

**DATE:** 10/27/201

**TIME:** 6:33 PM

**CONFERENCE:** Pinecrest Academy Cadence

**MEETING**

2021 Elections

**TITLE:**

## Pinecrest Academy of Nevada Cadence Parent Teacher Organization



### BOARD MEMBERS / ATTENDEES PRESENT:

Nate Seltenreich

Danielle Romero

Gina LaQue

Mariana Zavala

Julie Jensen

### TARDY:

Lyndsie Summers

Kelli Sablow

Amanda Rich

Becky Ewing

### 1. Call to Order

### 2. Agenda Items

Spring Fling Committee Leader Kelli was not available for beginning of the meeting so other items were addressed first.

- a. First thing addressed volunteers is for the Art Show - Ms Cochran is looking for 25 volunteers for the Art show. Nate plans on talking to Middle High StuCo on if they can help. Set Up/Take Down, and during the event.
- b. No fundraising plans until after Spring Fling (March 25). Danielle has a Krispy Kreme fundraiser that she may plan for April. Further small fundraisers will be discussed in group chat
- c. Miscellaneous Event Discussion
  - i. No PTO plans for Nevada Reading Week. Hoping to plan a movie night for next year. Nate has tried a couple different times and school has shot it down a couple times.
  - ii. We are not doing Valentine's grams this year. Climate Committee is this year.
  - iii. Field Day - last week in April possibly. Nate will talk to Admin. PTO to assist in more organization. Water stations. Gina volunteered to be Committee Lead for Field Day .
  - iv. Moms and Muffins to be addressed with Admin during the Admin meeting January 13th at 11:30am
  - v. Middle School Swim - date to be set with new board. It will be at the end of summer break right before school starts.

- d. PE Equipment fundraise - Mr. G has a wish list that we can post to the community to get some more supplies for elementary PE. They are looking for some new hula hoops and games. It will be an Amazon wish list and he can use items as they come in. PTO can collect all money donations and then go and buy any remaining items to him all at once at the beginning of May.
- e. PS I LOVE YOU DAY
  - i. February 11th door decorations - Gina has volunteered to head that up. First week in February to decorate our doors. Going to combine PS I love you with Reading Week theme doors so they can stay up longer. Mariana will make a sign up genius for door decorators..
  - ii. Paper Chain for kids - Not doing the kids paper chain. It is similar to the confetti that is already up and it would be time consuming.
  - iii. Secondary - Nate will talk to them to see if they would like us to decorate for PS I love You, possibly their bulletin board.
  - iv. PS. I LOVE YOU DAY T-SHIRTS -Sales would have to start next week. T-Shirts would be \$15/shirt. Shannon Shue suggested presale and a cut off. Concern over turn around. There is no design yet so sales may need to be pushed back. Nate will talk to SHannon tomorrow and bring this back to the board in the group text to vote.

T-SHIRT Proceeds breakdown:

25% childrens mobile crisis response team

10% to PTO (\$1 per shirt)

25% ps i love you day Foundation

- f. Teacher Appreciation in May - Firehouse Subs usually gives a discounted price. There will be a day that we are assigned (usually the Friday). We have until the end of this month to decide on a gift for the teachers. Possibly 50/50 with the school on a gift. Reaching out to the massage school to see about doing that for the teachers? **Brainstorm and come back by the end of the month to discuss ideas.** Approved budget is \$1000. Include entire staff (180 total staff). Julie will make a google form to get staff feedback. **Julie will ask for board feedback on ideas during last week in January.**
- g. Principal's Day - \$100 budget. Possibly a gift card for wherever they are going or some way to help for the wedding.
- h. Angel Tree - PTO will be writing the school a check for the angel tree donations
- i. Volunteers that consistently sign up but then drop out at the last minute. Nate to send an email.
- j. Reach out to school community for Cooler donation
- k. **Spring Fling** - Kelli shared what was planned before (but was cancelled beforehand due to covid in 2020).  
Board agreed on vendor fees as follows:
  - \$50 indoor for 8x6, \$60 for 10x10
  - \$50 for outside(bring your own tent and weights). We will offer a \$5 discount for any vendor that is a PTO member.

School Clubs to do Food and Drinks at the event to raise some money for their club.

Well Church reached out to do hot dogs and water for free.

Vendors that are actually Brick and Mortar business, they have to provide insurance info. PTO insurance will need to be contacted as well as well as the school with list of vendors.

Waitlist for vendors that are duplicate of a vendor that is already signed up (ex: Scentsy).

The contact email for vendors will be the PTO outlook email account. Kelli will verify each vendor's application and payment then will add to a master list in the PTO google drive.

\$1000 budget for Spring Fling. Reserve 2 obstacle bounce house, balloon artist, DJ, Face painter, ride ons. Gaming truck was \$300. Use toddler bounce house and school bounce house.

Invest in Spring Fling signage. "Community Give Back Event", "Free to Enter", "Free to Join"

Spring Fling map - needs to be re-worked due to construction and we will use a QR code for attendees to scan and upload the map on their phones.

i. Set Up Committees - Kelli will be in charge of Set up and communication with vendors as well as security. PTO members will be assigned to certain locations, Middle School MP, Elementary MP, Football field etc to direct traffic and set up at each location.

We do need to know when the vendors can set up, which will be addressed during the Admin meeting on the 13th. 3:30 will probably be the earliest. Also ask admin which MP room and amount of vendors inside

Scavenger Hunt- to encourage families to go around to all the vendors. Kelli will put it together.

Time of Spring Fling also to be confirmed with Admin. Art Show is 5:30 - 7:30

Rain contingency plan - moving outdoor vendors inside.

Kelli reached out to In-n-Out for an "in-kind" donation to go towards Spring Fling entertainment.

#### I. DINNER FUNDRAISERS -

Applebees - Kelli has a connection with them. Will talk to admin about setting up a date to do it.

Krispy Kreme - Danielle has an account set up to

Buffalo Wild Wings - sit down fundraiser possibility down the road.

### 3. Announcements

Harvest Meeting to discuss where the extra money will be spent on. 8:30am

### 4. Adjournment (Board Action/Motion)

Motion: To adjourn the meeting

By: Nate Seltenreich

Second: Danielle Romero

Vote: Motion passed unanimously

### 5. Convene to Closed Session

Ending promptly at 8:17PM

Meeting starting at. 6:12pm

**SECRETARY**

**APPROVAL:**

(Signature & Date) \_\_\_\_\_