

Carlton County Soil and Water Conservation District
Regular Board Meeting

November 12, 2024 – Carlton SWCD Office, Carlton MN

The meeting was called to order at 9:00 a.m. by Board Chair Bob Fox. The Pledge of Allegiance was said.

Roll call was taken:

Board Members present: Barb Dahl
 Bob Fox
 Tim Michaelson

Staff present: Alyssa Bloss, Manager
 Jenny Sherren, Conservation Technician

Guests present: Todd Whitesel, NRCS
 Al Torgeson, NRCS
 Melanie Bomier, BWSR
 Gary Peterson, Carlton County

Meeting Agenda:

- M/S Barb Dahl/Tim Michaelson to approve agenda. Motion approved.

Meeting Minutes:

- October regular board meeting, M/S Tim Michaelson/Barb Dahl to approve. Motion carried.

Treasurer's Report:

- Dahl reviewed the bank statements and Quickbooks reconciliations for both the checking and savings accounts.

SWCD Committee Reports:

Finance Committee - Draft budget review

M/S Barb/Tim to approve draft budget. Motion carried.

Personnel Committee - Performance Reviews and Benefits

M/S Barb Dahl/Tim Michaelson to approve performance reviews. Motion carried.

M/S Barb Dahl/Tim Michaelson to approve promoting John Stoltz to Conservation Specialist including a 20% salary increase for 2025. Motion carried

M/S Tim Michaelson/Barb Dahl to approve a 10% increase to the 2025 taxable fringe. 2024 Motion carried.

M/S Barb Dahl/Tim Michaelson to approve the 2025 COLA rate of 2.5%. Motion carried.

One Watershed One Plan Reports

Nemadji River: Currently in the third biennium. The budget was presented. Motion was needed to approve the budget. M/S Barb Dahl/Tim Michaelson. Motion carried.

St Louis River:

Kettle River:

Upper Mississippi – Grand Rapids: CWMP is proposed to be adopted by our board. M/S Barb Dahl/Tim Michaelson. Motion carried.

Old Business: Discussed Board Officer Term Limit.

New Business: Staff board reports will no longer be written each month by staff. Board members can access QuickBase to see Staff's workflow instead.

Watershed-Based Implementation Funding (WBIF) Cost-Share Projects**SWCD Cost Share Projects:**

NRCS Staff Report: Annual Civil Rights Statement Board Signatures were requested by Whitesel. Present board members signed, other signatures will be attained in the next meeting.

County Board Report: N/A

BWSR Report: BWSR Academy went well. Many thanks to Carlton SWCD for presenting and attending. Creating a work plan for the Lake Superior Basin Implementation Funds. Congrats on being awarded the HELP Grant. Planning on providing Board Member Onboarding Training to Area 3 Board Members in February or March 2025.

Outside Organizations:

- ❖ BSALWMP (Dahl) No news.
- ❖ Laurentian RC&D (Samuelson) No news.
- ❖ MN SWCD Forestry Assoc (Michaelson) No news.
- ❖ Technical Services Area 3 (Fox) No news.
- ❖ NE Area 3 Association of SWCDs No news.

Adjourn: The meeting was adjourned at 10:02 a.m. M/S Tim Michaelson/Barb Dahl. Motion approved.

Next meeting – Monday, December 9, 2024, at 9:00 a.m. in the Carlton SWCD meeting room (808 3rd Street, Carlton MN).

Date _____

SWCD Board Secretary

SWCD Board Chair