

Carlton County Soil and Water Conservation District

Regular Board Meeting Minutes

Date: Monday, July 13, 2020

Location: Teleconference via Google Meet

Chair Kurhajetz called the meeting to order at 9:01 a.m. Roll Call

Board Present	Staff Present	Other
Barb Dahl	Brad Matlack	Commissioner Mark Thell
Russ Kurhajetz	Julie Radovich	BWSR Erin Loeffler
Bob Fox	Melanie Bomier	
Kim Samuelson	Alyssa Alness	
Rick Dalen		

Approval of Agenda

M/S Dahl/Fox to approve amended agenda.

Roll Call Vote:

Fox - Aye

Dahl - Aye

Dalen - Aye

Samuelson - Aye

Kurhajetz – Aye

Motion carried

Approval of Minutes

M/S Samuelson/Dalen to approve June regular meeting minutes.

Roll Call Vote:

Fox - Aye

Dahl - Aye

Dalen - Aye

Samuelson - Aye

Kurhajetz – Aye

Motion carried

Treasurer's Report

M/S Dahl/Dalen to approve Treasurer Reports.

Roll Call Vote:

Fox - Aye

Dahl - Aye

Dalen - Aye

Samuelson - Aye

Kurhajetz – Aye

Motion carried

SWCD Financial Report

Managers Operational Update – COVID-19

Implementation of Phase I update

Taskforce creation

M/S Dahl/Samuelson to create COVID-19 task force to include Kurhajetz, Fox, Matlack, Radovich.

Roll Call Vote:

Fox - Aye
Dahl - Aye
Dalen - Aye
Samuelson - Aye
Kurhajetz – Aye
Motion carried

SWCD Committee Reports

Finance Committee – 2021 Draft Budget and County Allocation Request

Policy Committee – Recommended Employee Handbook Revisions
M/S Dahl/Dalen to approved Employee Handbook Revisions as presented.

Roll Call Vote:

Fox - Aye
Dahl - Aye
Dalen - Aye
Samuelson - Aye
Kurhajetz – Aye
Motion carried.

One Watershed One Plan Reports

Nemadji River update – Bomier – 60-day review approval.
M/S Fox/Samuelson to move forward with the 60-day review process.

Roll Call Vote:

Fox - Aye
Dahl - Aye
Dalen - Aye
Samuelson - Aye
Kurhajetz - Aye
Motion carried

Lower St Louis River - Kurhajetz

Old Business

Quickbase Acquisition
M/S Fox/Dalen to approve the acquisition of Quickbase software.

Roll Call Vote:

Fox - Aye
Dahl - Aye
Dalen - Aye
Samuelson - Aye
Kurhajetz – Aye
Motion carried

New Business

FY 2018 CWF Skunk Creek Project Grant Extension – Bomier
M/S Dahl/Fox to approve Skunk Creek Project Grant Extension as presented.

Roll Call Vote:

Fox - Aye
Dahl - Aye
Dalen - Aye

Samuelson - Aye
Kurhajetz - Aye
Motion carried

State Erosion Control and Water Management Program

Skunk Creek Restoration Project, Tree Planting Voucher Payment (Bomier)

M/S Dalen/Dahl to approve voucher payment in the amount of \$31,222.50.

Roll Call Vote:

Fox - Aye
Dahl - Aye
Dalen - Aye
Samuelson - Aye
Kurhajetz - Aye
Motion carried

Cooperators Agreement

Steve Mueller, Forest Management, District 3

M/S Fox/Samuelson to approve Cooperator Agreement for Steve Mueller as presented.

Roll Call Vote:

Fox - Aye
Dahl - Aye
Dalen - Aye
Samuelson - Aye
Kurhajetz – Aye
Motion carried

Staff Reports
NRCS Report

BWSR Update – Loeffler

Outside Organizations – Matlack. Discussion on changing the inclusion of outside organization reports in the board packet from the complete documentation to a brief overview given by each board member assigned to the outside organization as needed.

M/S Dalen/Dahl to eliminate entire documentation of each outside organization in board packet unless requested by assigned board member to that outside organization.

Roll Call Vote:

Fox - Aye
Dahl - Aye
Dalen - Aye
Samuelson - Nay
Kurhajetz - Aye
Motion carried

Next meeting – August 10, 2020, location TBD

Having no further business, M/S Fox/Dalen to adjourn. Motion carried

Roll Call Vote:

Fox - Aye
Dahl - Aye
Dalen - Aye

Samuelson - Aye
Kurhajetz - Aye
Motion carried

Meeting adjourned at 11:34 am
Submitted by Julie Radovich

Date Approved:

Chair: Kurhajetz

Secretary: Dalen