Grant All-Detail Report
SWCD Local Capacity Services 2016

Grant Title - 2016 - SWCD Local Capacity Services (Carlton SWCD)
Grant ID - P16-1522
Organization - Carlton SWCD

Grant Awarded Amount	**$125,337.00**	**Grant Execution Date**	**1/13/2016**
Required Match Amount	$0.00	**Grant End Date**	12/31/2018
Required Match %	0%	**Grant Day To Day Contact**	Kelly Smith

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	$125,337.00	$88,137.72	$37,199.28
Total Match Amount			$0.00
Total Other Funds	$0.00	$0.00	$0.00
Total	**$125,337.00**	**$88,137.72**	**$37,199.28**

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Match
Riparian Zone Management 2016 Increased admin and staff management	Project Development	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$34,500.00	$35,851.15	12/31/2016	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Match
Riparian Zone Management - 2016 Vehicle Lease	Supplies/Equipment	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$41,000.00	$33,384.84	12/31/2016	N
Riparian Zone Management - 2016 WRT	Agricultural Practices	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$27,000.00	$14,913.10	12/31/2016	N
Riparian Zone Management - Project Cost Share	Special Projects	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$19,337.00	$1,162.10	12/31/2016	N
Riparian Zone Management - SWCD Promotion	Education/Information	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$3,500.00	$2,826.53	12/31/2016	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit

Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments

Final Indicators Summary

Indicator Name	Total Value	Unit

Grant Activity

Grant Activity - Riparian Zone Management 2016 Increased admin and staff management			
Description	Riparian Zone Management 2016 project development support Carlton SWCD Comprehensive Plan Funds will be spent by SWCD to manage the 2016 Capacity grant. Tasks include but are not limited to: developing new initatives with new and existing staff, hiring and managing new staff, purchasing supply's and equipment for new staff, conduct Human Resources services to the new staff. IT services will also be included in this task		
Category	PROJECT DEVELOPMENT		
Start Date	1-Jan-16	**End Date**	31-Dec-16
Has Rates and Hours?	Yes		
Actual Results	The SWCD used funds from this activity to fund existing staff time for HR resources for new SWCD staff, and project development and workload adjustments for new and existing staff. Additional funds were used to provide IT support services through a regional vendor.		

Grant Activity - Riparian Zone Management - 2016 Vehicle Lease			
Description	Riparian Zone Management - Infrastructure support Carlton SWCD Comprehensive Plan Funding for office space, workstations, computers and programs, transportation and field gear to support staff expansion		
Category	SUPPLIES/EQUIPMENT		
Start Date	1-Jan-16	**End Date**	
Has Rates and Hours?	No		
Actual Results	The SWCD used funding from this activity to support new staff and expanded operations for the SWCD Office space expenses, facility expansions, computer and programs, field gear - $21,293 GIS updates - $1,890 Vehicle - $10,201		

Grant Activity - Riparian Zone Management - 2016 WRT			
Description	Riparian Zone Management - 2016 WRT Carlton SWCD Comprehensive Plan Funds will be used to fill gaps in WRT position to allow for grant applications for more funding of position projects and time. Funds will also be used to fund a new Ag tech position approximately 1/2 time		
Category	AGRICULTURAL PRACTICES		
Start Date	1-Apr-16	**End Date**	
Has Rates and Hours?	No		
Actual Results	The Carlton SWCD used funding in this activity to hire a new technician. This position is half funded by SWCD Capacity Grant and half funded by a partnership with MDA Ag Water Quality Certification Program. Funding was also used to fill gaps in funding for the SWCD's Water Resource Technician position.		

Grant Activity - Riparian Zone Management - Project Cost Share			
Description	Riparian Zone Management - Project Cost Share Carlton SWCD Comprehensive Plan Funding will assist landowners in implementing conservation practices in any HUC 8 watershed of Carlton County. This will increase implementation above current rates afforded by $8,000 of State Cost Share.		
Category	SPECIAL PROJECTS		
Start Date	1-Jan-16	**End Date**	
Has Rates and Hours?	No		
Actual Results	$1,162.10 was for construction at the Deer Creek Tributary stream restoration project. This funding supplemented $138,609 in funding from two Great Lake Commission grants and a BWSR CWF Red Clay Dams Phase II grant for the complete construction funding package. The project restored 470 of incised channel addressing an existing estimated 22,500 tons of soil loss and preventing an additional estimated 3000 tons of soil loss.		

