



**SOUTHWEST LINCOLN COUNTY WATER PEOPLE'S UTILITY DISTRICT  
(SWLCWPUD)**

7740 HIGHWAY 101 NORTH, YACHATS, OR  
PO Box 368 Waldport, OR 97394

[www.swlcwpud.org](http://www.swlcwpud.org)  
541-547-3315



**BOARD OF DIRECTORS MEETING AGENDA  
20 OCTOBER 2025 – 10:00 AM**

The regular meeting will be held at the District Office, 7740 Hwy. 101 North, Yachats, OR

- 1. REGULAR MEETING CALL TO ORDER**
  - a. Determine Quorum Present
  - b. Conflict of Interest Declarations
  - c. Agenda Changes and Agenda Approval – Action Item
  - d. Note Guests Present
  - e. Review and Approval of September Meeting Minutes – Action Item
- 2. DISCUSSION WITH CIVIL WEST ENGINEERING SERVICES**
  - a. Funding Opportunities
- 3. PUBLIC INPUT – Public Input (limited to 5 minutes per speaker)**
- 4. TREASURER'S REPORT**
  - a. Review and Approval of Disbursements – Action Item
  - b. Monthly Financial Report – Action Item
  - c. Monthly Reconciliation Report – Action Item
  - d. Treasurer Report/Update
- 5. MANAGERS REPORT**
  - a. List of Issues
  - b. DFWTP SCADA Upgrade
  - c. Job Descriptions and Handbook Policies
  - d. Fleet Vehicles
- 6. OTHER NEW BUSINESS FOR BOARD CONSIDERATION**
  - a. WTP Corrosion
- 7. OTHER OLD BUSINESS FOR BOARD CONSIDERATION**
  - a. ORWARN
- 8. CORRESPONDENCE AND REPORTS**
- 9. OTHER ITEMS OF INTEREST**
- 10. ADJOURNMENT**

All regular and special meetings are open to the public. Contact the office to attend remotely or for assistance.

**SOUTHWEST LINCOLN COUNTY WATER PUD (SWLCWPUD)**  
**7740 HIGHWAY 101 NORTH, YACHATS, OR - PO BOX 368, WALDPORT, OR 97394-0368**

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**541-547-3315**

**BOARD OF DIRECTORS MEETING**  
**20 October 2025 – 10:00 AM**


<b>1. REGULAR MEETING CALL TO ORDER</b>	President Cuellar called the meeting to order at 10:17 AM.
a. Determine Quorum Present	President Cuellar deemed that a quorum was present: President Cuellar, Director Tucker, Director Sommer, and Director Sherkow. Ms. Angela Vogl, PUD Manager, and Gabriel Greenwood, Field Staff Member were also present. Vice President Anthony was excused due to medical reasons.
b. Conflict of Interest Declarations	None
c. Agenda Changes and Agenda Approval – Action Item	President Cuellar requested that a new Item #6b be added concerning a severance package for an employee, that Item #5c (Job Descriptions and Handbook Policies) be carried over to the next meeting, and that Item #5b be amended to discuss the Hach Service contract. Director Sherkow requested that a new Item #2b be added related to a contract between the PUD and Verdantas (formerly Civil West Engineering) for professional services for the Master Plan Update. Director Sherkow moved, seconded by Director Tucker, to approve the agenda as amended. Motion passed unanimously.
d. Note Guests Present	Keven Shreeve and Lorenzo Curtis from Verdantas (formerly Civil West Engineering) departed at 11:08 AM
e. Review and Approval of September Meeting Minutes – Action Item	Director Sommer moved, seconded by Director Tucker, a motion to approve the September Board Meeting Minutes. Motion passed unanimously.
<b>2. DISCUSSION WITH VERDANTAS (formerly Civil West Engineering) about ENGINEERING SERVICES</b>	
a. Funding Opportunities	<p>Director Sherkow began the discussion with a summary of the short-term calendar targeting Feb. 16, 2026 as the prospective date for making a grant application for the Infrastructure Act funding distributed by the State. He also pointed out the need to secure good cost and facility information related to the Dick's Fork water treatment plant. Knowing the treatment and storage capacities will enable the PUD to discuss the requirements with WesTech about the treatment system size and water tank size. The use of the "buildable lot" data from the County in the PUD's GIS was instrumental in getting a picture of the location and size of potential residential growth in the PUD.</p> <p>Mr. Shreeve (Verdantas) discussed the need to proceed with the Master Plan contract. DM Vogl noted that BizOR had just sent an email to the PUD stating that the Planning Grant had been approved, but that they wanted to see the draft contract between the PUD and Verdantas before costs could be incurred.</p> <p>DM Vogl said a draft was in the works and that she would contact BizOR about whether their approval of the contract was needed before costs could be incurred.</p>


