

North Ringwood Playgroup

2026 Annual General Meeting

28 October 2026 7.00pm

Agenda

1. **Welcome**

We will begin by acknowledging the Traditional Owners of the land on which we meet today, the Wurundjeri people of the Kulin nation and pay our respects to Elders past and present.

2. **Quorum confirmation**

(10% of members are required for a quorum, there were 57 members as of September 2026).

3. **Apologies**

4. **Confirmation of 2025 AGM minutes –**

Available on the website, through this LINK

5. **President's Report**

Available on the website, through this LINK

6. **Treasurer's Financial Report**

Available on the website, through this LINK

7. **Members to vote on the following items:**

a. To increase fees for 2027 by 4%.

The purpose of this fee increase is to generate sufficient income to increase facilitator's pay from $30 per hour to $31 per hour. The last pay increase facilitators received was in 2025 when the rate of pay was increased from $28 to $30. Remainder of the member fee increase would return playgroup to a financially sustainable operating position. The last fee increase was a 5% increase in 2025, which was voted on by members.

Single session	Current fees – 2026 (Excludes stripe fees)	Proposed fees – 2027 (Excludes stripe fees)
Child	12.98	13.49
Sibling 0-6 months	0	0
Sibling 6 months +	6.68	6.94
Tiny Tot	6.68	6.94



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Additional – The Playgroup committee reviewed the Model Rules and Statement of purpose at the September 2025 committee meeting and determined no changes were necessary to vote on at this AGM.

8. **Election for 2026 Committee Members**

Position	**New person sought for the role**	**Current person staying in the role**
President *		X
Vice President *	X	
Treasurer *	X	
Secretary *		X
Enrolments officer	X	
Fundraising officer	X	
Grants officer	X	
Website administrator	X	
Email and social media administrator		X

We are seeking nominations from members to fill the 6 committee roles listed above. Position descriptions are found here LINK. The positions marked with an * are essential executive committee roles which must be filled for playgroup to operate in 2027. Members in the executive committee roles receive a 50% discount on playgroup fees. If executive committee roles are not filled by mid November 2026 then a special general meeting will be called to determine the most appropriate course of action, by voting on a special resolution. The Committee determined at the committee meeting in September 2026 that potential courses of action may be:

a. A substantial increase in fees to generate sufficient income to pay an administrator to carry out administrative tasks.
b. Winding up Playgroup, effective 2027.

Positions are declared open, and members vote to approve:

a. Committee members who wish to stay in their role.
    - Nicole, Lee and Elsha have been voted to stay in their roles unanimously
b. Members who have nominated to a position prior to the AGM.
   Damien Messina – Treasurer
c. Members who wish to nominate themselves to a position at the AGM.
    - Members voted in:

- If all positions are not filled by mid November, the committee will hold a special meeting to decide the next step for playgroup

Welcome to the new committee.



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9. **Other business arising**
10. **Draw the lucky door prize**
11. **Close of AGM @**

Attendees: