

**Carlton County Soil and Water Conservation District**  
Regular Board Meeting  
April 8, 2024 – Carlton SWCD Office, Carlton MN

The meeting was called to order at 9:00 am by Board Vice-Chair Tim Michaelson. The Pledge of Allegiance was said.

**Roll call** was taken:

Board Members present:	Barb Dahl Bruce Heikes Tim Michaelson Kim Samuelson
Staff present:	Brad Matlack, District Manager
Guests present:	Susan Zymslony, Carlton County Nick Rainey, NRCS

**Meeting Agenda:** A motion was made to approve the meeting agenda. M/S Dahl/Heikes. Motion carried.

**Meeting Minutes:** A motion was made to approve the minutes of the March 11, 2024 regular SWCD Board meeting. M/S Heikes/Dahl. Motion carried.

**Treasurer’s Report:** The Treasurer’s Report for March 2024 was presented by Dahl and was received for filing.

**Financial Report:** No report.

**SWCD Committee Reports:**

**Personnel Committee:** Matlack gave a staffing update. A motion was made to promote Radovich to Assistant Manager for Office Operations. M/S Heikes/Dahl. Motion carried.

**Legislative Committee:** Michaelson reported that the Legislative Committee had a good reception when they met with legislators at Legislative Days.

**One Watershed One Plan Reports:**

- ❖ **Nemadji River:** No report
- ❖ **St Louis River:** No report
- ❖ **Kettle River:** A motion was made to submit the Draft Kettle River and Upper St. Croix Comprehensive Water Management Plan to the Board of Water and Soil Resources. M/S Dahl/Samuelson. Motion carried.
- ❖ **Upper Mississippi – Grand Rapids:** Dahl reported on the status of funds and projects.

**Old Business:**

- ❖ Matlack presented the recommendation to change the Carlton SWCD Forest Stewardship Planning Rate to read “Current MN DNR Plan Rate,” which is, at this time, \$300 plus \$10 per acre. Currently, the SWCD rate is \$300 plus \$7 per acre. A motion was made to change the rate as recommended. M/S Heikes/Dahl. Motion carried.

**New Business:** None

**Correspondence:**

- ❖ A risk assessment letter from the auditor, Peterson Company LTD, was presented.

**Watershed-Based Implementation Funding (WBIF) Cost-Share Projects:**

❖ ***Nemadji River:***

**Radovich Conservation Cover Application**

Contract: Nemadji 2<sup>nd</sup> Biennium Non-Structural - 1  
Practice: Conservation Cover (327)  
Funding Source: Nemadji WBIF 2<sup>nd</sup> Biennium Non-Structural BMPs  
Amount: \$1,207.50  
Motion to approve funding. M/S Dahl/Samuelson. Motion carried.

**Salzer Cover Crop and Pasture and Hayland Interseeding Application**

Contract: Nemadji 2<sup>nd</sup> Biennium Non-Structural - 2  
Practice: Cover Crop (340) and Pasture and Hayland Interseeding (512)  
Funding Source: Nemadji WBIF 2<sup>nd</sup> Biennium Non-Structural BMPs  
Amount: \$3,099.56  
Motion to approve funding. M/S Heikes/Dahl. Motion carried.

**Bill Spaulding Landowner Agreement Woodland Stewardship Plan Cost Share**

Contract: C21-8755-WSP-003  
Amount: \$2,900.00  
Motion to approve funding. M/S Dahl/Samuelson. Motion carried.

- ❖ ***St. Louis River:*** No report
- ❖ ***Kettle River:*** N/A
- ❖ ***Upper Mississippi-Grand Rapids:*** N/A

**SWCD Cost Share Projects:**

**City of Cloquet Buckthorn Removal Voucher**

Contract: BWSR CWMA-6  
Practice: Brush Management (314)  
Funding Source: 2022 BWSR CWMA  
Amount: \$2,925.00  
Motion to approve funding. M/S Samuelson/Heikes. Motion carried.

**Staff Reports:** As presented in packet.

**County Board Report:** Zymslony gave an update on the budget process, the 5-year plans, and the new Law Enforcement Center. She also encouraged the SWCD to have a booth at the county fair this year.

**NRCS Staff Report:** Report from Rainey

**Ten Minute Topic Presentation:** none

**Outside Organizations:**

- ❖ BSALWMP – update by Dahl
- ❖ Laurentian RC&D – update by Samuelson and Zymslony
- ❖ MN SWCD Forestry Assoc – update by Michaelson.
- ❖ Technical Services Area 3 – no report
- ❖ NE Area 3 Association of SWCDs – no report

**Other Business:** none

**Adjourn:** Motion to adjourn at 9:45 am. M/S Heikes/Dahl. Motion approved.

**Next meeting – Monday, May 13, 2024** at 9:00 am in the Carlton SWCD meeting room (808 3<sup>rd</sup> Street, Carlton MN).

Date \_\_\_\_\_

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SWCD Board Secretary

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SWCD Board Chair