

Carlton County Soil and Water Conservation District
Regular Board Meeting Minutes

Date: Monday, January 13, 2020

Location: SWCD office at 808 3RD Street, Carlton MN

Chair called the meeting to order at 9:37 a.m.

| Present | Absent | Staff Present | Guests |
|----------------|---------------|----------------------|-------------------------|
| Russ Kurhajetz | Barb Dahl | Brad Matlack | Commissioner Mark Thell |
| Kim Samuelson | Rick Dalen | Julie Radovich | |
| Fox Box | | | |
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Approval of Agenda

M/S Fox/Samuelson to approve amended agenda. Motion carried

Approval of Minutes

Fox made a motion to approve December meeting minutes. Motion carried. Samuelson abstained.

Treasurer's Report

M/S Samuelson/Fox to approve November and December Treasurer Reports. Motion carried

SWCD Financial Report

M/S Fox/Samuelson to accept financial reports as presented. Motion carried.

SWCD Committee Reports

Legislative Committee – Kurhajetz update

Old Business

State Convention Report

New Business

Plan for Ed/Outreach Effort Continuation

M/S Fox/Samuelson to approve contract to hire Chris Gass for a temporary 3-month assignment as the Education Outreach Coordinator. Motion carried.

Seeder Rental Opportunity – Matlack and Clark

M/S Samuelson/Fox to approve Matlack and Clark to continue to research the seeder rental opportunity, work with county staff to gather additional information and present the additional information at the February board meeting. Motion carried.

New Audit Requirements – Matlack

2020 Audit Engagement letter

M/S Fox/Samuelsen to approve accepting audit engagement letter from Peterson Company, LTD as presented. Motion carried.

2020 MASWCD Dues

M/S Fox/Samuelsen to approve payment of 2020 MASWCD dues in the amount of \$4077.51. Motion carried.

Correspondence

MN Campaign Finance Board – Public Officials Annual Recertify Statement.

State Erosion Control and Water Management Program

Cooperator Agreements

Bradley Steele SWCD #4

M/S Samuelsen/Fox to approve Steele Cooperator Agreement as presented. Motion carried

Dean Liimatainen SWCD #3

M/S Fox/Samuelsen to approve Liimatainen Cooperator Agreement as presented. Motion carried

NRCS Staff:

Acting DC Debra Hermel

Review and sign Civil Rights Document

2019 Program Dollars

Ten Minute Topic Presentation from SWCD Staff

Scanlon Creek – Melanie Bomier

Other Business: Livestock Yard Workshop Flyer

Next meeting – February 10, 2020

Having no further business, M/S Fox/Samuelsen to adjourn. Motion carried

Meeting adjourned at 11:58 a.m.

Submitted by Julie Radovich

Date Approved:

Chair: Kurhajetz

Secretary: Dalen