

# BOARD MEETING MINUTES

**DATE:** 2/9/2024

**TIME:** 3:30 PM

**CONFERENCE:** Pinecrest Academy Cadence

**MEETING TITLE:** General Meeting

## Pinecrest Academy of Nevada Cadence Parent Teacher Organization



### BOARD MEMBERS / ATTENDEES PRESENT:

Amanda Rich

Veniesha Brooks

Sarah Graham

Lyndsie Summers

Courtney Faight

Jana Cauwel

Amarilis Alexander

Shannon Shue

Matthew Pickard

Danielle Romero

Amanda Tudor

Jennifer Ruziecki

Mariana Zavala

Julie Stewart

Dayana Hernandez

Chelsea Pickard

Becky Cochran

Samantha Camacho

Christian Cauwel

Adriana Tosino

### 1. Call to Order

### 2. Welcome / Introductions

### 3. Agenda Items

#### a. Debrief of Past Events

##### i. Winter Doors

1. There were over 35 doors decorated by 30 volunteers.
2. Admin voted on the winning doors.
3. Winning classes got to participate in either a playdoh party or a snowball fight.
4. Thank you to everybody who came out and volunteered!

##### ii. Holiday Shop

1. Holiday Shop had a profit of \$3600.62.
2. PTO used Natalie's Elf Shop for this year's event.
3. Over 30 volunteers showed up to help run the event and help kids to shop.
4. One of the most successful parts of the event was volunteer incentives and the 50% discount offered to both staff and volunteers on the final day of the event.
5. PTO was able to donate gifts for Angel Tree kids so that they could pick gifts for their families.

##### iii. Ornament Paint Night

1. Holiday Paint Night had a profit of \$271.98.
2. 9 - 10 volunteers helped to run the event with an estimated attendance of 150 - 200 people.
3. PTO partnered with All Fired Up for the ornaments this year.
4. PTO sold hot chocolate, juice, and water during the event and gave away one free snack with each drink purchase.
  - a. The snacks were leftover donations for Fall Booknic that were not used.
5. Thank you to everybody who helped to plan, helped to run, and just showed up to make the event such a great success!

##### iv. P.S. I Love You Day

1. P.S. I Love You Day took place in the morning on February 9th.
2. The Mission of P.S. I Love You Day is to bring awareness to the importance of mental health and decrease bullying.
3. PTO cut strips of purple paper and distributed them to class rooms a couple of weeks prior to this day. The kids were able to write a note to someone they love or a positive affirmation. Those strips were then turned into a chain and hung through the school, symbolizing that each student is loved and not alone.
4. PTO sold P.S. I Love You Day sweatshirts to staff and t-shirts to the entire Cadence community. A portion of all proceeds will be donated to the P.S. I Love You Day Foundation and the Children's Mobile Crisis Response Team.

## **b. Ongoing Events**

### **i. Student of the Month**

1. The school asked PTO for help recognizing different children.
2. In elementary, it is picked by specialist, in secondary it is picked by each department.
3. There are 25 kids honored every month through the end of the year.
4. This month sponsored by Papa Johns, 2 slices of pizza, a cookie, and a certificate to take home to parents. PTO provided a candy bag with chips. Got a certificate from Rudden with their name on it. Next one will be on February 23rd.

### **ii. Membership Sale**

1. PTO membership is currently 50% off. Please spread the word and join!
2. PTO currently has 166 staff memberships, and 219 family memberships.

## **c. Upcoming Events**

### **i. Spring Booknic**

1. This event will take place on March 6th during each grade's lunch.
2. PTO will NOT be providing pizza for this event. PTO will ONLY provide snacks donated by McKee foods.
3. Students will be allowed to bring their Cade stuffies to school.
4. Henderson PD and NHS will be present at the event to read to students.
5. PTO will have a friend zone for any students whose guardians cannot make the event.

