

**DATE:** 5/10/2023

**TIME:** 06:30 PM

**CONFERENCE:** Middle School MP

**MEETING TITLE:** General Meeting & Elections



## Pinecrest Academy of Nevada Cadence Parent Teacher Organization

### BOARD MEMBERS / ATTENDEES PRESENT:

**Nate Seltenreich**

**Veniesha Brooks**

**Julie Stewart**

**Amanda Rich**

**Tiffanie Buehler**

**Becky Cochran**

**Lyndsie Summers**

**Courtney Faught**

**Genyne Malin**

**Amarilis Alexander**

**Shannon Shue**

**Adriana Tosino**

**Danielle Romero**

**Sarah Ko**

**Sarah Pope**

**Mariana Zavala**

**Amanda Tudor**

1. **Call to Order-** by President Nate Seltenreich at 6:30pm

2. **Welcome / Introductions**

3. **Agenda Items**

a. **Elections**

i. **Positions Up for Election and Nominees**

1. **President**

a. The four current Vice Presidents (Lyndsie Summers, Mariana Zavala, Danielle Romero, and Amanda Rich) will be running as one entity on the ballot.

2. **Vice President of Communications**

a. Danielle Romero

i. Danielle served as the VP of Communications for the 2022/2023 school year and is looking forward to two more years working with new people and growing to be a better VP.

3. **Vice President of Events**

a. Lyndsie Summers

i. Lyndsie served as the VP of Events for the 2022/2023 school year and is looking forward to running more events.

4. **Treasurer**

a. Amarilis Alexander

i. Amarilis served as the treasurer for the 2022/2023 school year and is looking forward to running again. She has learned a lot and is happy to serve where her kids attend school.

b. Shannon Shue

i. Shannon has been with PTO for the past seven years as a Board Assistant and is looking forward to the opportunity to serve on the Executive Board as the Treasurer.

5. **Secretary**

a. Amanda Tudor

- i. Amanda served as the interim secretary for the 2022/2023 school year and is looking forward to being officially elected into the secretary position and serving the board for another two years.

**b. End of Year Funds**

**i. Funds**

1. PTO has \$8,500.00 remaining that are intended to be given to the school.

**ii. School Administration Requests**

1. School admin have advised that they would like to put the money towards school beautification, vinyl, and recess equipment this year.
  - a. The school would like to replace the black paper blocking the windows in the middle school MP room with nice vinyls as they are having some kids who are doing rude gestures through the windows as they pass through the hall.
    - i. This is estimated to cost ~\$2,000.00.
  - b. The school is intending to restrict cellphone usage next year and would like to purchase outdoor equipment to entertain secondary students when they are outside.
  - c. PTO would like to ensure elementary will also receive new recess equipment for each grade level and each grade level's lead will be in charge of inventory and their grade level's equipment bags.

**iii. Additional Ideas**

1. A trophy case for elementary's front office.
  - a. This is estimated to cost ~\$3,800.00.

**iv. Votes**

1. Vinyl Window Coverings.
  - a. 19 yes; motion passed by majority.
2. Recess Equipment for Elementary
  - a. 23 yes; motion passed by majority.
3. Recess Equipment for Secondary
  - a. 27 yes; motion passed unanimously.
4. Trophy Case for Elementary
  - a. 20 yes; motion passed by majority.

**v. Distribution**

1. PTO will work on fulfilling the requests by which item had the most votes.
2. Recess equipment will be fulfilled by utilizing the remaining funds.

**c. Bylaw Revisions**

**i. Changes to the Bylaws**

1. Upon review of the current bylaws, the executive board found verbiage that needed to be updated. The highlights of this included:
  - a. Adding the directors back to the Executive Board.
  - b. Updating current job descriptions.
  - c. Verbiage to clarify board and Executive Board.
  - d. Board Assistants are now required to be part of a committee and each Executive Board member must chair a committee.
2. And email was sent to all current PTO membership with the revisions for review prior to the General Meeting.

