



**SOUTHWEST LINCOLN COUNTY WATER PEOPLE'S UTILITY DISTRICT
(SWLCWPUD)**

7740 HIGHWAY 101 NORTH, YACHATS, OR
PO Box 368 Waldport, OR
www.swlcwpud.org
541-547-3315



**BOARD OF DIRECTORS SPECIAL MEETING AGENDA
8 April 2025 – 10:00 AM**

The special meeting will be held at the District Office, 7740 Hwy. 101 North, Yachats, OR

1. SPECIAL MEETING CALL TO ORDER

2. Executive Session: Pursuant to ORS 192.660.2

The governing body of a public body may hold an executive session:

- (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

3. ADJOURNMENT

All regular and special meetings are open to the public. Contact the office to attend remotely or for assistance.

SOUTHWEST LINCOLN COUNTY WATER PUD (SWLCWPUD)
7740 HIGHWAY 101 NORTH, YACHATS, OR - PO BOX 368, WALDPORT, OR 97394-0368

www.swlcwpud.org

541-547-3315

BOARD OF DIRECTORS SPECIAL MEETING

8 April 2025 – 10:00 AM


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| 1. REGULAR MEETING CALL TO ORDER | President Cuellar called the meeting to order at 10:00 AM. |
| a. Determine Quorum Present | President Cuellar deemed that a quorum was present: President Cuellar, Director Tucker, Director Sommer, and Director Sherkow. PUD Managers, Ms. Angela Vogl and Mr. Zachary Forcier, were also present. Vice President Anthony was excused due to a medical condition. |
| c. Agenda Changes and Agenda Approval – Action Item | President Cuellar requested that a new Item #2 be considered involving service to the new County Animal Shelter in Waldport and securing new funding for Change Order (CO) #1 on the Waterline Project. Director Sherkow moved, seconded by Director Sommer, to approve the agenda as amended. Motion passed unanimously. |
| d. Note Guests Present | None |
| 2. UPDATES FOR BOAD INFORMATION | |
| a. Service to County Animal Shelter | Angela noted that the County staff had requested a cost quote for the connecting water service. It is planned for a 2-inch pipe in the Waldport Industry Park. The install cost is estimated at approximately \$6,200 and the SDC fee was calculated at approximately \$36,000. The total was estimated to be \$42,473. |
| b. Waterline Project Update | Angela said that she talked with Keven Shreeve (Civil West Engineering) and that he recommended that the PUD request an additional \$120,000 from BizOR which would cover CO #1 and any associated legal or surveyor's costs related to new legal description et al. |
| 3. EXECUTIVE SESSION: Pursuant to ORS 192.660.2 | |
| The governing body of a public body may hold an executive session: (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. | <i>Separate minutes.</i> |
| 4. ACTION FROM EXECUTIVE MEETING | President Cuellar moved that Director Tucker and she be designated as the Board's representatives to work on developing an improvement plan related to Zach's performance, and that, once finalized, be used by him and her to measure such performance. She said that the Board would be kept informed of progress made. She expected that the plan would be finalized within the week. Director Sherkow seconded the motion. Motion passed unanimously. |

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| 5. OTHER ITEMS OF INTEREST | Director Sherkow expressed a desire to discuss possible contingency plans for the PUD related to having adequate management oversight and backup in critical areas of responsibility. He suggested an Executive Session at the next meeting. Director Tucker suggested covering the issues of emergency contingencies, as well. President Cuellar noted that the subject could be covered in a Special Meeting. After some discussion, it was decided to put the topic on the agenda for the regular April Board meeting. |
| 6. ADJOURNMENT | President Cuellar adjourned the meeting at 12:55 PM. |

 , Board President
Roxie Cuellar, Director Subdivision 1

Date 5/20/25

 , Board Secretary
Franklin Sherkow, Director Subdivision 4

Date 5/20/25