

Carlton County Soil and Water Conservation District
Regular Board Meeting Minutes

Date: Tuesday, November 12, 2019

Location: SWCD office at 808 3RD Street, Carlton MN

Chair called the meeting to order at 9:00 a.m.

Present	Absent	Staff Present	Guests
Barb Dahl		Brad Matlack	
Russ Kurhajetz		Julie Radovich	
Rick Dalen			
Kim Samuelson			
Bob Fox			

Approval of Agenda

M/S Fox/Samuelson to approve amended agenda. Motion carried

Approval of Minutes

M/S Dalen/Fox to approve October meeting minutes. Motion carried

Treasurer's Report

M/S Samuelson/Dalen to approve October treasurer report as presented. Motion carried.

SWCD Financial Report

SWCD Committee Reports – none

Personnel Committee

Recommendations:

- 2020 COLA rate of 1.6%
- 2% taxable fringe increase
- Wording change in employee handbook as presented
- Approve scheduled staff step increases

M/S Dalen/Kurhajetz to approve recommendations as presented. Motion carried.

Finance committee meeting scheduled: Thursday, November 14th.

Nemadji 1 Watershed 1 Plan Business - Dalen

Old Business

State Convention December 8-10th

Attendees: Dahl, Kurhajetz, Fox; Matlack, Clark, Alness

Leadership Summit December 8th, Kurhajetz, Matlack and Dahl to attend.

2020 Strategic Plan Adoption

M/S Kurhajetz/Fox to approve adoption of the 2020 Strategic Plan. Motion carried.

SWCD Liability Coverage

M/S Dalen/Fox to approve purchasing a 2-year retroactive coverage policy from MCIT as presented and to contact MCIT to get a cost estimate for an additional 4 year contract totaling 6 years retroactive contract. Motion carried.

Esko School Project Update - Kurhajetz

New Business

Vehicle purchase opportunity from Carlton County.

M/S Kurhajetz/Fox to approve the purchase of a 2018 Ford Explorer from Carlton County as presented. Motion carried.

State Erosion Control and Water Management Program

Burnell Pederson Amendment – Extend Project Installation Date

M/S Dalen/Kurhajetz to approve Burnell Pederson amended contract as presented. Motion carried.

Richard Lindgren well sealing project payment voucher - \$800.00

M/S Dalen/Samuelsen to approve Richard Lindgren \$800.00 well sealing project payment voucher. Motion carried.

Cooperator Agreements

George McFadden – SWCD District 4, Forest Stewardship Plan

M/S Dalen/Samuelsen to approve George McFadden cooperator agreement as presented. Motion carried.

Phil White – SWCD District 1, Forest Stewardship Plan

M/S Fox/Kurhajetz to approve Phil White cooperator agreement as presented. Motion carried.

Other Business

Next meeting – 9:00 a.m., Monday, December 2, 2019 Carlton SWCD meeting room.

Having no further business, M/S Dalen/Kurhajetz to adjourn. Motion carried

Meeting adjourned at 10:30 a.m.

Submitted by Julie Radovich

Date Approved:

Chair: Barb Dahl

Secretary: Rick Dalen