<p><b>Agreements/Contracts with BizOR and Verdantas for the Master Plan Update</b></p>	<p>Director Tucker said that he had talked with Mr. Onno Husing, Planning Director, Lincoln County. Mr. Husing indicated that some of the lots marked as “buildable” may, in fact, not be. This would apply to the unincorporated area of the PUD (but not necessarily the portion of the City of Waldport within the PUD boundary). Mr. Husing desired to come to a future meeting of the PUD to discuss the matter. <i>In a later discussion of the Board, it was decided that a <b>Special Meeting might be arranged for Dec. 17, 2025 prior to the regular meeting on that date.</b> Director Tucker offered to follow up with Mr. Husing about that date.</i></p> <p>Concerning the capacity at Dick’s Fork, Gabe noted that the inbound pipe (raw water) to the water treatment plant was a potential limiting factor, and that this might also impact the size of the replacement water tank there.</p> <p>After some further discussion, Director Sommer moved that, in the interest of time, DM Vogl be authorized to <u>negotiate, finalize, and execute</u> agreements/contracts with BizOR and Verdantas for the Master Plan Update. Director Sherkow seconded the motion. Motion passed unanimously.</p>
<p><b>3. PUBLIC INPUT – Public Input (limited to 5 minutes per speaker)</b></p>	<p>None</p>
<p><b>4. TREASURER’S REPORT</b></p>	
<p>a. Review and Approval of Disbursements – Action Item</p>	<p>Director Sommer moved to approve the September Disbursements. Director Tucker seconded the motion. Motion passed unanimously.</p>
<p>b. Monthly Financial Report – Action Item</p>	<p>Director Sommer moved to approve the September Financial Report. Director Tucker seconded the motion. Motion passed unanimously.</p>
<p>c. Monthly Reconciliation Report – Action Item</p>	<p>Director Sommer moved to approve the September Reconciliation Report. Director Tucker seconded the motion. Motion passed unanimously.</p>
<p>d. Treasurer Report/Update</p>	<p>DM Vogl reported that there was no update on the audit submitted to the State.</p> <p>She asked that the credit card that had been used by Zachary Forcier be transferred to Olivia Crooker. Director Sommer moved to approve the card transfer. Director Tucker seconded the motion. Motion passed unanimously.</p> <p>She also briefed the Board on the Cash Flow projections.</p>
<p><b>5. MANAGERS REPORT</b></p>	
<p>a. List of Issues</p>	<p>DM Vogl noted that cameras had been installed at all water intake locations. Gabe noted that these were battery operated and accessible only by ladder, and that this had become part of the regular field staff duties. Director Sommer suggested the possible use of low-light solar panels. Changing out the SD cards would still be required, however.</p> <p>Progress was made on the installation of Starlink equipment, including securing a longer ethernet cable.</p> <p>The WMCP was made available by the State for public comment. The next step would likely be in December 2025.</p>

