

Carlton County Soil and Water Conservation District
Regular Board Meeting Minutes

February 11, 2025 – Carlton SWCD Office, Carlton MN

The meeting was called to order at 10:03 a.m. by Board Vice Chair Gary Peterson

Roll call was taken:

Board Members present:	Bob Fox Gary Peterson Roger Hurd
Board Members absent:	Barb Dahl Tim Michaelson
Staff present:	Alyssa Bloss, Manager Julie Radovich, Assistant Manager
Guests present:	Alison Praet, NRCS Melanie Bomier, BWSR Jake Janski, BWSR

Meeting Agenda:

M/S Fox/Hurd to approve agenda. Motion approved.

Meeting Minutes:

January reorganizational board meeting, M/S Hurd/Fox to approve. Motion carried.

January regular board meeting, M/S Hurd/Fox to approve. Motion carried.

Treasurer's Report:

Statement from Treasurer Fox

Financial Report - Radovich presented the following reports

Deferred Revenue Report

SWCD Committee Reports:

Personnel Committee - Memo to recommend declaring vacancy for Forestry Technician/Specialist position.

M/S Peterson/Fox to approve declaring vacancy for Forestry Technician/Specialist position.
Motion carried

Finance Committee - M/S Fox/Hurd to approve the 2025 Budget as presented. Motion carried

One Watershed One Plan Reports

Nemadji River

St Louis River

Kettle River

Upper Mississippi – Grand Rapids M/S Fox/Peterson to approve UMGR Implementation MOA, workplans and changes. Motion carried.

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New Business

MASWCD NE Area Representative Jake Janski introduction. Reviewed MASWCD lobbying efforts, the upcoming legislative days in March and other MASWCD events throughout the year.

Bloss outlined the newly awarded PRAP Grant for Carlton SWCD strategic planning meeting.

Correspondence

Audit Engagement Letter - M/S Hurd/Fox to approve audit engagement letter from Peterson Company LTD in the amount of \$5,000.

Roll Call Vote

Peterson aye
Hurd aye
Fox aye
Motion carried.

MASWCD Email - Legislative events discussion
2025 Family Farm Breakfast discussion

Watershed Based Implementation Funding (WBIF) Cost-Share Projects

- Contract: C21-8755-WSP-008
 - Practice: Woodland Stewardship Plan
 - Funding: Nemadji WSP Biennium 2
 - Amount: \$700

M/S Fox/Peterson to approve Contract: C21-8755-WSP-008 in the amount of \$700.

Roll Call Vote

Peterson aye
Hurd aye
Fox aye
Motion carried

- Contract: C21-8755-WSP-009
 - Practice: Woodland Stewardship Plan
 - Funding: Nemadji WSP Biennium 2
 - Amount: \$1,256.00

M/S Peterson/Fox to approve Contract: C21-8755-WSP-009 in the amount of \$1,256.00.

Roll Call Vote

Peterson aye
Hurd aye
Fox aye
Motion carried

- Contract: C25-0185-WSP-003
 - Practice: Woodland Stewardship Plan
 - Funding: Kettle/Upper St. Croix Biennium 1-Woodland Stewardship Planning
 - Amount: \$1,100.00

M/S Fox/Hurd to approve Contract: C25-0185-WSP-003 in the amount of \$1,100.00.

Roll Call Vote

Peterson aye

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Hurd aye
Fox aye
Motion carried or Motion failed

NRCS Report

BWSR Report

Closed Session

M/S Fox/Peterson to move to an executive session. Motion carried.

Adjourn: M/S Hurd/Fox to adjourn the regular meeting at 12:14 pm Motion carried.

Next meeting March 11th at 10:00 a.m. in the Carlton SWCD meeting room (808 3rd Street, Carlton MN).

Date _____

SWCD Board Secretary

SWCD Board Chair