Grant Activity - Riparian Zone Management - SWCD Promotion			
Description	Riparian Zone Management - SWCD Promotion Carlton SWCD Comprehensive Plan Funding will pay professional PR company to promote SWCD projects through New paper articles.		
Category	EDUCATION/INFORMATION		
Start Date	1-Jan-16	**End Date**	
Has Rates and Hours?	No		
Actual Results	PR firm produced 11 articles in 2016 that were published in two area papers. This outreach campaign has been very successful in public awareness of the SWCD and its mission.		

Grant Attachments

Document Name	Document Type	Description

Document Name	Document Type	Description
2016 Capacity grant spending summary	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
2016 SWCD Local Capacity Services	Grant Agreement	2016 SWCD Local Capacity Services - Carlton SWCD
2016 SWCD Local Capacity Services executed	Grant Agreement	2016 SWCD Local Capacity Services - Carlton SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/19/2017
Amendment executed	Grant Agreement	2016 SWCD Local Capacity Services - Carlton SWCD
SWCD Capacity Amendment - Carlton SWCD.docx	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 10/27/2016
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 08/18/2016
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/08/2016
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 11/30/2015
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 07/15/2016
email workplan request	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)

BWSR

Grant All-Detail Report
SWCD Local Capacity Services 2016

Grant Title - 2016 - SWCD Local Capacity Services (Carlton SWCD)
Grant ID - P16-1522
Organization - Carlton SWCD

Grant Awarded Amount	**$125,337.00**	**Grant Execution Date**	**1/13/2016**
Required Match Amount	$0.00	**Grant End Date**	12/31/2018
Required Match %	0%	**Grant Day To Day Contact**	Kelly Smith

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	$125,337.00	$118,418.73	$6,918.27
Total Match Amount	$0.00	$0.00	$0.00
Total Other Funds	$0.00	$0.00	$0.00
Total	**$125,337.00**	**$118,418.73**	**$6,918.27**

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management 2016 Increased admin and staff management	Project Development	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$34,500.00	$45,106.25	2/14/2018	N
Riparian Zone Management - 2016 Vehicle Lease	Supplies/Equipment	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$41,000.00	$44,585.16	6/30/2017	N
Riparian Zone Management - 2016 WRT	Agricultural Practices	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$27,000.00	$24,738.69	2/14/2017	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management - Project Cost Share	Special Projects	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$19,337.00	$1,162.10	12/31/2016	N
Riparian Zone Management - SWCD Promotion	Education/Information	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	$3,500.00	$2,826.53	12/31/2016	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit

Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments

Final Indicators Summary

Indicator Name	Total Value	Unit

Grant Activity

Grant Activity - Riparian Zone Management 2016 Increased admin and staff management			
Description	Riparian Zone Management 2016 project development support Carlton SWCD Comprehensive Plan Funds will be spent by SWCD to manage the 2016 Capacity grant. Tasks include but are not limited to: developing new initatives with new and existing staff, hiring and managing new staff, purchasing supply's and equipment for new staff, conduct Human Resources services to the new staff. IT services will also be included in this task		
Category	PROJECT DEVELOPMENT		
Start Date	1-Jan-16	**End Date**	31-Dec-17
Has Rates and Hours?	Yes		
Actual Results	The SWCD used funds from this activity to fund existing staff time for HR resources for new SWCD staff, and project development and workload adjustments for new and existing staff. Additional funds were used to provide IT support services through a regional vendor. 2017 - Through Feb. 14th when expenditures where switched to 2017 Capacity grant. an additional $5,987.92 was expended in this activity with BC approval. $7339.07 was transferred from other activities to cover the negative balance.		

Grant Activity - Riparian Zone Management - 2016 Vehicle Lease			
Description	Riparian Zone Management - Infrastructure support Carlton SWCD Comprehensive Plan Funding for office space, workstations, computers and programs, transportation and field gear to support staff expansion		
Category	SUPPLIES/EQUIPMENT		
Start Date	1-Jan-16	**End Date**	30-Jun-17
Has Rates and Hours?	No		
Actual Results	The SWCD used funding from this activity to support new staff and expanded operations for the SWCD Office space expenses, facility expansions, computer and programs, field gear - $21,293 GIS updates - $1,890 Vehicle - $10,201 2017 activity expenditures through Feb. 14 when expenditures switched to 2017 capacity grant. $10663.28 including truck payments and payoff and field gear. Balance in activity is $79.18 which was transferred to Admin Activity for negative balance.		