**ii. Votes**

1. **Accept the revisions to the bylaws.**
  - a. 23 yes; motion passed by majority.

**d. Past Events**

**i. Spring Booknic**

1. Spring Booknic was a PTO event that took place in March.

## **2. Committee Chairs**

- a. Julie was the chair and Danielle was the co-chair for this event.

## **3. Debrief**

- a. Due to rain, the event was moved inside, which required some last minute adjustments.
- b. Both Henderson Police and National Honor Society attended the event to read to the kids.
- c. Spread the Word Nevada donated books that PTO was able to pass out to the kids attending the event.
- d. McKee foods donated snacks for the event.
- e. The room was split up by grade levels and many families attended.
- f. Moving forward, PTO will make sure to have a better setup for their friend zone area (an area for kids whose parents or guardians could not attend the events) because some of the kids didn't know where to go.

## **ii. Spring Fling**

1. Spring Fling was a PTO event that took place in March.

## **2. Committee Chairs**

- a. Mariana was the chair and Danielle was the co-chair for this event.

## **3. Debrief**

- a. An estimated 3, 500 people showed up to support this event.
- b. 47 paid vendors set up to sell their wares at the event.
- c. PTO partnered with non-profit groups The Harbor, Spread the Word Nevada, and Cub Scouts to have them attend the event.
- d. The Well Church gave away free water and hot dogs for attendees.
- e. PTO provided free entertainment, such as bounce houses, foam party, animal balloons, and face paintings for the kids who attended.
- f. This event ran in tandem with the art show again this year.
- g. The event was so big that PTO may need to look into getting a permit to run the event again next year.

## **iii. Reading Week Doors**

1. Reading Week Doors took place in February and was an event that allowed parents to come and decorate the doors of their children's classrooms.

## **2. Committee Chairs**

- a. Mariana was the chair and Danielle was the co-chair for this event.

## **3. Debrief**

- a. The teachers came up with the themes.
- b. 32 parents showed up to help decorate for reading week doors.
- c. Ms. Strailey was an amazing support for this event.
- d. The winners received an ice cream party.

## **iv. Chuck E. Cheese**

1. Chuck E. Cheese was a fundraiser in April where PTO received a portion of the proceeds when families went to the location and bought tickets and pizza.

## **2. Profits**

- a. PTO received \$382.60 from this event.
  - i. PTO received 20% of profits from people who attended.

## **3. Debrief**

- a. There was a good show of attendance for this event.
- b. PTO would like to have more of these events going forward, as this was a good way to get families together outside of a school setting and the kids had fun.

## **e. Current Events**

### **i. Teacher Appreciation Week**

1. This is a current event that runs from May 8th - May 12th.
2. **Committee Chairs**
  - a. Danielle is the chair of this event and Amanda R. is the co-chair.
  - b. PTO is working with the Activities Director, Ms. Radler for this event.
3. **Theme**
  - a. The theme for this year's TAW is Friends.
4. **Budget**
  - a. \$3,500.00 was allotted for this event.
  - b. PTO currently has \$650.75 of that budget leftover.
5. **Events**
  - a. **Minute to Win It**
    - i. The school is hosting Minute to Win it games during student lunches. These are small games intended to boost morale and get the teachers before their students.
  - b. **PTO Barbeque Lunch**
    - i. On Monday, May 8th, PTO provided a BBQ luncheon to the school's staff and teachers.
    - ii. All of the barbeque items were cooked by PTO's current president, Nate.
    - iii. All of the sides for the event were made by PTO volunteers or donated.
  - c. **Gifts**
    - i. PTO has put together gifts for school staff and teachers that will be distributed May 11th in the evening.
    - ii. Each gift has been personalized for each staff member.
    - iii. PTO also purchased gifts for both Dr. LeNeave and Principal Rudden.
      1. Principal Rudden was provided POGO passes for his entire family.
      2. Dr. LeNeave will receive her gift on Friday, May 12th.
    - iv. PTO will post pictures of the gifts to social media once they are distributed and received.

