

# GENERAL MEETING MINUTES

**DATE:** 9/5/2024

**TIME:** 6:30 PM

**CONFERENCE:** Pinecrest Cadence

**MEETING TITLE:** General PTO Meeting



## Pinecrest Academy of Nevada Cadence Parent Teacher Organization

### BOARD MEMBERS / ATTENDEES PRESENT:

Nate Seltenreich	Veniesha Brooks	Edeliza Seabolt
Lyndsie Summers	Veronica Gonzalez	Jana Cauwel
Amarilis Alexander	Shannon Shue	Jennifer Ruziecki
Danielle Romero	Amanda Tudor	Dayana Hernandez
Kimberly Helwig-Holm	Julie Stewart	
Krysta Deleon	Becky Cochran	
Noelle Jabal	Adriana Tosino	

### 1. Call to Order

### 2. Welcome / Introductions

#### a. Introductions

##### i. Executive Board

1. **President:** Nate Seltenreich
2. **Vice President of Events:** Lyndsie Summers
3. **Vice President of Communications:** Danielle "Danny" Romero
4. **Vice President of Elementary:** Jennifer "Jen" Ruziecki
5. **Vice President of Secondary:** Becky Cochran
6. **Secretary:** Amanda "Mandie" Tudor
7. **Treasurer:** Amarilis Alexander
8. **Director of Membership:** Dayana Hernandez
9. **Director of Fundraising:** Julie Stewart

### 3. Agenda Items

#### a. Budget

- i. The budget was emailed to everybody and has been posted onto the PTO website. Please review the budget and reach out to PTO via email, social media, or Discord if there are any questions.
  1. The check written to the check last year has been cashed and they are replacing the water dispensers on the elementary side. This guarantees they are getting clean, fresh water.
  2. The check written for the school was \$14,745.00

#### b. Bylaws

##### i. Purpose

1. PTO is looking to make some updates to the current bylaws and will need an approval of changes. The proposed changes will be sent out prior to a vote.

##### ii. Revisions

1. **Revision 1:** Officers cannot be officers on another PTO/PTA board due to a conflict of interest.

2. **Revision 2:** The starting date for the new board will change from July 1st to June 1st so that PTO can start planning events and work with the school to schedule facilities for the upcoming school year.
3. **Revision 3:** This will update verbiage stating that the Vice President of Events is in charge/the chair of ALL events, but not committees.
4. **Revision 4:** This will update verbiage stating that all Vice Presidents must chair at least one committee and every board assistant is expected to co-chair a minimum of two events and/or committees.

**c. Membership**

**i. Family Memberships**

1. 171 total family memberships to date.

**ii. Staff Memberships**

1. 119 staff memberships to date.
2. 40 staff family memberships to date.

**iii. Free Dress**

1. 242 students with free dress to date.
  - a. Free dress is for students in K - 5. Once per month on an announced date, these students will be allowed to dress in non-uniform attire. There will be themes that the students can participate in if they want, but the themes are NOT mandatory.

**iv. Soda Day**

1. 84 students signed up for Soda Day to date.
  - a. Soda Day is for 6 - 12 students. Soda Day will take place during CLAWS days and students will need to come to PTO to receive a free soda as PTO cannot bring sodas to the students. PTO will provide a list and a variety of sodas to choose from and will be setup near CLAWS.

**v. Profit**

1. Total profit to date: \$8755.00
  - a. These funds help to fund upcoming events for the school year. Thank you so much for your participation!

**d. Current Events**

**i. Create a Cade**

1. PTO is selling Create a Cade kits. These kits are pre-order and the forms close tomorrow, 9/6/24. Please order prior to 6 PM.
2. Create a Cade kits will be sold again later in the year.
3. Students are allowed to bring their Cade during spring and fall booknic days.
4. The kits include the doll, a shirt, a heart, stuffing, and an option to add vinyl to the back of the Cade's shirt.

**e. Debrief of Past Events**

**i. Middle School Swim**

1. This event is thrown every year to welcome students into middle school. This event is for 6 - 8th grade students in the hopes that they will meet friends and start the school year with familiar faces.
2. During the event, PTO provided snowcones, popcorn, water, glow toys, and pool toys.
3. There was a very high attendance this year.

**ii. Meet & Greet**

1. PTO feeds teachers during Meet & Greet every year during their lunches as this is a long day for the staff members.
2. Jet's Pizza was provided along with salads and soda.
3. PTO had tables setup at the event and were selling memberships, swag, and snacks.

### **iii. Boohoo Breakfast**

1. This event is for Kinder children and parents ONLY.
2. This year, PTO offered donuts and photo opportunities as the school now offers free breakfasts.
3. Donations were received from Starbucks and Smiths. PTO bought donuts from Friendly's Bakery.