Grant Activity - Riparian Zone Management - 2016 WRT			
Description	Riparian Zone Management - 2016 WRT Carlton SWCD Comprehensive Plan Funds will be used to fill gaps in WRT position to allow for grant applications for more funding of position projects and time. Funds will also be used to fund a new Ag tech position approximately 1/2 time		
Category	AGRICULTURAL PRACTICES		
Start Date	1-Apr-16	**End Date**	
Has Rates and Hours?	No		
Actual Results	The Carlton SWCD used funding in this activity to hire a new technician. This position is half funded by SWCD Capacity Grant and half funded by a partnership with MDA Ag Water Quality Certification Program. Funding was also used to fill gaps in funding for the SWCD's Water Resource Technician position.		

Grant Activity - Riparian Zone Management - Project Cost Share			
Description	Riparian Zone Management - Project Cost Share Carlton SWCD Comprehensive Plan Funding will assist landowners in implementing conservation practices in any HUC 8 watershed of Carlton County. This will increase implementation above current rates afforded by $8,000 of State Cost Share.		
Category	SPECIAL PROJECTS		
Start Date	1-Jan-16	**End Date**	
Has Rates and Hours?	No		
Actual Results	$1,162.10 was for construction at the Deer Creek Tributary stream restoration project. This funding supplemented $138,609 in funding from two Great Lake Commission grants and a BWSR CWF Red Clay Dams Phase II grant for the complete construction funding package. The project restored 470 of incised channel addressing an existing estimated 22,500 tons of soil loss and preventing an additional estimated 3000 tons of soil loss.		

Grant Activity - Riparian Zone Management - SWCD Promotion			
Description	Riparian Zone Management - SWCD Promotion Carlton SWCD Comprehensive Plan Funding will pay professional PR company to promote SWCD projects through New paper articles.		
Category	EDUCATION/INFORMATION		
Start Date	1-Jan-16	**End Date**	
Has Rates and Hours?	No		
Actual Results	PR firm produced 11 articles in 2016 that were published in two area papers. This outreach campaign has been very successful in public awareness of the SWCD and its mission.		

Grant Attachments

Document Name	Document Type	Description
2016 Capacity grant spending summary	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
2016 SWCD Local Capacity Services	Grant Agreement	2016 SWCD Local Capacity Services - Carlton SWCD
2016 SWCD Local Capacity Services executed	Grant Agreement	2016 SWCD Local Capacity Services - Carlton SWCD
2016 capacity reconciliation adj	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/19/2017
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/25/2017
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/08/2018
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/08/2018
Amendment executed	Grant Agreement	2016 SWCD Local Capacity Services - Carlton SWCD
P16-1522 Financial Reconciliation Checklist/Report	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
SWCD Capacity Amendment - Carlton SWCD.docx	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 10/27/2016
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 08/18/2016
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 07/15/2016
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/08/2016
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 11/30/2015

Document Name	Document Type	Description
email workplan request	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)

BWSR

Grant All-Detail Report
SWCD Local Capacity Services 2017

Grant Title - 2017 - SWCD Local Capacity Services (Carlton SWCD)
Grant ID - P17-6385
Organization - Carlton SWCD

Grant Awarded Amount	**$118,000.00**	**Grant Execution Date**	**2/10/2017**
Required Match Amount	$0.00	**Grant End Date**	12/31/2019
Required Match %	0%	**Grant Day To Day Contact**	Kelly Smith

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	$118,000.00	$99,106.00	$18,894.00
Total Match Amount	$18,000.00	$7,609.43	$10,390.57
Total Other Funds	$0.00	$0.00	$0.00
Total	**$136,000.00**	**$106,715.43**	**$29,284.57**

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management 2017 Education Outreach effort	Education/Information	Current State Grant	2017 - SWCD Local Capacity Services (Carlton SWCD)	$5,000.00	$2,500.00	12/31/2017	N
Riparian Zone Management 2017 Equipment and suplies	Streambank or Shoreline Protection	Current State Grant	2017 - SWCD Local Capacity Services (Carlton SWCD)	$15,000.00	$12,437.57	12/31/2017	N
Riparian Zone Management 2017 Increased administration and management	Administration /Coordination	Current State Grant	2017 - SWCD Local Capacity Services (Carlton SWCD)	$51,000.00	$44,136.81	12/31/2017	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management 2017 Increased administration and management	Administration /Coordination	Local Fund	County Match	$18,000.00	$7,609.43	12/31/2017	Y
Riparian Zone Management 2017 Project Funding	Agricultural Practices	Current State Grant	2017 - SWCD Local Capacity Services (Carlton SWCD)	$10,000.00	$3,031.62	12/31/2017	N
Riparian Zone Management 2017 Staff	Agricultural Practices	Current State Grant	2017 - SWCD Local Capacity Services (Carlton SWCD)	$37,000.00	$37,000.00	12/31/2017	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit

Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments

Final Indicators Summary

Indicator Name	Total Value	Unit

Grant Activity

Grant Activity - Riparian Zone Management 2017 Education Outreach effort			
Description	Riparian Zone Management 2017 Education Outreach effort Carlton SWCD Comprehensive Plan Funds will continue successful PR firm SWCD article campaign with an average of 1 article per month. funding will also fund staff time for expanded education/ outreach efforts.		
Category	EDUCATION/INFORMATION		
Start Date	14-Feb-17	**End Date**	
Has Rates and Hours?	No		
Actual Results	1-5-18 2017 expenditures expenditurers for 10 articles $2,500		

Grant Activity - Riparian Zone Management 2017 Equipment and suplies			
Description	Riparian Zone Management 2017 Equipment and supplies. Carlton SWCD Comprehensive Plan Funding includes but not limited to: vehicle expenses, field and office supplies, and technology upgrades		
Category	STREAMBANK OR SHORELINE PROTECTION		
Start Date	14-Feb-17	**End Date**	
Has Rates and Hours?	No		
Actual Results	1-5-18 for 2017 expenditures Expenditures to maintain vehicle, upgrade GIS software and purchase technology for field staff. $12437.57		

Grant Activity - Riparian Zone Management 2017 Increased administration and management			
Description	Riparian Zone 2017 Increased administration and management. Carlton SWCD Comprehensive Plan Funding for Administrative Assistant for increased HR for expanded staff. Funding for Manager increased staff management and project development for SWCD staff. Continued IT services.		
Category	ADMINISTRATION/COORDINATION		
Start Date	14-Feb-17	**End Date**	
Has Rates and Hours?	No		
Actual Results	1-5-18 for 2017 expenditures funding expended on increased admin of grant funds, expansion of IT services, and Project Development staff time. $44136.81 Over run for Forestry Tech in New Riparian Buffer Initiative. $7609.43		

Grant Activity - Riparian Zone Management 2017 Project Funding			
Description	Riparian Zone Management 2017 Project Cost Share Carlton SWCD Comprehensive Plan Funding for project cost share to land owners. Funding of extended tree establishment services to landowners as per nonstructural plan.		
Category	AGRICULTURAL PRACTICES		
Start Date	14-Feb-17	**End Date**	
Has Rates and Hours?	No		
Actual Results	1-5-18 for 2017 expenditures Funds expended on 2 projects. $3031.62		

Grant Activity - Riparian Zone Management 2017 Staff			
Description	Riparian Zone Management 2017 Staff Carlton SWCD Comprehensive Plan Funding will be used for: Continuation of 1/2 time Ag Technician position. Expand Water Resources Technician to do additional water monitoring duties. Increase Forestry Technician time implementing more forestry practices. Fund SWCD Board expenses related to Capacity Grant oversight through regular and committee meetings and trainings.		
Category	AGRICULTURAL PRACTICES		
Start Date	14-Feb-17	**End Date**	
Has Rates and Hours?	No		
Actual Results	1-5-18 for 2017 expenditures Continuation of Ag tech position 1/2 time and new Riparian Buffer initiative for Forestry Tech. $44,609.43		

Grant Attachments

Document Name	Document Type	Description
2017 SWCD Local Capacity Services	Grant Agreement	2017 SWCD Local Capacity Services - Carlton SWCD
2017 SWCD Local Capacity Services executed	Grant Agreement	2017 SWCD Local Capacity Services - Carlton SWCD
2017 spending report	Grant	2017 - SWCD Local Capacity Services (Carlton SWCD)
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/05/2018
County board minutes	Grant	2017 - SWCD Local Capacity Services (Carlton SWCD)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 02/02/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 07/20/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/05/2017
approved Non Stuct. Implementation plan	Grant	2017 - SWCD Local Capacity Services (Carlton SWCD)