



North Ringwood Playgroup
2025 Annual General Meeting
22nd October 2025 7.00pm

Agenda

1. Welcome

2. Quorum confirmation

(10% of members are required for a quorum, there were 85 members as of September 2025).

3. Apologies

4. Confirmation of 2024 AGM minutes

Available on the website, through this [link](#).

5. President's Report

Available on the website, through this [link](#).

6. Treasurer's Financial Report

Available on the website, through this [link](#).

7. Members to vote on the following items:

- a. To increase fees for 2026 by 5%.

This purpose of this fee increase is to generate sufficient income to increase facilitator's pay from \$28 per hour to \$30 per hour. The last pay increase facilitators received was in 2023 when the rate of pay was increased from \$22.77 to \$28.00. The last fee increase was a 3% increase in 2024, which was voted on by members.

Single session	Current fees – 2025 (Excludes stripe fees)	Proposed fees – 2026 (Excludes stripe fees)
Child	12.36	12.98
Sibling 0-6 months	0	0
Sibling 6 months +	6.36	6.68
Tiny Tot	6.36	6.68

Additional – The Playgroup committee reviewed the Model Rules and Statement of purpose at the September 2025 committee meeting and determined no changes were necessary to vote on at this AGM.



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8. Election for 2026 Committee Members

Position	New person sought for the role	Current person staying in the role
President *	X	
Vice President *		X
Treasurer *	X	
Secretary *	X	
Enrolments officer		X
Fundraising officer	X	
Grants officer		X
Website administrator	X	
Email and social media administrator	X	

We are seeking nominations from members to fill the 6 committee roles listed above. Position descriptions are found here. The positions marked with an * are essential executive committee roles which must be filled for playgroup to operate in 2026. Members in the executive committee roles receive a 50% discount on playgroup fees. If executive committee roles are not filled by 19th November 2025 then a special general meeting will be called to determine the most appropriate course of action, by voting on a special resolution. The Committee determined at the committee meeting in September 2025 that potential courses of action may be:

- a. A substantial increase in fees to generate sufficient income to pay an administrator to carry out administrative tasks.
- b. Winding up Playgroup, effective 2026.

Positions are declared open, and members vote to approve:

- a. Committee members who wish to stay in their role.
- b. Members who have nominated to a position prior to the AGM.
- c. Members who wish to nominate themselves to a position at the AGM.

Welcome to the new committee.

9. Other business arising

10. Draw the lucky door prize.

11. Close of AGM