

Carlton County Soil and Water Conservation District
Regular Board Meeting
June 10, 2024 – Carlton SWCD Office, Carlton MN

The meeting was called to order at 9:00 am by Board Chair Bob Fox. The Pledge of Allegiance was said.

Roll call was taken:

Board Members present: Barb Dahl
Bob Fox
Bruce Heikes
Tim Michaelson
Kim Samuelson

Staff present: Brad Matlack, District Manager
Julie Radovich, Asst. Manager, Office Operations
Cameron Gustafson, Water Resources Technician
Jenny Sherren, Community Conservationist
Kate Reitzel, Administrative Assistant
Joe Quehl, Farm Bill Biologist

Guests present: Allison Praet, NRCS

Meeting Agenda: A motion was made to approve the meeting agenda. M/S Heikes/Michaelson. Motion carried.

Meeting Minutes: A motion was made to approve the minutes of the May 13, 2024 regular SWCD Board meeting. M/S Heikes/Michaelson. Motion carried.

Treasurer's Report: The Treasurer's Report for May 2024 was presented by Dahl and was received for filing.

Financial Report: No report.

SWCD Committee Reports: No reports.

One Watershed One Plan Reports:

- ❖ **Nemadji River:** No report
- ❖ **St Louis River:** No report
- ❖ **Kettle River:** Gustafson presented the Kettle River/Upper St. Croix 1W1P Biennium Draft Budget. A motion was made to approve the budget. M/S Samuelson/Dahl. Motion carried.
- ❖ **Upper Mississippi – Grand Rapids:** Gustafson gave an update on meetings and activities.

Old Business: None.

New Business:

- ❖ A motion was made to approve the Agreement between Carlton SWCD and Northland Consulting Engineers (NES) for the City of Carlton Stormwater Project. M/S Dahl/Heikes. Motion carried.
- ❖ A motion was made to approve the annual Local Partner Agreement between Carlton SWCD and Pheasants Forever for the shared Biologist position stationed at Aitkin SWCD/NRCS office. M/S Michaelson/Heikes. Motion carried.
- ❖ A motion was made to approve the resolution requiring the tally of write-in votes. (Resolution recommended by Carlton County Auditor.) M/S Dahl/Heikes. Motion carried.
- ❖ A motion was made to approve the amended Stormwater Project Fund Agreement between Carlton SWCD and Carlton County Transportation Department. M/S Heikes/Samuelsen. Motion carried.
- ❖ Radovich and Matlack presented the newly-created Carlton SWCD Public Meeting Policy regarding Rules of Procedure and Decorum. Samuelson requested the vote be taken later in the meeting so she could read over the policy first. *(Later in the meeting, a motion was made to approve the new Public Meeting Policy. M/S Heikes/Michaelson. Motion carried.)*
- ❖ Sherren presented information about the pollinator color contest in local newspapers.
- ❖ Matlack gave the Manager's Report. He hopes to retire by the beginning of September, but plans to stay on to complete contract obligations related to the biochar project. Board members thanked Brad for his great work during his many years with Carlton SWCD. A motion was made to start the process to list and fill the manager's position. M/S Michaelson/Heikes. Motion carried.
- ❖ Radovich reported that a policy is being developed regarding the steps in listing and filling open SWCD positions for future reference.

Correspondence: None

Watershed-Based Implementation Funding (WBIF) Cost-Share Projects:

Ian Erickson Woodland Stewardship Plan Cost Share

Contract: C24-8755-FSP-001
Practice: Forest Management Plan (508M)
Funding Source: St. Louis River WBIF – 1st Biennium Non-Structural
Amount: \$536.00
Motion to approve funding. M/S Heikes/Michaelson. Motion carried.

Lonna Hueter Raingarden Application

Contract: SLR 1W1P Riparian & Raingarden BMP-8
Practice: Raingarden
Funding Source: St. Louis River 1W1P Riparian & Raingarden BMP
Amount: \$500.00
Motion to approve funding. M/S Dahl/Heikes. Motion carried.

SWCD Cost Share Projects:

Esko Minis Pollinator Pocket Application

Contract: BWSR 2024 Cost Share - 3
Practice: Pollinator Pocket
Funding Source: 2024 BWSR Cost Share
Amount: \$500.00
Motion to approve funding. M/S Heikes/Michaelson. Motion carried.

Laveau Ag Waste Storage Facility Voucher

Contract: Enbridge & Nemadji - 4
Practice: Ag Waste Storage Facility (313)
Funding Source: Enbridge
Amount: \$78,395.23
Motion to approve funding. M/S Samuelson/Michaelson. Motion carried.
Motion to authorize Chair or Manager to sign payment for concrete work on Laveau Ag Waste Storage Project. M/S Heikes/Michaelson. Motion carried.

Staff Reports: As presented in packet.

NRCS Staff Report: As presented by Praet.

County Board Report: No report.

Ten Minute Topic Presentation: Tim Byrnes, Carlton SWCD Forestry Specialist, gave an interesting presentation about Carlton SWCD's 1,400 Legacy White Spruce Seedlings distributed to and planted by three landowners in Carlton and Tamarack.

Outside Organizations:

- ❖ BSALWMP – update by Dahl
- ❖ Laurentian RC&D – update by Samuelson
- ❖ MN SWCD Forestry Assoc – update by Michaelson.
- ❖ Technical Services Area 3 – update by Fox
- ❖ NE Area 3 Association of SWCDs – report on the recent Area 3 meeting by Dahl.

Other Business:

- ❖ Samuelson informed the board that she is not running for re-election.

Adjourn: Motion to adjourn at 10:55 am. M/S Michaelson/Heikes. Motion approved.

Next meeting – Monday, July 8, 2024 at 9:00 am in the Carlton SWCD meeting room (808 3rd Street, Carlton MN).

Date _____

SWCD Board Secretary

SWCD Board Chair