

Carlton County Soil and Water Conservation District
Regular Board Meeting Minutes

Date: Monday, March 9, 2020

Location: SWCD office at 808 3RD Street, Carlton MN

Chair Kurhajetz called the meeting to order at 9:00 a.m.

Roll call

Board Present	Staff Present	Guests
Russ Kurhajetz	Brad Matlack	None
Bob Fox	Julie Radovich	
Barb Dahl		
Rick Dalen		
Kim Samuelson		

Approval of Agenda

M/S Dalen/ Fox to approve amended agenda. Motion carried

Approval of Minutes

M/S Fox/Dahl to approve February regular meeting minutes. Motion carried.

Treasurer's Report

M/S Dahl/Dalen to approve February Treasurer Reports. Motion carried

SWCD Financial Report

SWCD Committee Reports

Schedule Personnel Committee (Dahl/Fox) – Review New Position Classifications
Meeting set for March 23rd.

Schedule Policy Committee (Samuelson/Fox) – Review Employee Handbook Updates
Meeting set for March 23rd.

Schedule Finance Committee (Dahl/Kurhajetz) 2019 YE review and adjustments
Meeting set for March 26th.

One Watershed One Plan Reports (Dalen & Kurhajetz)

Old Business

Seeder Rental Opportunity update Brillion figures – informational (Matlack)

New Business

Staff action – Alness

M/S Fox/Samuelson to approve removing Alness from probation. Motion carried.

Staff report – Matlack

Commissioner Thell entered meeting at 9:40 a.m.

2019 RIM Easement Delivery Contract

M/S Dahl/Dalen to accept 2019 RIM Easement Delivery Contract as presented. Motion carried.

Lawns to Legumes Contract (Alness)

M/S Dalen/Dahl to authorize Chair to sign Lawns to Legumes Contract. Motion carried.

Plant Sale Idea (Alness)

M/S Fox/Dahl to support pollinator plant sale. Motion carried.

SWCD Levy Support Resolution

M/S Fox/Samuelsen to approve resolution the support SWCD Levy authority.

Pay Equity Report Approval

M/S Dahl/Fox to approve Pay Equity Report as presented. Motion carried.

Cooperator Agreements

Pete Clark SWCD #2 (Kurhajetz)

M/S Dahl/Dalen to approve Clark Cooperator Agreement as presented. Motion carried.

Mary Miller & Andrew Simon SWCD #4 (Samuelsen)

M/S Dalen/Dahl to approve Miller/Simon Cooperator Agreement as presented. Motion carried.

NRCS Update (Matlack)

Ten Minute Topic Presentation from SWCD Staff

iPad set up and training – Downtown Computer

Next meeting – April 13, 2020

Having no further business, M/S Dalen/Fox to adjourn. Motion carried

Meeting adjourned at 11:12 a.m.

Submitted by Julie Radovich

Date Approved:

Chair: Kurhajetz

Secretary: Dalen