

Southwest Lincoln County Water PUD
7740 Hwy 101 N
Yachats OR 97498
541-547-3315

RESOLUTION NO. 21-3
ISSUANCE AND USE OF CREDIT CARDS FOR SWLCWPUD PURCHASES

WHEREAS, the Southwest Lincoln County Water People's Utility District (SWLCWPUD) is a special district formed under ORS Chapter 198 and exists and exercises legal authority under ORS Chapter 261;

WHEREAS, the Board of Directors (Board), at its October 2020 regular meeting, authorized issuance of a primary business VISA credit card(s) to the SWLCWPUD Board of Directors President and a secondary credit card to the SWLCWPUD District Manager;

WHEREAS, the cards are to be used solely for business related expenses and/or emergency purchases and are not intended to replace nor be a substitute for current SWLCWPUD purchasing policies and procedures, particularly where there is a standing account in place with the vendor;


WHEREAS, the SWLCWPUD will be responsible for any and all purchases made with issued credit card(s) as well as payment of such purchases, not the individual named on the card;


WHEREAS, the use of SWLCWPUD credit cards for personal purchases of any kind shall be grounds for immediate termination;

THEREFORE, upon receipt of each months billing, the SWLCWPUD shall make prompt payment in-full and within Payment Due date requirements such that interest expense is not incurred. Each months card transactions billing summary requires review by and approval of the Board Treasurer before payment.

BE IT RESOLVED, the Board reserves the right to add or remove individuals named as authorized card holders or make any other changes under the subject of this Resolution at any time and without notice.

Adopted by unanimous motion by the SWLCWPUD District Board of Directors on 17 March 2021.


Donald Tucker, President


Frank Sherkow, Secretary