

Carlton County Soil and Water Conservation District

Regular Board Meeting Minutes

Date: Monday, April 10, 2017

Location: SWCD office at 808 3RD Street, Carlton MN

Chair called the meeting to order at 9:30 a.m.

Present	Absent	Staff Present	Guests
James Nynas		Brad Matlack	Commissioner Susan Zmyslony
Merrill Loy		Julie Radovich	NRCS John Sellnow
Kim Samuelson			
Barb Dahl			
Mark Thell			

The pledge of allegiance

M/S Loy/Samuelson to approve amended agenda. Motion carried

M/S Thell/Loy to approve regular meeting minutes from 03/13/17. Motion carried

M/S Nynas/Samuelson to accept March Treasurer's report. Motion carried

SWCD Financial Report

M/S Nynas/Samuelson to accept financial report as submitted. Motion carried

SWCD Committee Reports

Policy – Loy/Samuelson - Draft policies distribution. Loy addressed Board and asked for all to review and submit any changes or additions in writing to the District Manager. The final draft will be reviewed at the May board meeting.

Adhoc PR – Thell/Samuelson – Thell attended April staff meeting and met with Extension regarding having a dedicated “spot” in the Extension quarterly newsletter.

Old Business

Truck loan pay down options – Matlack reviewed. No action required at this time. Matlack will have additional information at the May board meeting after the 2016 Capacity Grant reconciliation is finalized. Loy will like to hold off until June before making a decision on paying off the truck.

Legislative Update – Thell gave the legislative update.

County Reimbursement policy – Commissioner Zmyslony gave update on the county policy. Changes will be effective as of July 1, 2017. Rates have not been set as of yet, but will be set by July 1. All reimbursements will require a receipt.

New Business

2016 Capacity Reconciliation – Matlack. No action required.

MASWCD Call for Resolutions – information. Any resolutions should be forwarded to District Manager as soon as possible.

Ecofootprint Grant Contract - Matlack

M/S Nynas/Thell to approve Ecofootprint grant contract as presented. Motion carried

State Forester Survey – Smith addressed the Board regarding survey.

Correspondence

2016 Financial Statements and 2015 Final Audit Report – Matlack update

State Erosion Control and Water Management Program

Status Report spreadsheet

Cooperators Agreements

John Bergman SWCD #2 – Forest Management

M/S Nynas/Samuelson to approve John Bergman Cooperator Agreement as presented. Motion carried

SWCD Staff Reports

NRCS Report - John Sellnow addressed the board and presented NRCS report.

M/S Theil/Loy for NRCS to continue to notify SWCD board of all new NRCS conservation plans in Carlton County and for the board to approve all plans. Motion carried.

Other Business: None

Reports:

Outside Organizations:

TSA 3: March Agenda, January Minutes

Laurentian RC&D: March Agenda, January Minutes, Financials

Having no further business,

M/S Nynas/Loy to adjourn.

Motion carried

Meeting adjourned at 10:47 a.m.

Submitted by: Julie Radovich

Date Approved:

Chair: Barb Dahl

Secretary: Kim Samuelson