**f. Upcoming Events**

**i. Breakfast Buddies**

1. Breakfast Buddies will take place on Friday, May 12th beginning at 7:35 AM until the bell for class rings.
2. **Donations**
  - a. PTO has received donations from several companies including Starbucks, Einstein Bagels, Great American Bread, Winco, Smith's, and Costco.
3. **Food**
  - a. Baked Goods.
  - b. Coffee.
  - c. Juice.
  - d. Bagels.
  - e. Donuts.
4. **Attending**
  - a. Parents and children will enter through the tether ball gate and have their IDs ready for Mr. Moore to scan.

**ii. End of Year Awards**

1. The End of Year Awards will take place on May 23rd, May 24th, and May 25th.
2. PTO will be settling roses for \$1 and leis for \$7 for one, or \$10 for two.
  - a. These items will be first come first serve and have a very limited stock.

3. A sign up genius will be sent out so that volunteers may sign up to come and help PTO's table with sales and restock.

### **iii. Field Day**

1. Field Day will take place on May 25th.
2. School admin has requested that the amount of time outside be shortened so that the kids and teachers have relief from the heat.
3. There will be a lot of activities and a lot of water for the event.
4. Grades will be split into K - 2 and 4 - 5.
5. Please ensure that your child has sunscreen, a towel, clothes that can get wet (but are school appropriate!) and close toed shoes for this event!
6. Each grade will have colors assigned to their group; parents will receive an email from their child's teachers with their assigned colors.

### **iv. Middle School Swim**

1. The date for this event is still TBD, but PTO would like to make sure that parents are aware that it is coming up.
2. This is an event for kids entering 6 - 8th grade so that they can build a friendship and begin their new school year with somebody they already know.

### **g. Donors Shoutout**

- i. The Director of Fundraising would like to take a moment to thank our biggest donors this year. Our biggest donors include:
  1. McKee Foods
  2. Niagra Water
  3. Spread the Word Nevada
  4. Essentia Water.
  5. Community Donors.
- ii. A list of all of PTO's donors can be found on the PTO website under 'Sponsors'.

### **h. Election Results**

#### **i. President**

1. The 4 Vice Presidents (Lyndsie Summers, Amanda Rich, Mariana Zavala, and Danielle Romero) have been elected to serve as the president interim.
  - a. The Executive Board voted to allow the four Vice Presidents to run as co-presidents for this year's election due to the time sensitive nature of this decision.
  - b. The four Vice Presidents will only be elected for the 2023/2024 school year and then the president position will be placed back on the ballot for the 2024/2025 school year.

#### **ii. Vice President of Events**

1. Lyndsie Summers has been re-elected to serve as the VP of Events.

#### **iii. Vice President of Communications**

1. Danielle Romero has been re-elected to serve as the VP of Communications.

#### **iv. Secretary**

1. Amanda Tudor has been elected to serve as the Secretary.

#### **v. Treasurer**

1. Amarilis Alexander has been re-elected to serve as the Treasurer.

### **i. Announcements**

#### **i. Summer Gatherings**

1. PTO is aiming to offer summer gatherings once a month and will send out invitations via Facebook and emails.

#### **ii. Discord**

1. PTO has decided to use Discord as their primary communication platform. Please join!

2. Discord allows instant communication and is an active chat where all PTO information is kept in one place.
3. Discord is setup to have chats for each committee and members are welcome to join as many of them as they would like.

**iii. Fundraiser Ideas**

1. If there are any Fundraiser ideas, please email the Director of Fundraising (Julie) or put them in Discord!

**4. Attendee Remarks**

**5. Voting / Reports**

**6. Adjournment (Board Action/Motion)**

President

Motion: To adjourn the meeting

By: Nate Seltenreich

Second: Amanda Tudor

Vote: Motion passed unanimously

**7. Convene to Closed Session**

Ending promptly at 7:13 PM

Meeting starting at 6:33 PM

**SECRETARY APPROVAL:** Amanda Tudor 5/10/23  
*(Signature & Date)*

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