

The Ballet Company

Nutcracker 2024

Production Information & Commitment Form

ALL STUDENTS ENROLLED IN BALLET ARE ELIGIBLE TO PERFORM

**If your student is not enrolled in a ballet class, and would like to perform, please contact our admin team to schedule a ballet placement:
admin@theballetcompanysd.com*

CASTING

**All ballet students will be automatically cast in 1 group role by level
(included in annual tuition)**

If your dancer would like to be considered for an additional group role,
but missed auditions, please contact us.

Please sign & return page 6

Production / Casting Commitment

ALL DANCERS CAST IN THE BALLET COMPANY'S NUTCRACKER 2024 PRODUCTION ARE REQUIRED TO FULLY COMMIT TO THE FOLLOWING TERMS:

FINAL CASTING

The Final Cast List will be posted December 16 (beginning of Production Week)

- Final Casting will be at the Director's discretion.
Students who fail to uphold their class and rehearsal commitments can be dismissed/removed from any particular role and / or the production entirely, at the Director's discretion, and at any time.

REHEARSAL TYPES

All Rehearsals are held outside of Technique class time unless specifically noted.

Group Roles (By Level) Included in your annual [schedule](#)

Featured/Additional Group Roles Will be held outside of class time & outlined in casting offer

REHEARSAL SCHEDULE

The rehearsal schedule is released monthly (on the 1st) [HERE](#)

- The TBC portal schedule will be updated to reflect any changes
- All Rehearsal schedules, Prep & Production Week schedules, and Casting are subject to change up until, and including on production days.
- Dancers in featured roles should expect and plan for weekly fluctuation in their schedules.

ABSENCES

We do understand that absences will occur, and students will at times have commitments outside of dance. We appreciate you giving us as much advance notice as possible so that we can plan ahead and support all dancers' progress collectively.

- **Dancers are permitted maximum 2 excused absences per rehearsal, per production.**

When you commit to production, we expect you to fully commit to the *entire* production process, which includes attending all scheduled rehearsal time. Absences that exceed the permitted 2 absences per rehearsal per production can result in loss of performance eligibility.

- **In order for an absence to count as excused, you must report it via your TBC portal:**

Dancers who are responsible for their own schedules can request their own TBC Portal login by emailing: admin@theballetcompanysd.com

- From your TBC Portal home page, Select "Attendance"
- »"Report Absence"
- Please provide a reason for your absence
- **Please report any planned absences for the following month no later than the 15th of the current month.**

Absences that are not reported the 15th of the prior month are considered Unexcused, and can result in loss of performance eligibility.

- **Dancers are required to find out what was missed in their rehearsal.**

There will not be time to "re-teach" what was missed in the following rehearsal. Dancers who do not review what was missed should be prepared to be removed from the section missed at time of absence.

- **All rehearsals and classes 2 weeks leading up to production are 100% MANDATORY.**

Absences in these 2 weeks present challenges for fellow dancers, choreographers, costume team, etc. and may result in possible loss of performance eligibility. **Please communicate as early as possible if your dancer is ill or there is a sudden cause for absence:**
619.586.6030 (TBC phone #)

Financial Commitment

PRODUCTION FEE

All students performing in Nutcracker 2024 production are required to pay a one-time \$185 Production Fee. This fee is due by and will be charged via autopay August 12, 2024. If you prefer to pay with an alternative method, you may do so via your TBC portal.

- Production fee covers your production registration and production video digital download.
- *It also helps to cover costs for theatre space, props, sets, production crew, administrative costs, etc.*

PRODUCTION VOLUNTEER COMMITMENT

Volunteer jobs will equate to approximately 2 hours of work during Production Week per student (Dec 14-22). Volunteer jobs will be assigned after all Production Commitment forms have been received. Volunteer assignments vary and can include: *Backstage Helper, Picture Day Assistant, Theatre check-in, Lobby Sales, Post-Show Laundry, etc.* Families that would like to volunteer for the production will receive a \$40 credit, applied to their Production Fee. If Volunteer work is not fulfilled by the end of production, \$40 will be charged to your credit card on file on December 23, 2024. **Please select your Production Volunteer Choice on the last page of this packet.**

COSTUME FEES

At TBC, we utilize a professional costume closet. This means that we invest in and provide beautiful custom classical ballet costumes that are made and fitted to each individual dancer.

