

**Carlton County Soil and Water Conservation District**  
**Regular Board Meeting Minutes**

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October 10, 2025 – Carlton SWCD Office, Carlton MN

The meeting was called to order at 10:00 a.m. by Board Chair Gary Peterson

**Roll call** was taken:

Board Members present:     Bob Fox  
   Gary Peterson  
   Roger Hurd

Board Members absent:     Barb Dahl and Julianne Motis

Staff present:                 Alyssa Bloss, Manager  
   Julie Radovich, Assistant Manager

Guests present:               County Commissioner Dan Reed arrived at 10:10 a.m.

**Meeting Agenda:** M/S Fox/Hurd to approve amended agenda. Motion carried.

**Meeting Minutes:** September regular board meeting, M/S Peterson/Fox to approve. Motion carried.

**Finance Report:**

Statement from Treasurer Fox

M/S Fox/Hurd to approve 2024 Draft Audit. Motion carried.

**SWCD Committee Reports**

**Personnel Committee**

**Policy Committee**

**Finance Committee**

**Legislative Committee**

**Education/Awards Committee**

- Outstanding Conservationist recognition at November board meeting
- Roger is looking into seed collection as an education component for next year. Possibly work with both the county and extension office. Roger will work with the SWCD Community Conservationist position in early 2026.

**One Watershed One Plan Reports**

Nemadji River

St. Louis River

Kettle River

Upper Mississippi - Grand Rapids

**New Business**

M/S Fox/Hurd to approve ShelterPoint PFML quote. Motion carried.

Roll Call Vote

Peterson - Aye

Fox - Aye

Hurd - Aye

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M/S Fox/Peterson to approve Bell Museum Short Form Services Agreement for Biological Sample Processing.

Roll Call Vote

Peterson - Aye

Fox - Aye

Hurd - Aye

Motion carried.

M/S Fox/Peterson to approve Alyssa Bloss Carlton SWCD Woodland Stewardship Plan Policies. Motion carried.

FY 2026 & 2027 BWSR SWCD Programs and Operational Grant Agreement - M/S

Peterson/Fox to approve grants as presented. Motion carried

Conservation Delivery Grant - \$37,340

Conservation Contracts Grant - \$21,580

**Watershed-Based Implementation Funding (WBIF) Cost-Share Projects**  
**WBIF Cost-Share Projects**

- Contract: Gary Peterson/ C25-0185-WSP-005
- Practice: WSP Renewal
- Funding Source: Kettle River Upper St. Croix (KUSC)
- Amount: \$1,100.

**M/S Fox/Hurd to approve**

- Contract: C25-0185-Hanging Horn Stormwater1
- Practice: Conservation Cover (327), Vegetated Swale (415M)
- Funding Source: Kettle River Upper St Croix (KUSC)
- Amount: \$4,842

Roll Call Vote

Peterson - Aye

Fox - Aye

Hurd - Aye

Motion carried.

**M/S Peterson/Hurd to approve**

- Contract: C25-0185-Hanging Horn Stormwater2
- Practice: Conservation Cover (327), Vegetated Swale (415M), Bioretention Basin (712M), Native Pocket Planting: Raingarden (720M)
- Funding Source: Kettle River Upper St Croix (KUSC)
- Amount: \$13,343.22

Roll Call Vote

Peterson - Aye

Fox - Aye

Hurd - Aye

Motion carried.

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**Statement of Work - Hanging Horn Stormwater1**

Project Name and ID: Hanging Horn Stormwater1

Funding Source: Kettle & Upper St. Croix WBIF Biennium 1

M/S Peterson/Fox to approve Statement of Work Hanging Horn Stormwater1. Motion carried

**SWCD Cost-Share Projects**

- Contract: BWSR 2025-2
- Practice: Pollinator Pocket
- Funding Source: 2025 BWSR Cost Share
- Amount: \$500

**Other Reports**

County Commissioner Reed

**Outside Organizations**

BSALWMP

Laurentian RC&D

Minnesota Forestry Association

TSA 3

Northeast Area 3 Association of SWCD's

**Adjourn** M/S Hurd/Fox to adjourn the regular meeting at 12:07 PM. Motion carried.

**Next meeting** November 12th at 10:00 a.m. in the Carlton SWCD meeting room (808 3<sup>rd</sup> Street, Carlton MN).

Date Nov 12, 2025

Barbara M. Dahl

SWCD Board Secretary

Ray E. Peterson

SWCD Board Chair