

**Minutes of the Regular Monthly Meeting of the Mansfield
Housing Authority held at 22 Bicentennial Court and
GoToMeeting on Wednesday, March 4, 2026, at 6:00 PM**

The Members of the Mansfield Housing Authority met in Regular Session in person and by video conference at 6:00 PM.

The Meeting was called to order by the Chairman at 6:03 PM and upon roll call, those present and absent were as follows:

Present:

**William Snyder (remotely)
Kenneth Tucker
Mary Kate Flynn
Debra Tatum
Kevin Doyle**

Absent:

Mary Kate Flynn

Also present was the Executive Director, Andrea McDougall.

A copy of the Notice of Meeting, pursuant to Section 23A of Chapter 39 of the General Laws, with the Certificate as to Service of Notice of Meeting attached thereto was read and ordered spread upon the Minutes of the Meeting and filed for record.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 23A of Chapter 39 of the General Laws that a Meeting of the Mansfield Housing Authority will be held in person at 22 Bicentennial Court, Mansfield, MA and online via GoToMeeting at 6:00 PM on March 4, 2026.

CERTIFICATE AS TO NOTICE OF MEETING

(Section 23A, Chapter 39, General Laws)

I, the undersigned, the duly appointed qualified Executive Director of the Mansfield Housing Authority do hereby certify that on February 26, 2026, I caused to be filed, in the manner provided by Section 23A, Chapter 39, General Laws, with the Clerk of the Town of Mansfield, Massachusetts, a Notice of Meeting of which the foregoing is a true and correct copy.

IN TESTIMONY HEREOF, I have set my hand on this 5th day of March, 2026.



Andrea McDougall, Executive Director & Acting Secretary

The Chairman requested that Mr. Tucker lead the group in the Pledge of Allegiance.

The Chairman Referred to Agenda Item #1 Approval of Warrant #454 for the Month of February 2026.

A Motion was made by Mr. Tucker and seconded by Ms. Tatum to Approve Warrant #454 for the Month of February 2026.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairperson referred to Agenda Item #2, Approval of Minutes of February 4, 2026, Regular Monthly Board Meeting.

A Motion was made by Ms. Tatum and seconded by Mr. Tucker to approve the Minutes of February 4, 2026, Regular Monthly Board Meeting.

Upon Vote, the Motion passed by a Vote of 4-0.

The Chairperson referred to Agenda Item #3, the Executive Director's Report.

A Motion was made by Mr. Tucker and seconded by Ms. Tatum to accept the Executive Director's Report.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairperson referred to Agenda Item #4, Approval of the Balance Sheets and Financial Reports as of January 31, 2026, as Prepared by the Fee Accountant.

A Motion was made by Ms. Tatum and Seconded by Mr. Tucker to accept the Balance Sheets and Financial Reports as of December 31, 2025.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairperson referred to Agenda Item #5, Approval of the Certificate of Substantial Completion for the Park Street Siding Project #167102.

A motion was made by Ms. Tatum and seconded by Mr. Tucker to Approve the Certificate of Substantial Completion for the Park Street Siding Project #167102.

Upon Vote, the Motion passed by a Vote of 4 to 0.

The Chairman referred to Agenda Item #6 Correspondence.

The Executive Director presented the Board with copies of the SEMAP Scoring Letter from the US Department of Housing and Urban Development. Ms. McDougall pointed out that the Housing Authority had increased their rating to High Performer. The Board accepted the letter.

The Executive Director presented the Board with the Performance Management Review results from the Executive Office of Housing and Livable Communities. It was noted that there were no findings administratively, but Operational Guidance was listed for incomplete Board Member training. The Board acknowledged the review.

The Chairman referred to Agenda Item #7 Questions and Comments.

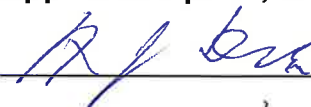
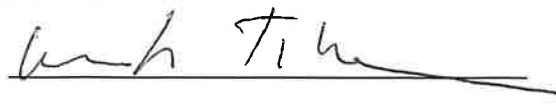

There were no comments from the Board.

There were no comments from the Executive Director.

There were no persons from the public present.

There being no further business to come before the Board, a Motion was made by Ms. Tatum and Seconded by Mr. Snyder, and it was unanimously **Voted to Adjourn at 6:10 PM.**

Approved April 1, 2026 - Board of Commissioners:


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