



Arena Rental Application Form



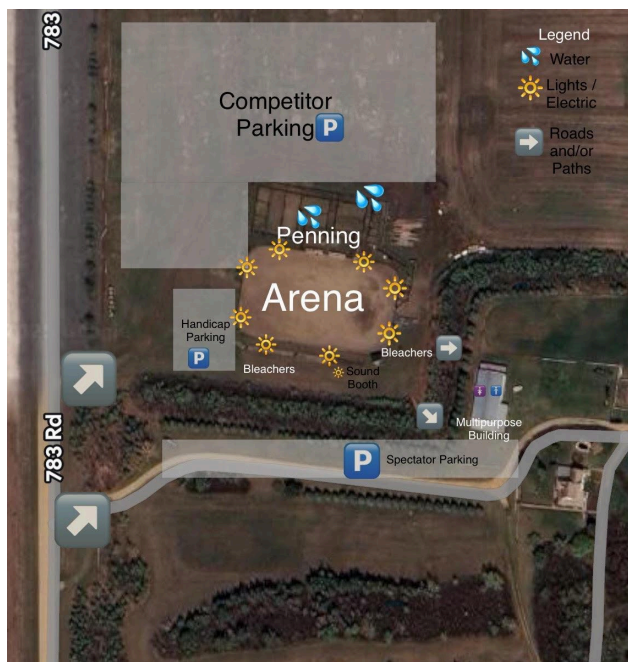
The Rosthern Agriculture Society Inc. built a permanent arena at the Seager Wheeler National Historic Farm. It is located 7kms east of Rosthern on Highway 312, and 1km north on Road 738. There is a Seager Wheeler sign on Highway 312, so you can't miss it!

Please read the entire application form below before completing it.

Renters MUST have all legal requirements in place prior to renting our facilities.

If you have any questions or need additional information, please email agsocietyrosthern@gmail.com.

The outdoor arena is 150' x 250'. There is plenty of grass around the arena, including a treed shelter belt, parking, bleachers, sound booth, and more. We also have access to a multipurpose building on the grounds of Seager Wheeler. We can provide additional photos upon request.



The outdoor arena features excellent lighting, making evening events a viable option. There is ample space for trailer parking on the west side of the arena. There is additional parking on the north side of the arena once the hay has been cut.

Application Information

Name of business or organization: _____

Contact person: _____ Phone: _____

Complete mailing address: _____

Email: _____

Event Name: _____

Requested Date(s): _____ Move-in Date & Time: _____

Note: Requests for event rentals must be submitted a minimum of 14 days in advance. We are a busy venue, so requested dates may not be available.

Please indicate with a check mark what you need for your event.

	Outdoor arena <u>only</u> , with access to obstacle equipment and barrels.
	Extra toilets. If so, how many are needed? _____ One toilet is on site from May to September, which is included with rentals during that time.
	Access to harrows
	Soundbooth, including speakers and a microphone
	Lighting
	Multipurpose building (kitchen, bathrooms, tables & chairs). Upon the conclusion of your event, you are responsible for restoring the building to its original state, including cleaning and proper storage of all equipment.
	Spectator parking area

Please use the space below to describe your event. **Be specific.** The more information and details you provide, the better. This information may alter your rental fee.

Rates and Fees

Note: Items selected above may incur additional costs. See below.

Damage deposit	50% of total rental
Arena Please make your requests 7 days in advance. The soil may not be harrowed before use. Please use the arena at your own risk.	\$10/rider/hour
Additional porta-potties (includes cleaning & taxes)	\$325.50/each
<u>Small event (max of 15 riders)</u> : arena, lighting, harrows, and sound booth	\$200/day \$350/weekend (2 days)
<u>Medium event (max of 30 riders)</u> : arena, lighting, sound booth, harrows, and penning.	\$850/day \$1650/weekend (2 days)
<u>Large event (over 31 riders)</u> : arena, lighting, sound booth, harrows, and penning.	\$1,500/day \$2,500/weekend (2 days)
Multipurpose building	\$500/day

Requirements

- Rental fees must be paid 30 days before the event date.
- The damage deposit must be paid 14 days in advance of the event date.
- A copy of your insurance must be submitted 3 months or 90 days in advance of the event date.
- Completed forms are to be emailed to agsocietyrosthern@gmail.com. An invoice will be sent to you with instructions for payment.

Conditions of Agreement

1. Renters are responsible for having insurance for their event and/or activity. This MUST be provided to the Rosthern Agriculture Society 3 months or 90 days before the event date. Rentals will not take place without proof of insurance.
2. If the rental is cancelled within 1 week of the event, the rental fees will be refunded; however, the damage deposit will not be refunded.
3. Required equipment that is not listed above is the responsibility of the renter to provide.
4. ALL manure and refuse must be removed from the grounds after the event.
5. The facilities and/or grounds must be cleaned after the event, or the damage deposit will not be refunded. This includes:
 - 5.1. Arena
 - 5.2. Toilets
 - 5.3. Penning
 - 5.4. Sound Booth
 - 5.5. Grounds (including bleachers, camping area, parking area, etc.)
 - 5.6. Multipurpose Building
 - 5.7. Manure (ie, cleanouts from trailers and stalls)
6. Pets must be properly contained while on the property. Refuse must be collected and removed upon departure.
7. If any damage has occurred, the damage deposit will not be refunded, and the renter will be charged for repairs.
8. Renters and their guests, participants, etc., are subject to the terms of this agreement.
9. Renters must be aware of and follow all federal, provincial, and municipal rules and bylaws while on the grounds.

Note: In the case of inclement weather, and your event/rental is canceled, another date during the same fiscal year can be chosen. If your event/rental can't be rescheduled in the same fiscal year, your deposit and rent will be refunded.

Name of Renter (printed)

Signature of Renter

Date Signed

Rosthern Ag Society
(printed)

Rosthern Ag Society
(signature)

Date Signed