

**Carlton County Soil and Water Conservation District**  
**Regular Board Meeting Minutes**

**Date: Monday, December 17, 2018**

**Location: SWCD office at 808 3<sup>RD</sup> Street, Carlton MN**

Chair called the meeting to order at 9:00 a.m.

<b>Present</b>	<b>Absent</b>	<b>Staff Present</b>	<b>Guests</b>
Barb Dahl		Brad Matlack	Erin Loffler BWSR
Kim Samuelson		Julie Radovich	Commissioner Zmyslony
Mark Thell			Jon Sellnow - NRCS
Joe Lambert			Mike Casey
Jim Nynas			Russ Kurhajetz

The pledge of allegiance

**M/S Nynas/Thell to approve amended agenda. Motion carried**

**M/S Thell/Samuelson to approve November regular meeting minutes. Motion carried**

**M/S Nynas/Thell to approve treasurer's report. Motion carried**

**M/S Nynas/Lambert to approve financial report as submitted. Motion carried.**

**SWCD Committee Reports**

Draft Committee Structure (Matlack)

**M/S Nynas/Lambert to accept Draft Committee Structure as a working document. Motion carried.**

2019 Board Member Input for Officers and Assignments (Matlack)

**Old Business**

Staff Compensation for 2019 - discussion

Statement by Commissioner Zmyslony

Convention wrap up - Dahl

**New Business**

Set January Reorganization and Regular Board Meeting Date and Time

**M/S Nynas/Thell to set the January Reorganization and Regular Board Meeting for January 14, 2019 at 9:00 a.m. Motion carried.**

Non Structural Practice Policy extension for FY 2019-2020 – Matlack

**M/S Thell/Samuelson to update the language to document. Motion carried.**

**M/S Nynas/Samuelson to authorize the board chair to sign document. Motion carried.**

## **Correspondence**

Auditors letter to the SWCD Board concerning 2017 Audit

MN Campaign Finance Board to Supervisor's

## **State Erosion Control and Water Management Program**

Bear Lake Road Update - Christensen

FY16 Tullibee Lakes HFHW, FY 16 Cost Share, FY 16 Capacity, FY 17 Cost Share Grant Extensions - Christensen

Bent Trout Lake Project Cancellation – Christensen

**M/S Thell/Lambert to approve cancellation of Bent Trout Lake Project. Motion carried.**

Joseph Pelawa Cost Share Application for Tree Establishment

**M/S Nynas/Samuelsen to approve Tree Establishment project, total project cost estimate \$6398.00. Motion carried.**

## **Cooperators Agreements**

Joseph Pelawa SWCD #2

**M/S Nynas/Thell to approve Cooperator Agreement for Joseph Pelawa. Motion carried.**

## **NRCS Report – Jon Sellnow**

## **Other Business**

District 5 Board Vacancy - Discussion

**M/S Nynas/Samuelsen to accept District 5 board member Mark Thell's resignation as of 4:30 p.m. Monday, December 17, 2018 and to authorize staff to take steps needed to fill the open board position. Motion carried.**

Recognition of outgoing board members, Mark Thell, Jim Nynas and Joe Lambert.

**Next meeting – Monday, January 14, 2019 in the meeting room of the Carlton County Soil and Water Conservation District at 9:00am.**

Having no further business,

**M/S Nynas/Samuelsen to adjourn. Motion carried**

Meeting adjourned at 10:27 a.m.

Submitted by:

Date Approved:

Chair: Barb Dahl

Secretary: Joe Lambert