

Ref: 2023-089944 **Church:** Selsdon: St John the Divine
Diocese: Southwark **Archdeaconry:** Croydon
Created By: Rector Younis Francis **Contact Tel.:** 07880314120
(19/09/2023)
Status: Await applicant completion of the petition form

Form 3A

(Rule 5.3)

Petition for Faculty

(proceedings started pursuant to resolution of parochial church council)

To the Consistory Court of the Diocese of Southwark

In the parish of Selsdon, Saint. John the Divine

Church of Selsdon: St John the Divine

Petitioners:

FULL NAME*	RESIDENTIAL ADDRESS* (including postcode)	OFFICE HELD*
YOUNIS FRANCIS	THE RECTORY ST JOHN THE DIVINE UPPER SELSDON ROAD SELSDON CR2 8DD	RECTOR
MARTYN JOHN BROWN	36 GREVILLE AVENUE SELSDON SURREY CR2 8NL	CHURCHWARDEN
DEBORAH BROWN	35 BYRON ROAD SELSDON SURREY CR2 8DZ	CHURCHWARDEN

**Please use capital letters*

Please indicate here which of the above should be regarded as the contact address. A telephone number and email address should also be provided where possible.

Usually the minister and churchwardens should be the petitioners. Where that is not the case, please provide an explanation here (including details of the interest which it is said that a person who is not the minister or a churchwarden has in the matter).

Younis Francis

We petition the Court for a faculty to authorise the following-

Please describe the works or other proposals for which a faculty is sought in the way recommended by the Diocesan Advisory Committee in its Notification of Advice.

SCHEDULE OF WORKS OR PROPOSALS

The parish have worked on finding a heating system solution due to the clyde combustion boilers and heaters coming to the end of their use. The parish initially favoured replacement of the old boilers with two more efficient boilers, but after DAC advice, decided to pursue Air Source Heat Pumps.

As referenced in the fresh Statement of Needs, Scope of Works, and Schedule of Works (August 2024), the parish now put forward a system using two 40 kwh air source heat pumps providing hot water to a bank of heat stores. On demand the hot water from the heat stores is pumped to the fan convector emitters. To back up the system a 150 kwh gas boiler will be installed. The boiler will only be used to top up the temperature of the heat stores and support the ASHP in very cold weather. A smart building temperature management will be installed to maximise the efficiency of the system and minimise the use of the gas boiler. A further change from the original proposal is to install under seat coil heaters in the choir stalls, on a separate zoned circuit to permit the choir to be heated without heating the main body of the church

Documentation is as follows:

1. Original Statement of Needs
2. Heating Engineer's report
3. 2023 scope of works
4. 2023 Radiator schedule & plan
5. Contractor Scope of Works (Sow) and Pipe runs
6. January 2024 Options Appraisal
7. Minor amendment to SoW
8. Parish carbon reduction plan
9. Net Zero Checklist
10. 2024-01 Parish response to DAC
11. 2024-02 DAC reply to Parish
12. 2024-03-07 Parish response to DAC
13. 2024-03-27 DAC reply to Parish
14. June Site Visit notes
15. 2024-09 email from parish
16. 2024-10 parish response to DAC
17. 2024 Statement of Needs (Hybrid System)
18. Hybrid Heating System - Scope of Works and Schedule of Works
19. Hybrid Heating System - Schematic, Layout, East End location of ASHP
20. Heat emitter schedule
21. 2024-10 DAC letter to Parish
22. 2024-11 Parish letter to DAC (details reasoning against radiant heating)

Copies of the Standard Information Form and any drawings, plans, specifications, photographs or other documents showing the proposals must be provided with this petition.

A. PROFESSIONAL ADVICE

Please answer this section in every case

Has the architect or surveyor appointed under section 45 of the Ecclesiastical Jurisdiction and Care of
1. Churches Measure 2018 been -

a. engaged in connection with the proposals?

Yes

No

b. asked for general advice in relation to these proposals?

Yes

No

2. If another architect or surveyor is being engaged -

a. what is his or her name and address?

Martin Dow
Eng Design
106-108 Bermondsey Street
London
SE1 3TX

b. why is he or she being instructed in relation to the proposed works?

To provide expert advice and guidance to enable us to specify the most suitable heating system for St John's.

B. CHANGES TO THE INTERIOR AND/OR EXTERIOR OF THE CHURCH

Please answer this section if applicable. Otherwise proceed to section C

3. a. If changes to the interior and/or exterior of the church are proposed, has the PCC prepared a statement of significance and a statement of needs?

