

**Carlton County Soil and Water Conservation District**  
**Regular Board Meeting Minutes**

**Date: Monday, August 12, 2019**

**Location: SWCD office at 808 3<sup>RD</sup> Street, Carlton MN**

**Chair called the meeting to order at 9:00 a.m.**

<b>Present</b>	<b>Absent</b>	<b>Staff Present</b>	<b>Guests</b>
Barb Dahl		Brad Matlack	County Commissioner Thell
Russ Kurhajetz		Kelly Smith	Erin Loeffler - BWSR
Rick Dalen	X	Melanie Bomier	Jon Sellnow - NRCS
Kim Samuelson			
Bob Fox			

**Approval of Agenda**

**M/S Fox/Kurhajetz to approve amended agenda. Motion carried**

**Approval of Minutes**

**M/S Samuelson/Fox to approve July regular meeting minutes. Motion carried**

**Treasurer's Report**

**M/S Samuelson/Fox to approve July treasurer report as presented. Motion carried.**

**SWCD Financial Report**

**M/S Kurhajetz/Fox to approve financial report as presented. Motion carried.**

**SWCD Committee Reports**

Policy Committee – New Policies and Acknowledgment forms – approval

**M/S Fox/Kurhajetz to approve policies and acknowledgement forms as presented. Motion carried.**

**Nemadji 1 Watershed 1 Plan Business – Report by Bomier**

**Old Business – Retreat Planning**

Retreat review and Next Steps

**M/S Fox/Samuelson to approve next retreat meeting to take place after October board meeting. Motion carried.**

Education Outreach Coordinator Position Proposal

**M/S Fox/Kurhajetz to approve education outreach coordinator position as presented. Motion carried.**

MCIT – Workers' Compensation for Board Members Requirement

**M/S Kurhajetz/Samuelson to rescind the motion made at the June board meeting to reject workers' compensation coverage for elected officials. Motion carried.**

**M/S Kurhajetz/Fox to accept workers' compensation coverage for elected officials. Motion carried.**

## Culvert Program Final Approval

### **New Business**

Proposal for 2019 Awards Program – referred to education committee.

2019 Outstanding Conservationist Nomination

**M/S Fox/Samuelsen to accept Warren Tester as the 2019 SWCD Outstanding Conservationist. Motion carried.**

Board Tour will be scheduled for September 9<sup>th</sup>.

BWSR Grant Agreement FY 2020/2021 Conservation Delivery and Cost Share

**M/S Kurhajetz/Fox to accept BWSR Grant Agreement FY 2020/2021 Conservation Delivery and Cost Share as presented. Motion carried.**

Area 3 Fall Meeting, Pine County on Sept 26. Deadline to register is Sept. 10<sup>th</sup>. Kurhajetz, Dahl attending.

2016 Capacity Grant Final Financial Report

**M/S Kurhajetz/Samuelsen to accept 2016 Capacity Grant Final Financial Report as presented. Motion carried.**

2016 Tullibee Lakes Cost Share Grant Final Financial Report

**M/S Kurhajetz/Fox to accept 2016 Tullibee Lakes Cost Share Grant Final Financial Report as presented. Motion carried.**

### **Correspondence**

Governance 101 Training Registration – Kurhajetz and Fox attending.

Audit Management Representation Letter

**M/S Kurhajetz/Fox to accept Audit Management Representation letter as presented. Motion carried.**

### **State Erosion Control and Water Management Program**

Joe Pelawa Practice Payment

**M/S Kurhajetz/Samuelsen approve Joe Pelawa Practice Payment for the amount of \$2986.83 from FY17 Capacity Fund. Motion carried.**

Joe Pelawa Cost Share Application, tree planting.

**M/S Kurhajetz/Fox to approve Pelawa cost share application for a tree planting as presented. Motion carried.**

Richard Lindgren Cost Share Application, well sealing.

**M/S Kurhajetz/Fox to approve Lindgren cost share application for a well sealing as presented. Motion carried.**

Burnell Peterson Cost share application, TSI.

**M/S Samuelsen/Kurhajetz to approve Peterson cost share application for a TSI as presented. Motion carried.**

## **NRCS Staff report summary**

**Next meeting** – Monday, September 9, 2019 in the meeting room of the Carlton SWCD at 9:00am.

Having no further business,

**M/S Samuelson/Kurhajetz to adjourn. Motion carried**

Meeting adjourned at 11:45 a.m.

Submitted by: Kelly Smith

Date Approved:

Chair: Barb Dahl

Secretary: Rick Dalen