	<p>After a brief discussion concerning water rights, President Cuellar suggested that Rep. Gomberg be contacted for a possible bill to allow the acquisition of expired water rights by the municipal government surrounding them.</p> <p>DM Vogl noted that the Employee Handbook was being updated (drug policies and safety policies).</p> <p>After an inquiry by Director Tucker, Gabe said that staff was working on the professional installation of a concrete slab for the diesel tank to be placed at the Blodgett campus. The Board also discussed the need to clear some timber from nearby PUD facilities at Blodgett, including trees close to the Maintenance Building and the Water Treatment Plant. President Cuellar recommended that the issue of tree removal and general maintenance in the USFS areas be discussed with USFS which may lead to an agreement.</p>
<p>b. DFWTP SCADA Upgrade and Hach Services</p> <p><b>Hach Services Contract</b></p> <p><b>TAG Cyber Contract</b></p>	<p>DM Vogl and Gabe noted that a 3-year contract was executed on October 13, 2025 for the purposes of servicing and calibrating instrumentation (including technical support, labor, parts, firmware, and travel to the site) at the water treatment plants. The cost is about \$10,000 per year. Older instruments will be replaced on a rotating schedule so that they will be 7 years old or newer. The contract stipulated 4 visits per year by Hach staff.</p> <p>The Board also discussed cybersecurity and the proposals by TAG discussed at the Sept. 2025 Board meeting: <i>Correspondence with TAG – A quote of \$42,741 had been received with would cover electronic communications and remote-control capability, as well as cyber-security issues for the old Dick's Fork SCADA system. After some discussion, it was decided that the issues of 1) making sure that TAG would make the system work for the price quoted, and 2) it would work with future technology at Dick's Fork treatment/storage facilities. Staff was also charged with recommending how to finance the expenditure at the October Board meeting.</i> DM Vogl indicated that further satisfactory clarification was obtained from TAG and that there was funding in the FY 2026 Construction Budget for such work at Blodgett ("Plant Control System &amp; Filter Upgrade" for \$50,000).</p> <p>Director Sherkow moved and Director Sommer seconded approval of the contract with TAG for the services described in their proposal (note above). Motion passed unanimously.</p>
c. Job Descriptions and Handbook Policies	Carried over to the Nov. 2025 meeting.
d. Fleet Vehicles	DM Vogl stated that the oldest truck had problems and should be replaced. A new truck was about \$36,000 - \$37,000, and that she had looked at used trucks without success to this point. A new trailer had been purchased for about \$8,900, and that she was planning to sell the old one after some repairs.
<b>6. OTHER NEW BUSINESS FOR BOARD CONSIDERATION</b>	
a. WTP Corrosion	Director Sherkow briefed the Board on the visit to the Blodgett water treatment plant in September by OSU Professor Burkan Isgor (Civil and Construction Engineering Department) who is an expert in corrosion. The issues of over-reliance on stainless steel, use of bolts that chemically-matched the attachment metal parts as closely as possible (i.e., dissimilar metals), use of coatings, and use of sacrificial metal parts were discussed. The Professor viewed the corrosion issue and offered to assist the PUD as the filter inspections occurred.

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b. Severance Package	<p>President Cuellar led the discussion about PUD employee Michael Wiederhold. She and DM Vogl met with Mike on Oct. 20, 2025 in the morning. President Cuellar talked with HR Answers. She recommended that the PUD offer Mike a similar package than was done for Zach. It is 3 months' pay and insurance coverage. If Mike chooses not to except the offer, then other courses will be considered. She wanted to make sure that the Board approved of the course of action and supported the DM in her responsibilities if other actions would become necessary.</p> <p>Director Tucker moved and Director Sommer seconded approval of the severance package and have the DM offer it to Mike on Oct. 21, 2025. Any further action would depend on Mike's reaction to the offer. Motion passed unanimously.</p>
<b>7. OTHER OLD BUSINESS FOR BOARD CONSIDERATION</b>	
a. ORWARN	<i>Carried over to the Nov. 2025 meeting.</i>
<b>8. CORRESPONDENCE AND REPORTS</b>	None
<b>9. OTHER ITEMS OF INTEREST</b>	None
<b>10. ADJOURNMENT</b>	President Cuellar adjourned the meeting at 12:30 PM.

  
\_\_\_\_\_, Board President  
Roxie Cuellar, Director Subdivision 1  
Date 11/15/25

  
\_\_\_\_\_, Board Secretary  
Franklin Sherkow, Director Subdivision 4  
Date 11/19/25