### **f. Upcoming Events**

#### **i. Homecoming Parade**

##### **1. Date**

- a. The Homecoming Parade will take place on September 20th.

##### **2. Logistics**

- a. The parade takes place around the school's carloop and involves entities such as cheer, dance, and other organizations.
- b. PTO usually throws candy and passes out water during the parade. If any members would like to join the walk, they are more than welcome to.
- c. More info will be passed along as it is received.

#### **ii. PTO Dance**

##### **1. Theme**

- a. The theme for this year will be Under the Sea.

##### **2. Pricing**

- a. PTO members get in for free.
- b. Non-PTO student: \$10
- c. Non-PTO families: \$25
- d. Families will be offered the option to purchase a PTO membership at the door for \$20.
  - i. Please note that PTO membership offers discounted prices throughout the school year for multiple events and for vendors at Spring Fling.

##### **3. Logistics**

- a. This event is usually for PTO families only, but PTO would like to open it up to the community this year.
- b. The entrance for this event will be the side art door on the elementary side.
- c. PTO will need help decorating, so please reach out or be on the look out for sign ups if you are good at decor!

### **iii. Harvest Festival**

##### **1. Date**

- a. This event will take place on October 18th from 5 PM - 9 PM.

##### **2. Pricing**

- a. Presale PTO member: \$15 per wristband.
- b. Presale non-PTO member: \$20 per wristband.
- c. Day of: \$25 per wristband.
- d. Presale PTO member raffle offer: 25 raffle tickets for \$20.
- e. Day of raffle tickets: \$1 per ticket.

##### **3. Attractions**

###### **a. Trunk or Treat**

- i. The trunk or treat event is FREE to the entire community. You do NOT require a wristband to participate.
- ii. PTO will need candy for the community trunk or treat. As incentive to donate, teachers will have a fun competition in K - 5 where the winning class receives a party.

- iii. Each week, the class leading with candy donations will be given a pumpkin named Pete that they get to keep in their class for the entire week. The overall winner will get to keep Pete for the rest of the school year.
- iv. Please write the name of your student's teacher on the candy bags and place them into the bins in the front lobbies.
- v. One or two days prior to Harvest, PTO will be in carloop collecting candy.

**b. Bounce Houses**

**c. Haunted Hallway**

- i. Haunted Hallway is a huge attraction and will be fun for all ages.
- ii. Haunted Hallway is run by Student Council (StuCo) and they will offer a not-so-scary version of the haunted house and a scarier version of it.

**d. Basket Raffle**

- i. There are 26 community donations for the basket room so far. If you know of anybody who would like to donate a basket to the basket raffle, please reach out to the Director of Fundraising, Julie.

**e. Games**

- i. Games will be in the middle school multipurpose room and run by teachers.

**f. Performances**

- i. There will be performances by cheer, dance, and choir.

**g. Food Vendors**

- i. The clubs and organizations within the school partner with food trucks and get to keep the profits they earn through sales.

**4. Logistics**

- a. Setup will begin around 11 AM on October 18th. This day is a Friday and will be a half day for all of the students.
- b. PTO usually begins setup 2 - 3 weeks prior to the event. If you would like take part, there will be take home projects, items needed for donation, etc. Please be on the lookout for signups and reach out to PTO.

**iv. Booknic**

**1. Date**

- a. Fall booknic will take place on Wednesday, November 6th.

**2. Logistics**

- a. This event is for K - 5 students ONLY.
- b. Bring a blanket, lunch for your child, and a book.
- c. Snacks will be provided by McKee Foods.
- d. Henderson Police Department has officers that come out and participate as buddy readers.
- e. National Honor Society will be at the event to help pass out books.
- f. Spread the Word Nevada usually donates books to the event.

**g. Discord**

- i. A lot of PTO's communication happens in Discord. This is the best place to find meeting times, updated information, etc. There are multiple chats for events and committees (ie: Cougar Store, Harvest Festival, Cougar Closet, etc.) as well as a general chat where you can ask any question and usually get a response within 10 minutes. Please come and join us on Discord for the most up to date information on any PTO events!

**4. Announcements**

**5. Attendee Remarks**

**6. Voting / Reports**

**7. Adjournment (Board Action/Motion)**

President

Motion: To adjourn the meeting

By: Nate Seltenreich

Second: Mandie Tudor

Vote: Motion passed unanimously

**8. Convene to Closed Session**

Ending promptly at 7:11 PM

Meeting starting at 6:30 PM

**SECRETARY APPROVAL:**  
*(Signature & Date)*

Amanda Tudor 9/5/24

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