept the minutes as presented; Robert Whitson seconded the motion and the minutes were approved.
- Bills:** The Commissioners discussed the bills for February 2019. Robert Whitson made a motion to approve the bills for payment; Gary Hodges seconded the motion and the bills were approved for payment.
- Treasury Report:** The Treasury Report as of February 28, 2019 was as follows: the balance of the investments 01/31/19 of \$646,282.34 was comprised of – General Fund, \$116,620.43; Construction Fund, \$97,867.08; Equipment Fund, \$11,055.47; Water Works Fund, \$251,394.98; Bond Fund, \$166,348.71; and SDWRF, \$2995.59. With the addition of interest for February of \$1,285.83, the balance in investment accounts is \$647,568.68.
- Visitors:** The visiting water customers Robert Langley and Michael Guerriero expressed concern over the clear cutting near Vingie Creek. They are concerned that chemicals could be used and leach into the creek. The Board members and Dave talked about those concerns. It is an area owned by Mr. Harold. It is a 40-acre area and they will be doing replanting over the next 3 years. There should be no concerns over contamination; but Donald Tucker expressed maybe a letter should be written to reach out to Mr. Harold. Both water customers also expressed how thankful they are for everyone who produces and makes decisions on our water.
- Personnel Policy:** The Personnel policy is still a work in progress. Board members want it shortened.
- COLA:** Portland area COLA has been done away with. BOLI has adopted the Western United States area for calculating COLA. An email was sent regarding COLA to SDAO and there has been no response sent back yet. Seattle's CPI-U is up 2.7 percent from last year.

Finance Officer: There were questions about the separation of job duties between the Finance Officer and Office Manager. A list was given to Board members. Finance Officer Position – Executive Session per ORS 129.660 (2)(a).

Water Rights: Dave has not heard back regarding pending certification of water rights on Vingie Creek. We have a permit to use but have not received our certificate yet.

SPIRE Grant: Dave inquired about the SPIRE grant and it does not apply to us. Big lights and a fuel truck are what would have benefitted our district under this grant. The grant is written more for emergency responders. Anything we would have received we would not have owned and it could have been appropriated at any time for someone else's use. Because of those factors the SPIRE grant was not for us. We are not eligible or could use other grants at this time.

Water Flow: The Board and Dave discussed measuring the flow of our creeks and a way to measure an increase or decrease in our creeks. There was debate on a way to obtain accurate data. Dave said any equipment he has looked at would cost between \$300-\$600. The Board believes we need at least a yearly record, so we have historical data for the PUD.

Civil West: Keven Shreeve of Civil West was present to answer any questions regarding the Master Plan. No one really had any questions. Donald Tucker wanted to know what an EDU is, and Keven stated that it is an equivalent dwelling unit. Keven said we need to increase rates to cover our costs in the future. Keven would like the Board members to really look at the Master Plan and finalize priorities, look at cost and get public feedback. He would like a meeting with the Board members to go over the Master Plan.

Company Credit Card: The Board decided to okay a company credit card for PUD expenses.

Adjournment: Robert Whitson made a motion to adjourn the meeting. Gary Hodges seconded the motion and the meeting was adjourned at 11:24 AM.



Gary Hodges  
Board of Commissioners