

**Minutes of the Public Hearing of the Proposed Annual Plan
and Regular Meeting of the Mansfield Housing Authority
held at 22 Bicentennial Court and via GoToMeeting on
Wednesday, June 5, 2024, at 7:00 PM**

The Members of the Mansfield Housing Authority met in Regular Session in person and by video conference at 7:00 PM.

The Meeting was called to order by the Vice Chairman, William Snyder at 7:00 PM and upon roll call, those present and absent were as follows:

Present:

**William Snyder
Kenneth Tucker
Mary Kate Flynn
Debra Tatum**

Absent:

Kevin Doyle

Also present was the Executive Director, Andrea McDougall and three residents.

A copy of the Notice of Meeting, pursuant to Section 23A of Chapter 39 of the General Laws, with the Certificate as to Service of Notice of Meeting attached thereto was read and ordered spread upon the Minutes of the Meeting and filed for record.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 23A of Chapter 39 of the General Laws that a Meeting of the Mansfield Housing Authority will be held in person at 22 Bicentennial Court, Mansfield, MA and online via GoToMeeting at 7:00 PM on June 5, 2024.

CERTIFICATE AS TO NOTICE OF MEETING

(Section 23A, Chapter 39, General Laws)

I, the undersigned, the duly appointed qualified Executive Director of the Mansfield Housing Authority do hereby certify that on May 31, 2024, I caused to be filed, in the manner provided by Section 23A, Chapter 39, General Laws, with the Clerk of the Town of Mansfield, Massachusetts, a Notice of Meeting of which the foregoing is a true and correct copy.

IN TESTIMONY HEREOF, I have set my hand this 12th day of June 2024.



Andrea McDougall, Executive Director & Acting Secretary

The Vice Chairman requested Commissioner Tucker lead the group in the Pledge of Allegiance.

The Vice Chairman referred to Agenda Item #1, Public Hearing on the Mansfield Housing Authority 2024 Annual Plan.

There were no public comments or questions.

A Motion was made by Ms. Tatum and seconded by Ms. Flynn to approve the Mansfield Housing Authority 2025 Annual Plan.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairman referred to Agenda Item #2, Approval of Warrant #433 for the Month of May 2024 in the Amount of \$502,567.03.

A Motion was made by Ms. Flynn and seconded by Mr. Tucker to Approve Warrant #433 for the Month of May 2024 in the Amount of \$502,567.03.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairman referred to Agenda Item #3, Approval of Minutes of the May 8, 2024, Regular Monthly Board Meeting.

A Motion was made by Mr. Tucker and seconded by Ms. Flynn to approve the Minutes of the May 8, 2024, Regular Monthly Board Meeting.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairman referred to Agenda Item #4, Executive Director's Report and Resident Service Coordinator Report.

A Motion was made by Mr. Tucker and seconded by Ms. Tatum to accept the Executive Director's Report and Resident Service Coordinator Report.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairman referred to Agenda Item #5, Approval of the Balance Sheets and Financial Reports as of April 30, 2024, as Prepared by the Fee Accountant.

A Motion was made by Ms. Tatum and Seconded by Ms. Flynn to accept the Balance Sheets and Financial Reports as of April 30, 2024, as Prepared by the Fee Accountant.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairman referred to Agenda Item #6, Approval of Change Order #8 for Project #167093 Parking Lot and Roadway Repavement.

The Executive Director explained that the contractor submitted a bid that was rejected by the state for reasons of cost. Since the change order was rejected, there is no need for the Board to deliberate.

A Motion was made by Ms. Tatum and seconded by Mr. Tucker to Strike Agenda Item #6 From the Agenda.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairman referred to Agenda Item #7, Discussion of the One Stop For Growth Application Submission for the Bicentennial Land Development Project.

A Motion was made by Mr. Tucker and seconded by Ms. Tatum to open a discussion on the One Stop For Growth Application Submission for the Bicentennial Land Development Project.

The Executive Director had provided the Board with copies of the application submission and said that the application had been formally submitted. The Mansfield Housing Authority is now a candidate for the potential funding to hire a consultant.

The Chairman referred to Agenda Item #8, Summer Meeting Schedule Discussion.

A motion was made by Ms. Flynn and seconded by Mr. Tucker to hold the next Board meeting in September unless time sensitive Housing Authority business required deliberation by the Board.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairman referred to Agenda Item #10 Questions and Comments.

There were no questions from the Board.
There were no questions from the Executive Director.
There were no questions from the public.

The Chairman asked for a Motion to Adjourn.

There being no further business to come before the Board, a Motion was made by Ms. Flynn and seconded by Ms. Tatum to Adjourn at 7:12 PM.

Upon Vote, the Motion passed by a Vote of 4 to 0.

Approved on September 11, 2024 - Board of Commissioners:

	
	
	