

# BOARD MEETING MINUTES

**DATE:** 5/2/2024

**TIME:** 6:30 PM

**CONFERENCE:** Pinecrest Academy Cadence

**MEETING TITLE:** General Meeting & Elections

## Pinecrest Academy of Nevada Cadence Parent Teacher Organization



### BOARD MEMBERS / ATTENDEES PRESENT:

<b>Amanda Rich</b>	<b>Veniesha Brooks</b>	<b>Sarah Graham</b>
<b>Lyndsie Summers</b>	<b>Courtney Faight</b>	<b>Jana Cauwel</b>
<b>Amarilis Alexander</b>	<b>Shannon Shue</b>	<b>Matthew Pickard</b>
<b>Danielle Romero</b>	<b>Amanda Tudor</b>	<b>Jennifer Ruziecki</b>
<b>Mariana Zavala</b>	<b>Julie Stewart</b>	<b>Dayana Hernandez</b>
<b>Chelsea Pickard</b>	<b>Becky Cochran</b>	<b>Samantha Camacho</b>
<b>Christian Cauwel</b>	<b>Adriana Tosino</b>	

### 1. Call to Order

### 2. Welcome / Introductions

### 3. Agenda Items

#### a. Elections

##### i. Candidates

1. **President**
  - a. Nate Seltenreich
2. **Vice President of Elementary**
  - a. Jennifer Ruziecki
3. **Vice President of Secondary**
  - a. Becky Cochran
4. **Director of Membership**
  - a. Dayana Hernandez
  - b. Adriana Tosino
5. **Director of Fundraising**
  - a. Julie Stewart

#### b. Budget/Expenses

##### i. Year Round Donations/Membership/Free Dress/Fundraisers/Swag/Athletics

1. Total Income
  - a. \$18690.00
2. Total Expenses
  - a. \$2547.73

##### ii. Quarter 1

1. Total Income
  - a. \$5020.72
2. Total Expenses
  - a. \$5323.18
3. Events

- a. Middle School Swim
- b. Meet & Greet/Training/Orientations
- c. Boohoo Breakfast
- d. Create a Cade
- e. PTO Dance

**iii. Quarter 2**

**1. Total Income**

- a. 48951.21

**2. Total Expenses**

- a. \$44359.41

**3. Events**

- a. Homecoming
- b. Harvest Festival
- c. Grateful Grams
- d. Winter Doors
- e. Holiday Shop
- f. Ornament Paint Night
- g. Angel Tree

**iv. Quarter 3**

**1. Total Income**

- a. \$4996.86

**2. Total Expenses**

- a. \$7582.04

**3. Events**

- a. P.S. I Love You
- b. Spring Fling
- c. Booknic
- d. Gala
- e. Lighthouse Committee Dance

**v. Quarter 4**

**1. Total Income To Date**

- a. \$205.00

**2. Total (Projected) Expenses**

- a. \$4114.69

**3. Events**

- a. Principal's Day
- b. Staff Appreciation Week
- c. Breakfast Buddies
- d. Field Day
- e. Cougar Closet
- f. End of Year Awards
- g. Student of the Month

**vi. Prudent Reserve**

- 1. The prudent reserve is \$10,000.00

**vii. Year-Round Fees**

**1. Upkeep/Website/Licensing/Fees**

**a. Income**

- i. \$568.00

**b. Expenses**

- i. \$2429.15

**c. End of Year Funds**

**i. Expected Remaining Funds**

1. \$12,000.00
  - a. This is a rough estimate as the school year is not yet finished. The exact total will be announced in the future.

**ii. School Donation Funding Options**

1. There were no suggestions from the attending participants.

**2. Option 1**

**a. Water System Update**

- i. This would encompass the water bottle fillers, drinking fountains, filters, new filtration systems, and replacements where necessary.
- ii. The estimated amount PTO will present to the school to fund this will not cover the total cost, but the school has already advised that they would cover the remaining cost.

**3. Option 2**

**a. Carloop Shade Structure**

- i. This would be a permanent structure that would go over the fence and shade carloop.
- ii. The estimated amount PTO will present to the school to fund this will not cover the total cost. The board discussed shelving this option until there is more funding available to fund it in total.

**4. Vote**

**a. Vote to Fund the Water System Update**

- i. 21 yes; motion passed unanimously. PTO will present the school with a check for any remaining funds once the expenses and income have been finalized.

**5. National Honor Society (NHS) Donation**

- a. PTO donated a check totaling NHS' annual dues to show appreciation for all of the work throughout the year at every single PTO event.

**d. Debrief of Past Events**

**i. Spring Booknic**

1. This event was held in March.

**2. The Positive**

- a. Parents showed up to read with students.
- b. Snack donations were provided by McKee Foods.
  - i. PTO did not provide pizza for this event because kids were ditching reading and lunches to stand in line.
- c. Parents donated juice and water for the event.
- d. Spread the Word Nevada donated books and every kid was able to receive a book for free.
- e. Henderson Police Department came out to read to the students.
- f. There was a shade structure over the readers.
- g. NHS provided volunteers for this event.
- h. Pinecrest Virtual students were able to come out and buddy read with the students.