### **ii. Spring Fling**

1. This event will take place on March 29th from 5 - 8 PM.
2. There are currently 13 paid vendors with another 8 pending.
3. 10 clubs and organizations within the school will be partnering with food trucks and vendors to sell during Spring Fling.
4. There will be obstacle courses and bounce houses.
5. There will be no balloon animal twisters this year, instead PTO is looking for a secondary face painter/airbrush tattoo artist for the event.
6. The event will be working primarily out of one of the MP rooms and then will open up the black top.
7. There will be a foam party again this year, so PLEASE bring a towel and a change of clothes for your kids as they WILL GET WET.
8. PTO will be partnering with the art show as well this year.
9. PTO will be partnering with a mini donut food truck this year.
10. Cheer and Dance will be performing during the event.

### **iii. Bring A Cade**

1. Bring a Cade days will be on 3/6/24 and 4/2/24.
2. Cade kits will be open for presale on 2/19.
3. Cade kits are \$25 without any personalization, but shirts can be customized for an additional fee.
4. This is a great gift for students, staff, and graduates!

#### **iv. Junior Lighthouse Committee Dance**

1. JLC will be hosting a dance on March 1st from 5 - 7 PM.
2. There will be different games and activities for attendees.
3. PTO will be selling food and snacks at the event, including nachos, pizza, drinks, and snacks.
4. More info will come from JLC, so please be on the lookout for that email!

#### **v. Gala**

1. The Pinecrest Foundation Gala is on March 2nd.
2. All proceeds go towards the dual enrollment scholarship program.
3. This year, all of the PTOs worked together to gather donations for a silent auction event.
4. So far, Cadence PTO has gathered 20 donations baskets totaling \$5,700 worth of donations.
  - a. The criteria for each donation is that it had to equal \$100 or more.

#### **vi. Teacher Appreciation Week**

1. This year's theme will be Willy Wonka.
2. PTO will provide lunch for all staff on May 6th.
3. PTO is currently working on finding a business who would like to help sponsor lunch and staff gifts.
  - a. There is a tentative yes from Texas Roadhouse to donate potatoes for the potato bar.
4. The TAW committee has voted for soft school blankets and the design can be voted on on Discord.

#### **vii. Elections**

1. Elections will take place on May 2nd.
2. Positions up for election are:
  - a. President
  - b. Vice President of Elementary
  - c. Vice President of Secondary
  - d. Director of Membership
  - e. Director of Fundraising
3. You must be a current board member to run for any of the executive board positions.
4. Each Executive term is 2 years.
5. PTO is looking to add more board assistants onto the board as well – anybody can be one!
6. Interest forms will be send out, so please be on the lookout for those emails!

#### **viii. Fundraisers**

##### **1. Nothing Bundt Cakes**

- a. This fundraiser has been postponed as they took away their online order option. PTO will wait to proceed until a better system is in place.

##### **2. Flippin' Out Extreme**

- a. Flippin' Out Extreme will provide 20% back. This fundraiser would take place in March.

##### **3. K1 Speed and/or Chuck E. Cheese**

- a. Both companies offer 20% back. This fundraiser would take place in April.

##### **4. Color Me Mine**

- a. This company offers 20% back. This fundraiser would take place in May.

##### **5. Rodizio**

- a. This company has expressed interest in partnering with PTO again as we are one of their larger fundraising groups that brings in the most people.

**d. Announcements**

- i. The next General Meeting will take place on May 2nd. This is also elections. We look forward to seeing you!

**4. Attendee Remarks**

**5. Voting / Reports**

**6. Adjournment (Board Action/Motion)**

President

Motion: To adjourn the meeting

By: Amanda Rich

Second: Mandie Tudor

Vote: Motion passed unanimously

**7. Convene to Closed Session**

Ending promptly at 4:22 PM

Meeting starting at 3:34 PM

**SECRETARY APPROVAL:** Amanda Tudor 2/16/24  
*(Signature & Date)*

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