Yes

No

b. If the answer to a. is yes, please supply copies of the statements with this petition

c. If the answer to a. is no, what are the reasons for asking for permission for the proposals?
It's been provided in the list of documents.

Please supply separate explanatory statement if more space is required

C. FINANCIAL INFORMATION

Please answer this section in every case

4. a. What is the estimated cost of the proposed works?

£246000.00

b. Who has estimated this cost? Cowley Heating

c. Are the proposals wholly to be paid for by someone other than the parochial church council or wholly from funds which have already been given to the PCC for the purpose of the proposals?

Yes No

d. If the answer to c. is no, how are the proposals to be paid for? (Please give figures in the boxes below)

From-

i. the PCC's current balance of funds that are available for the purpose £

ii. gifts/legacies £

iii. grants or fund raising - already available £
- being sought £

If you are preparing a statement of needs or providing an explanatory statement under section 3.c., please include details of any fund raising strategy there.

D. PERMISSIONS FROM OTHER BODIES

Please answer this section in every case

5. a. Are any external works proposed? Yes No

b. If yes, have you consulted the local planning authority as to whether planning permission or advertisement consent is required? Yes No

c. Please include a copy of any reply from the local planning authority.

6. a. If required, has outline or full planning permission or advertisement consent been granted? Yes No

b. Please include a copy of the planning permission or advertisement consent, if any, with this petition.

7. a. If any of the proposals affect a scheduled ancient monument, has scheduled monument consent been obtained? Yes No

b. If yes, please include a copy of the consent with this petition.
No ancient monument involved

E: ARCHAEOLOGICAL MATTERS

Please answer this section for any work to or in the church or churchyard

8. a. Have you been advised that the proposals may have archaeological significance? Yes No

b. If so, please include any advice received.

c. Is an archaeologist to be involved and to be given Yes No

by voluntary labour?

b. If yes, has the PCC consulted its insurers about protecting voluntary labour against the risk of injury during the course of the work?

Yes No

13. Have you informed the church's insurance company that work is to be carried out in the church or churchyard?

Yes No

If the answer to question 12.b. or 13 is yes, please supply a copy of the insurer's approval or letter in reply.

Permission letter in documents

H. DETAILS OF CONTRACTORS

Please answer this section when you wish to carry out work of any kind

15. If known, please give the name and address of each contractor to be employed for the different aspects of the works (e.g. builder, electrician, stained glass artist, organ builder etc.)

Contractor 1	Contractor 2	Contractor 3
Cowley Group Ltd (Main Contractor)	A J Taylor (Electrical Contractor - Electric heating in vestries)	
Gatwick Meta Centre Balcombe Road Harley RH6 9GA	80 Arundel Avenue Sanderstead Surrey CR2 8BE	

I. TIME FOR WORK

Please answer this section in every case

16. a. How soon will the work start after the faculty is granted?

8 weeks

b. How long is it expected that it will take for the work to be completed?

6 weeks

17. a. Will it be necessary to hold public worship in another building while the work is being carried out?

Yes No

b. If yes, has the Bishop consented to alternative arrangements for public worship?

Yes No

J. ARCHDEACON'S LICENCE

Please answer this section if applicable. Otherwise proceed to section K

18. a. Has the archdeacon granted a licence authorising temporary minor re-ordering?

Yes No

b. If yes, please include a copy with this petition.

K. PCC RESOLUTION

Please answer this section, deleting words as appropriate, in every case.

19. The parochial church council at its meeting on 03/07/2024 passed unanimously of ____ to ____ among those present and voting a resolution relating to the works or proposals. A copy of the resolution signed by the chair is included with this petition. There are 12 members of the council.

L. DIOCESAN ADVISORY COMMITTEE

Please answer this section in every case

20. Is a notification of advice from the Diocesan Advisory Committee included with this petition? Yes No

M. FURTHER INFORMATION

Please answer this section in every case

21. a. Could the work affect any human remains? Yes No

b. Could the work affect any monuments? Yes No

22. Are any private rights (including rights in seats in the church) affected by the works or proposals? Yes No

23. If the answer to question 21 or 22 is yes, please provide details in the schedule of works or proposals.

24. Is the information about the church and churchyard included in the most recent quinquennial inspection report still accurate? Yes No

25. If there is any further information that the petitioners would like the court to take into account, details should be set out in a letter or statement included with this petition.

We believe that the facts stated in this petition are true.

Signed: Younis Francis

Date: 15/01/2025

[authorised to sign on behalf of the petitioners]

(Signature(s) of petitioners or person acting on behalf of petitioners)