**3. Suggestions for Next Year**

- a. One shade structure was broken when the wind picked up. Ensure that all structures are weighted down or zip tied.
- b. Add a donation button for snacks and waters for ease of purchasing.

**ii. Spring Fling**

1. This event was held in March.

**2. Budget**

**a. Budgeted Expense**

- i. \$4,500.00

## **b. Total Income**

i. \$746.00

1. This total may increase as PTO is waiting on a check from one of the participating vendors.

## **3. The Positive**

- a. 49 of 50 vendors showed up to the event.
- b. There were 18 partnerships with clubs and athletic teams.
- c. NHS provided volunteers for this event.
- d. The community showed up to support the event both via vendors and attendees.
- e. The maintenance and admin teams are amazing and always help PTO until we leave!

## **iii. Gala**

1. This event took place on March 2nd and is put on by the Pinecrest Foundation.

### **2. Competition**

- a. The Pinecrest Foundation had every PTO gather baskets to help with their silent auction. This auction and event helps to fund dual enrollment for Pinecrest students.
- b. Our PTO won the Best PTO award! Go Cadence!

### **3. Donations**

- a. PTO gathered 20 baskets totaling \$5784.94.
- b. PTO donated \$500 toward a Dual Enrollment scholarship the night of the gala.

## **e. Upcoming Events**

### **i. Staff Appreciation Week & Principal's Day**

#### **1. Principal's Day**

- a. May 1st is Principal's Day.
- b. PTO presented Principal Rudden with a certificate for a 2 night stay in a luxury king suite at the Venetian Resort with a \$300 food & beverage credit, a gift basket, and a private gondola ride for 2.

#### **2. Staff Appreciation Week**

- a. PTO will gift all Pinecrest Cadence staff with Cadence Cougar blankets.
- b. PTO will host a lunch on Monday that includes a baked potato and salad bar, cookies, and soda.
- c. PTO will provide staff with a breakfast from Einstein Bagels on Friday.

### **ii. Breakfast Buddies**

1. This event will be on May 17th from 7 AM to 7:55 AM and is K - 5 ONLY.
2. PTO will have the doors opened at the tether ball gate where a member of staff will be waiting to scan parents onto the campus. PLEASE BRING YOUR ID.
3. Breakfast will be provided; please bring your families out.
4. Doors will close at 7:45 to allow attendees time to eat and time to make it to their classes.

### **iii. Field Day**

1. This event is a K - 5 Event ONLY and will take place on May 24th and is a half day.
2. Please send your kids to school with a towel, water bottle, sunscreen, and a bathing suit on.
3. The students will have from 8:15 to 10:15 for Field Day and then 10:15 until dismissal to be with their classroom.
4. Both the wishlist and volunteer list have been sent out to the community and are listed on social media.

### **iv. End of the Year Awards**

1. Awards will take place from May 22nd - May 24th.

2. PTO will be selling roses, ribbon leis, candy leis, and swag.
3. Please consider volunteering to help and come celebrate the kids!

**f. Election Results**

**i. President Winner**

1. Nate Seltenreich

**ii. Vice President of Elementary Winner**

1. Jennifer Ruziecki

**iii. Vice President of Secondary Winner**

1. Becky Cochran

**iv. Director of Membership Winner**

1. Dayana Hernandez

**v. Director of Fundraising Winner**

1. Julie Stewart

**vi. Board Assistants**

1. Adriana Tosino
2. Veniesha Brooks
3. Kimberly Helwig-Holm
4. Krysta Deleon
5. Noelle Jabal
6. Jana Cauwel
7. Veronica Gonzalez
8. Edeliza Seabolt

**g. Announcements**

**i. Graduation Cades Presale**

1. PTO will be selling a Create a Cade kit - Graduation Edition. This will be a perfect gift for any of your graduating students!

**ii. Community Donations**

1. PTO has received approximately 85 donations from within the community. Please visit the sponsors page on our PTO website and help to support our community members!

**4. Attendee Remarks**

**5. Voting / Reports**

**a. Vote to Fund the Water System Update**

- i. 21 yes; motion passed unanimously. PTO will present the school with a check for any remaining funds once the expenses and income have been finalized.

**b. Election Results**

**i. President Winner**

1. Nate Seltenreich

**ii. Vice President of Elementary Winner**

1. Jennifer Ruziecki

**iii. Vice President of Secondary Winner**

1. Becky Cochran

**iv. Director of Membership Winner**

1. Dayana Hernandez

**v. Director of Fundraising Winner**

1. Julie Stewart

**6. Adjournment (Board Action/Motion)**

President

Motion: To adjourn the meeting

By: Lyndsie Summers

Second: Mandie Tudor  
Vote: Motion passed unanimously

**7. Convene to Closed Session**

Ending promptly at 7:04 PM  
Meeting starting at 6:34 PM

**SECRETARY APPROVAL:** Amanda Tudor 5/2/24  
*(Signature & Date)*

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