

Present	Robert Pratt, Board President Matt Bernal, Vice President Cindy Mihelich, Secretary Melinda Prado, Treasurer Judy Sikes, Board Member Wayne Hunter, Board Member Anne Mayer, Board Member	Danna Smith, Executive Director Amy McKeever, CM Director Mariah Schofield, Finance Director Sandra Montee, QI Director Katrina Appel, EI Director Pat Morales, HR Director Terri Martinez, Adult Services Director Tami Mata, Administrative Assistant
Absent	Renee Greenway, Past President David Blickenstaff, Board Member Derrick Blickenstaff, Board Member	

Board Meeting was called to Order by Robert Pratt at 12:03PM

Guests: None

Notes from the President

Robert noted he had filled the vice-president seat last fiscal year when that was vacated by a previous board member who retired from the board. He plans was going to be to step down and allow the regular selection process to happen to fill the executive committee seats. He has now decided that if the board allowed it that he would continue to serve the board in the role of president to allow the other remaining members to have their full years of service on the executive committee. As the executive committee was voted in during the last meeting, appointing Robert as the president no motion was needed to approve him serving as the president for this fiscal year.

Action Items

- **Motion to Approve July 2023 Board Meeting Minutes**

Motion to approve the July 2023 Board Minutes.	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Melinda Pardo
<i>Passed:</i>	Unanimously Approved

Financials

Mariah noted that we are still closing the book for 06/30/2023. We are now utilizing the Great Plains software for accounts payable and accounts receivable and it allows a cleaner process of closing the year and ensuring that all postings are hitting the correct account as well as the correct fiscal year. Mariah is asking the board to approve an extension of the June 2023 financials and the year-to-date executive expense report. We look to be able to present those financial in September 2023 along with the July 2023 financials.

- **Motion to Approve** Extension on June 2023 Financials.

Motion to Approve Extension on June 2023 Financials	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Matt Bernal
<i>Passed:</i>	Unanimously Approved

- **Motion to Approve** Extension on the Executive Direct Expense Report

Motion to Approve Extension on the Executive Direct Expense Report	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Matt Bernal
<i>Passed:</i>	Unanimously Approved

Executive Directors Report

- Danna noted that the State has released the letter of Intent to Award for the RFP. CBE will be following our transition plan and working closely with the State to ensure there is consistency of services. CBE held an all staff meeting to ensure that our staff are kept up to date on what we are being told by the State. Danna also noted that it was wonderful to have board attendance at the whole staff meeting when we released the news to the agency. Many staff valued the board’s attendance. There is still a fair amount of anxiety among the staff about how this will all work and worry that the clients have consistency of services. Cindy brought up several items of concern from the meeting from staff: fleet and overtime were the hot topics of discussion. The State has a series of meetings scheduled that CBE will attend to keep apprised of this entire system change. There was open discussion regarding these items.
- Katrina noted that the EI RFP is supposed to be released in December 2023. She is already meeting with her team regularly to ensure that they have all their data, customer surveys, employee surveys and anything else they can do to ensure that they are ready for submission. Danna noted that CBE EI’s department is currently number one in the State, and we hope that that will be accounted for in the RFP submission process.

- Colorado Bluesky has received its letter of approval to be certified Community Center Board.
- Danna and Matt are working on an idea for an event for a legislative meet and greet that would include an IDD awareness piece.
- Matt also noted that we need to add committees to the board agenda for next month. We need to look at adding some additional committees to assist CBE in any way possible. More information to come.

Board Resolution

- CBE’s ERISA legal team wrote a board resolution regarding all the changes to the retirement plans that CBE has had. This was signed by the board secretary and will be sent back to the legal team.

Calendar of Events

- Employee Appreciation Event – Copper River - 9/12/23 1PM-5PM
- Halloween party 10/31/23
- Christmas party 12/14/23

Motion to Adjourn to Executive Session at 1:15PM

Motion to Adjourn to the Executive Session at 1:15PM	
<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Matt Bernal
<i>Passed:</i>	Unanimously Approved

Submitted by:

_____ Date
Tami J. Mata, Recording Secretary

Reviewed by:

_____ Date
Danna Smith, Executive Director

Board Review:

_____ Date
Cindy Mihelich, Board Vice Secretary