

**Carlton County Soil and Water Conservation District**  
**Regular Board Meeting Minutes**

**Date: Monday, March 11, 2019**

**Location: SWCD office at 808 3<sup>RD</sup> Street, Carlton MN**

**Chair called the meeting to order at 9:00 a.m.**

<b>Present</b>	<b>Absent</b>	<b>Staff Present</b>	<b>Guests</b>
Barb Dahl	Bob Fox	Brad Matlack	BWSR Rep Erin Loeffler
Russ Kurhajetz		Julie Radovich	County Commissioner Thell
Rick Dalen			NRCS Jon Sellnow
Kim Samuelson			

**Approval of Agenda**

**M/S Kurhajetz/Samuelson to approve agenda. Motion carried**

**Approval of Minutes**

**M/S Dalen/Kurhajetz to approve amended February regular meeting minutes. Motion carried**

**Treasurer's Report**

**M/S Samuelson/Dalen to approve February treasurer report as presented. Motion carried.**

**Financial Report**

**Guest Speaker:** Erin Loeffler, BWSR, SWCD Board Training

**SWCD Committee Reports** - Legislative Days Report update (Matlack)

**New Business**

2015 – 2019 Comprehensive Plan Accomplishments – Matlack

Future Planning Structure

**M/S Dalen/Kurhajetz to approve adopting the County Water Plan as the Carlton SWCD Comprehensive Plan. Motion carried.**

Retreat Planning for 2019

Plan for July for a 1 day retreat for all supervisors and staff. Board directed Matlack to pursue hiring a facilitator for the retreat. Matlack will bring additional information to April board meeting.

Great Lakes Office Solutions copier and service contract – Radovich

**M/S Kurhajetz/Dalen to approve the purchase of a new copier from Great Lakes Office Solution for \$4595 as presented. Motion carried.**

**M/S Kurhajetz/Samuelson to approve early termination of the current service contract with Tri-State Business Systems. Motion carried.**

Resolution for MASWCD Support of SWCD Levy Authority

**M/S Kurhajetz/Samuelson to approve resolution as presented. Motion carried.**

**Correspondence**

BWSR top 10 Clean Water Stories from Association of MN Counties

**Staff Reports**

**NRCS Reports**

**Next meeting** – Monday, April 8, 2019 in the meeting room of the Carlton County Soil and Water Conservation District at 9:00am.

Having no further business,

**M/S Samuelson/Kurhajetz to adjourn. Motion carried**

Meeting adjourned at 10:48 a.m.

Submitted by: Julie Radovich

Date Approved:

Chair: Barb Dahl

Secretary: