

**Carlton County Soil and Water Conservation District**  
**Regular Board Meeting Minutes**

**Date: Monday, December 2, 2019**

**Location: SWCD office at 808 3<sup>RD</sup> Street, Carlton MN**

**Chair called the meeting to order at 9:00 a.m.**

<b>Present</b>	<b>Absent</b>	<b>Staff Present</b>	<b>Guests</b>
Barb Dahl		Brad Matlack	Commissioner Thell
Russ Kurhajetz			
Rick Dalen			
Kim Samuelson	X		
Bob Fox			

**Approval of Agenda**

M/S Kurhajetz/Fox to approve amended agenda. Motion carried

**Approval of Minutes**

M/S Dalen/Kurhajetz to approve November meeting minutes. Motion carried

**Treasurer's Report**

None

**SWCD Financial Report**

**SWCD Committee Reports – none**

Legislative Committee Report

Samuelson arrived to meeting at 9:13 a.m.

Finance Committee: Matlack reviewed 2020 Capacity work plan and 2020 budget.

M/S Fox/Dalen to approve 2020 Budget as presented. Motion carried.

**Nemadji 1 Watershed 1 Plan Business - Dalen**

**St. Louis 1 Watershed 1 Plan Business - Kurhajetz**

**Old Business**

State Convention December 8-10<sup>th</sup>

MCIT Liability Coverage Update

Coverage longer than 2 years are not available through MCIT.

**New Business**

Board Officers, Committees and Outside Organizations

Set January reorganization and regular SWCD board meeting date.

M/S Kurhajetz/Fox to set the January 13<sup>th</sup> as the next meeting date for the reorganization and regular board meeting. Motion carried.

2020-2021 MDA contract for Ag Water Quality Certification Program Funding. Approve and authorize Matlack to e-sign contract.

M/S Dalen/Samuelsen to approve MDA contract as presented and to authorize Matlack to e-sign contract. Motion carried.

2018 Audit Results

**State Erosion Control and Water Management Program**

Russell Peterson Amendment

M/S Dalen/Kurhajetz to approve Russell Peterson amended contract as presented. Motion carried.

**Cooperator Agreements**

None

**Other Business**

Next meeting – 9:00 a.m., Monday, January 13<sup>th</sup>, Carlton SWCD meeting room.

Having no further business, M/S Dalen/Kurhajetz to adjourn. Motion carried

Meeting adjourned at 10:20 a.m.

Submitted by Brad Matlack

Date Approved:

Chair: Barb Dahl

Secretary: Rick Dalen