

## NEW CLIENT INTAKE FORM

Date:

### Participant Details:

First Name			Surname	
D.O.B			Prefix	
Gender			Pronouns	
Contact details	Mobile		Email Address	

If client is a minor, please provide details of the parent/guardian completing this form:

First Name			Surname	
D.O.B			Prefix	
Gender			Pronouns	
Contact details	Mobile		Email Address	
Relationship to Minor				

### Medicare Details

Medicare Card Number			Reference Number Next to Client's Name		Expiry	
Do you hold a current HCC or PCC?	<input type="checkbox"/> HCC <input type="checkbox"/> PCC <input type="checkbox"/> N/A		Reference Number		Expiry	
Residential Address (must not be a PO Box)*	Street Address		Suburb		Postcode	

\*This is the residential address registered with Medicare. If it does not match the address on file with Medicare your claim may be unsuccessful and you may not receive your Medicare rebates

### Mental Health Care Plan (MHCP) Details

Do you have a MHCP from your GP?	YES <input type="checkbox"/> if yes, please complete the details below and <b><u>provide a copy of your MHCP</u></b>  NO <input type="checkbox"/> if no, do you intend to obtain a MHCP from your GP? Paying as a private client?*: _____ *Please refer to our “fees” for appts under a MHCP and for private paying clients		
Medical Practitioner Name			
Practice Name			
Contact details	Phone		Address

**Please provide a brief explanation why you are seeking an appt at our clinic:**  
(i.e., anxiety, low mood, stress management, grief or loss, low self-esteem or confidence issues)

**Is your enquiry related to one of the following:**

Workcover  TAC  Victim of Crime  EAP

\*Please note that we will require additional information and supporting documentation; our friendly reception staff can discuss this further with you

**Previous Counsellor/Therapist (if any):**

Name			
Contact details	Phone		Email Address
Date of last contact			

**When is the preferred time for you to be contacted by a member of admin team to organize an appt?**

Morning  Lunchtime  Afternoon

**Thank you for completing the New Client Intake form. A member of our admin team will be in touch within two business days to discuss further and schedule an appointment to see one of our clinicians**