



**SOUTHWEST LINCOLN COUNTY WATER PEOPLE'S UTILITY DISTRICT
(SWLCWPUD)**

7740 HIGHWAY 101 NORTH, YACHATS, OR // PO Box 368 Waldport, OR

www.swlcwpud.org

541-547-3315



**BOARD OF DIRECTORS MEETING AGENDA
14 June 2023 – 10:00 AM**

The regular meeting will be held at the District Office, 7740 Hwy. 101 North, Yachats, OR

- 1. REGULAR MEETING CALL TO ORDER**
 - a. Determine Quorum Present
 - b. Conflict of Interest Declarations
 - c. Agenda Changes and Agenda Approval – Action Item
 - d. Note Guests Present
 - e. Review and Approval of May Budget Hearing Minutes – Action Item
- 2. PUBLIC INPUT – Public Input (limited to 5 minutes per speaker)**
- 3. TREASURER'S REPORT**
 - a. Review and Approval of Disbursements – Action Item
 - b. Monthly Financial Report – Action Item
 - c. Treasurer Report/Update
- 4. DISTRICT MANAGER'S REPORT**
 - a. Waterline Improvement Project funding update
- 5. OTHER NEW BUSINESS for BOARD CONSIDERATION**
 - a. Valve Project Contract
 - b. Budget amendment
- 6. OTHER OLD BUSINESS for BOARD CONSIDERATION**
 - a. Rate Increases
 - b. COLA
 - c. City of Yachats Water
 - d. Renewable Energy Grant
- 7. CORRESPONDENCE AND REPORTS**
- 8. OTHER ITEMS OF INTEREST**
- 9. ADJOURNMENT**

June 14, 2023

BOARD OF DIRECTORS MEETING
14 June 2023 – 10:00 AM

SOUTHWEST LINCOLN COUNTY WATER PUD (SWLCWPUD)
7740 HIGHWAY 101 NORTH, YACHATS, OR - PO BOX 368, WALDPOR, OR 97394-0368
www.swlcwpud.org
541-547-3315


BOARD OF DIRECTORS MEETING
14 June 2023 – 10:00 AM

1. REGULAR MEETING CALL TO ORDER	President Cuellar called the meeting to order at 10:00 AM.
a. Determine Quorum Present	President Cuellar deemed that a quorum was present: President Cuellar, Director Turner and Director Sherkow.
b. Conflict of Interest Declarations	None
c. Agenda Changes and Agenda Approval – Action Item	None
d. Note Guests Present	None
e. Review and Approval of May Board Meeting Minutes – Action Item	Director Turner moved the approval of the May PUD Board Meeting minutes be approved. President Cuellar seconded the motion. Motion passed unanimously.
2. PUBLIC INPUT – Public Input (limited to 5 minutes per speaker)	None
3. TREASURER’S REPORT	
a. Review and Approval of Disbursements – Action Item	Director Sherkow moved that the May Disbursements be approved. The motion was seconded by Director Turner. Motion passed unanimously.
b. Monthly Financial Report – Action Item	Director Sherkow moved that the May Financial Report be approved. The motion was seconded by Director Turner. Motion passed unanimously.
c. Treasurer Report/Update	None
4. DISTRICT MANAGER’S REPORT	
a. Waterline Improvement Project funding update	DM Anderson stated that the project was still in process by the State and that he expected the final letter and agreement to be received soon.
5. OTHER NEW BUSINESS for BOARD CONSIDERATION	
a. Valve Project Contract	DM Anderson noted that copies of the bid documents (produced by Civil West Engineering) were emailed to Board members on June 13 th . He said that since there were no bids received (as noted at the May Board meeting), based on advice by the Legal Counsel, and Board approval; he negotiated two contracts with M & M Construction to perform the work (One contract for \$120,000, and another for \$163,000). He stated that this work included approximately 100 valve locations at which bolts were to be replaced. He said that these were the locations most in need

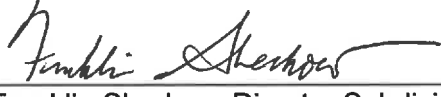
	<p>of replacement, but that he was analyzing additional locations that would probably need replacement in the future.</p> <p>He also noted that the contracting action would require the publication of a Public Notice in the newspaper before work could proceed.</p> <p>After a brief discussion by the Board, Director Sherkow moved that the Agreements be approved and that DM Anderson take whatever steps were necessary to execute the work. The motion was seconded by Director Turner. Motion passed unanimously.</p>
<p>b. Budget Amendment</p> <p><i>Budget Amendment – Resolution 23-06</i></p>	<p>DM Anderson and Director Turner briefed the Board about adjustments to the FY 22 budget that were necessary. Resolution 23-06 was distributed and explained. Materials & Services was to increase by \$20,000 from the Operating Contingency line item. The transfer payment to the Water District (for the USDA loan repayment) which was to occur in June 2022 actually occurred in July 2022 resulting in the payment being recognized in FY 22. This also was balanced by an adjustment to the Operating Contingency line item. Director Sherkow moved that Resolution 23-06 be approved. The motion was seconded by Director Turner. Motion passed unanimously.</p>
6. OTHER OLD BUSINESS for BOARD CONSIDERATION	
<p>a. Water Rate Increases for FY 23</p>	<p>DM Anderson introduced the item. The Board viewed several possibilities and scenarios of the FY 23 and future water rate increases using Budget Builder. The goal of having \$300,000 in cash reserves was reiterated with the intension of meeting that goal within 2 to 3 years. It was noted that the recently approved budget for FY 23 included a water rate increase of 12%. Director Sherkow moved that an increase of 12% for all user categories be approved for FY 23 starting on July 1, 2023. The motion was seconded by Director Turner. Motion passed unanimously.</p>
<p>b. COLA</p> <p><i>Cost of Living Adjustment – Resolution 23-07</i></p>	<p>Director Sherkow distributed data from the US Bureau of Labor Statistics concerning May's CPI-U for the West Region. He noted that that data would be useful in determining the COLA for employees' pay adjustments starting July 2023. The data showed an approximate annual 4.5% increase in the CPI-U (West Region) inflation year-over-year. After some discussion, Director Sherkow moved that Resolution 23-07 be approved resulting in a 4.5% pay increase for all employees for FY 23 beginning on July 1, 2023. The motion was seconded by Director Turner. Motion passed unanimously.</p>
<p>c. City of Yachats Water</p>	<p>There was no new information available. This item would be brought forward to the next meeting.</p>
<p>d. Renewable Energy Grant</p>	<p>The PUD was waiting for the award letter and agreement from ODOE. This item would be brought forward to the next meeting.</p>
7. CORRESPONDENCE AND REPORTS	
None	
8. OTHER ITEMS OF INTEREST	
<p>DM Anderson noted that for the first time in quite a while, there were no customers on the "door hangers list", meaning that older delinquent accounts were being brought up to date. Board members congratulated staff, especially</p>	

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	Kelli, for their work on this accomplishment.
9. ADJOURNMENT	President Cuellar adjourned the meeting at 11:03 AM.


_____, Board President
Roxie Cuellar, Director Subdivision 1

Date 7/19/23


_____, Board Secretary
Franklin Sherkow, Director Subdivision 4

Date 7/19/23