

Carlton County Soil and Water Conservation District
Regular Board Meeting Minutes

Date: Monday, February 11, 2019

Location: SWCD office at 808 3RD Street, Carlton MN

Chair called the meeting to order at 9:00 a.m.

Present	Absent	Staff Present	Guests
Barb Dahl		Brad Matlack	BWSR Rep Erin Loeffler
Russ Kurhajetz		Julie Radovich	
Bob Fox			Enbridge Representatives
Kim Samuelson			
Richard Dalen			

Oath of Office – Richard Dalen District 5

Approval of Agenda

M/S Kurhajetz/Dalen to approve amended agenda. Motion carried

Approval of Minutes

M/S Fox/Kurhajetz to approve January Reorganization minutes. Motion carried

M/S Samuelson/Dalen to approve January regular meeting minutes. Motion carried

Treasurer’s Report

M/S Samuelson/Dalen to approve December and January treasurer reports as presented.

Motion carried.

Financial Report

SWCD Insurance Check #12012 in the amount of \$4770.55

M/S Kurhajetz/Fox to approve check #12012 in the amount of \$4770.55 as presented. Motion carried.

Guest Speaker

Enbridge Energy – update on Line 3 replacement.

SWCD Committee Reports

Legislative Committee Proposal – Russ Kurhajetz update. Russ has met with both Mark Thell and Merrill Loy and traveled to the Capitol with Mark meeting Senators and Representatives. Russ and Brad would like to propose to hire Merrill Loy as a contractor on an as needed basis for legislative work to collaborate with Russ. Russ plans on building a strong relationship with the MASWCD and has already reached out and had conversations with the MASWCD staff.

M/S Kurhajetz/Dalen to contract with Merrill Loy for legislative work as needed for the next 12 months at a rate of \$70 per day/meeting. Budget of \$500 will be set for the contracted work.

Motion carried.

Old Business

Official Newspaper - Correspondence from the Pine Knot.

**M/S Kurhajetz/Dalen to select the Moose Lake Gazette as the legal newspaper for 2019.
Motion carried.**

SWCD Day at the Capitol Attendance – Matlack and Dahl attending.

2019 Officers, Committees and Outside Organizations, 2019 assignments have been set with Dalen and Samuelson switching RC&D and TSA3 positions.

New Business

2018 Audit Engagement Letter - Peterson Company LTD

M/S Dalen/Fox to accept engagement letter from Peterson Company LTD. Motion carried.

MDA Contract Extension

M/S Fox/Kurhajetz to accept MDA contract extension as presented. Motion carried.

Call for Resolutions - information

Nemadji One Watershed One Plan Memorandum of Agreement

M/S Dalen/Kurhajetz to accept the Nemadji One Watershed One Plan Memorandum of Agreement as presented. Motion carried.

Correspondence

Area 3 Director Email - Resolutions Meetings - Executive Committee Minutes 2/2/19

State Erosion Control and Water Management Program

Cooperators Agreements

Automba Township – Dan Reed, culvert replacement

**M/S Fox/Samuelson to approve Cooperator Agreement with Automba Township as presented.
Motion carried.**

Russ Kurhajetz

**M/S Kurhajetz/Fox to approve Cooperator Agreement for Russ Kurhajetz as presented.
Motion carried.**

Staff Reports

NRCS Reports

Next meeting – Monday, March 11, 2019 in the meeting room of the Carlton County Soil and Water Conservation District at 9:00am.

Having no further business,

M/S Kurhajetz/Dalen to adjourn. Motion carried

Meeting adjourned at 10:59 a.m.

Submitted by:

Date Approved:

Chair: Barb Dahl

Secretary: