

## **Production Assistants, Washington National Opera**

Washington National Opera (WNO) is now accepting applications for Production Assistants for the 2026-2027 Season.

### **Position Summary**

Production Assistants work alongside the Union (AGMA) Stage Management Staff from prep week until closing on opera productions. This is an exciting opportunity to collaborate with internationally recognized singers, directors, conductors, and production staff.

### **Position Details**

- Pay: \$22/hr.
- Housing: \$500 per production for out-of-town hires.
- Schedule: Approximately 40 hours a week. Specific dates are listed below – applicants will be considered for one or more slots, as available.

### **How to Apply**

To apply, please send your resume and cover letter with available dates to Production Stage Manager Diane Lin at [dlin@washnatopera.org](mailto:dlin@washnatopera.org). Accepting resumes until April 17<sup>th</sup> and we will begin interviewing for the position in late April.

### **Job Description**

The Production Assistant is a member of Washington National Opera's stage management team and assists in rehearsals and performances. This non-union paid position is ideal for those with a background in Stage Management or opera production, and an interest in a career in the field, but who have little professional experience at a large company. This is an exciting opportunity to work with internationally known singers, directors, conductors, and production staff.

WNO seeks a Production Assistant for each of the following production periods:

- Production 1: October 5, 2026 -November 21, 2026
- Production 2: October 15, 2026 - November 22, 2026
- Production 3: November 22 - December 21, 2026
- Production 4: February 8, 2027- March 27, 2027
- Production 5: February 22, 2027- March 27, 2027
- Production 6: March 29, 2027 – May 14, 2027

## **Key Responsibilities**

- Maintain rehearsal records including sign-in sheets and rehearsal hours log coordination/distribution, call board set-up and maintenance, and archiving.
- Assist with rehearsal room management (i.e. checking attendance, setting up for rehearsals, taking notes, generating and distributing paperwork)
- Support stage management team in the day to day operations of rehearsing, tech-ing, and performing an opera.
- Assist with technical rehearsals, including, but not limited to, light walking.
- Provide support for the Stage Management Team in the running of performances.
- Other duties as assigned.

## **Key Qualifications**

- 1-2 years of experience in performing arts, opera and/or stage management preferred
- Must be able to read music
- Bachelor's degree or equivalent experience in a professional performing arts organization
- Shrewd attention to detail
- Able to communicate information clearly, accurately, and effectively to a variety of parties
- Ability to prioritize and organize tasks in a fast-paced, continually changing environment
- Familiarity with MS Office Suite and ability to operate a computer, printer, and copy machine
- Passion for the performing arts

## **Additional Information**

- The noise level in the work environment is occasionally loud, based on rehearsal and/or performance elements.
- Work environment is occasionally poorly lit, based on rehearsal and/or performance elements.
- Working hours often occur during evening and weekends.
- Tech and rehearsal days may span up to 9 hours or more of activity.
- This position often requires moving props, furniture (tables, chairs, music stands), costume racks, etc. around and between rehearsal rooms.
- Travel between WNO's rehearsal studio in Takoma, DC and performance venues required.

## **Our Commitment to Inclusion**

Washington National Opera is committed to building a diverse and inclusive workplace that reflects the communities we serve. We strongly encourage applications from individuals of all backgrounds, including those historically underrepresented in the performing arts.

We are an equal opportunity employer and do not discriminate on the basis of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, age, disability, veteran status, or any other protected characteristic.

## **About Washington National Opera**

Washington National Opera, as a leader in opera, seeks to inspire, connect, and enrich our community, shape the future of opera, and illuminate the American and human experience. We tell timeless stories with programming that excites, entertains, engages, and educates. We are committed to diversity and balance – presenting classic, contemporary, and American works – to broad local, national, and international audiences. Our core values are Integrity, Innovation, Excellence, Inclusivity and Joy.