- **Total costume rental fees vary** depending on the role and type of costume (see Casting Announcement).
- Costume Rental fees will be broken into monthly installments and added to your monthly tuition payment July-December 2024.
- Your rental fee covers cleaning, alterations, and general wear and tear to the costume.
- Student-inflicted damages that affect a costume beyond repair will incur a balance due to cover the cost of damages. In this instance, a meeting will be called to discuss the damages.

REHEARSAL TUITION

Group Role Tuition (By Level): Your main group rehearsal is included w/your annual level tuition.

Additional / Featured Role Tuition: Any additional role tuition will be added to your monthly installment, charged on the 1st of each month (July-December) via autopay.

**Please see [Casting Announcement](#) for details.*

**Dancers in The Performing Company, please refer to [Company Commitment](#) for Tuition & Costume info.*

PRODUCTION DATES & FEES SCHEDULE

July 1, 2024	Featured Role Commitment Deadline
July 1, 2024	Production Commitment Form Due
September 15, 2024	Production Fee Due (\$185)* <i>(\$40 credit will be automatically applied to production fee for Volunteer opt-in)</i>
September 15, 2024	Tickets on sale here
November 30, 2024	Picture solo package payments due <i>Pay Directly to: Holly Ireland</i>
December 2, 2024	Picture Day**
December 9-14, 2024	Prep Week**
December 14, 2024	In-Studio Dress Rehearsal**
December 16-22, 2024	Production Week**
December 21-22, 2024	Theatre Dates**

**Will be charged via autopay unless paid prior with an alternative method*

***Mandatory Attendance*

Please Note: All dates listed are 100% mandatory for all fees & performer calls. Dates are subject to change at any time as needed by the production, and up until the performance(s). Dancers who commit to the production should be available for all of the above dates and prepared for schedule fluctuation as needed for the production. We appreciate your understanding if an adjustment is made to the above schedule. We will only make adjustments if they are absolutely necessary for the success of the production and performing cast. By signing below, you agree that you understand that the above listed dates are subject to change, and you accept the outcome if we do have to adjust or postpone any dates. By signing below, you agree to have your autopay method on file charged as outlined in the fee schedule above for Production Fee (\$185), and monthly tuition/costume rental installments per role.

Please sign & return the next page

Thank You! We look forward to a beautiful production!



Nutcracker 2024 Production Commitment

Due July 1, 2024

By signing this form, the dancer agrees to fully commit to the entire production process, including but not limited to: *Attending all scheduled rehearsals, Attending all technique classes, Communicating any absences ahead of time and with as much notice as possible, Finding out what was missed in the case of an absence, Attending costume fittings as needed, Treating castmates and all faculty with respect at all times, Rehearsing choreography in AND outside of rehearsal, Maintaining and treating all TBC costumes with respect and care, and Communicating any costume issues or damages to a TBC faculty member right away.*

I, the undersigned, understand and agree to The Ballet Company's costume rental policy. I understand that if damage is made to a rental costume beyond normal wear and tear, that there will be associated fees to cover the damages and repair. I understand that if damages beyond repair incur, that I will be responsible for payment in full at the retail value of the costume.

I, the undersigned, do agree to release and hold harmless of all liability, The Ballet Company, its employees, volunteers, from any claim demand or cause of action for injury to the above named participant(s) or damage to his/her property which arises out of or is in any way associated with The Ballet Company's programs and hereby acknowledges full responsibility for all risks of physical injury related with active and voluntary participation in dance and performing arts class, or other related activities. The Ballet Company will not be responsible in case of accident, illness, injury, or property damage. I understand that there are no refunds for registration fees, costume fees, tuition, recital fees, or classes. I agree to the policies set forth by The Ballet Company. Pictures are taken throughout the year and solely The Ballet Company may use your child's photo for promotional purposes only.

DANCER NAME:

Please select your Production Volunteer Choice:

- Opt-In to Volunteer for Nutcracker 2024 production
(Receive \$40 Volunteer Credit toward Production Fee)

Parent/Guardian Signature

Date

Student Signature

Date