

**DATE:** 3.9.22

**TIME:** 6:13PM

**CONFERENCE:** Middle MP Room

**MEETING TITLE:** Full Board Meeting



## Pinecrest Academy of Nevada Cadence Parent Teacher Organization

### BOARD MEMBERS / ATTENDEES PRESENT:

**Amanda Rich**

**Lyndsie Summers**

**Dayana Hernandez**

**Veniesha Brooks**

**Danielle Romero**

**Courtney Faughtt**

**Mariana Zavala**

**Amaralis Alexander**

**Julie Jensen**

**Gina LaQue**

### 1. Call to Order

### 2. Welcome / Introductions - Amarilis Alexander

### 3. Agenda Items

#### a. Treasurer Update - 28,834.15 in bank account

#### b. Upcoming Events

##### i. Spring Fling Update - Lyndsie

1. Final Vendor Count -
2. Finalizing layout of vendors
3. Danielle and Dayana working on the PTO table. Dayana heading up the PTO table. Sign up genius for 30 minute time slot.
4. Ms Cochran has asked for 9 cashiers (3 1 hour shifts of 3 people each).
5. A little over budget was 3K. ending up probably \$3200-\$3500
6. Bleachers may not be ready in time. Need to have a backup plan.
7. Scavenger hunt - need help getting business donations for prizes.
8. Ms. Cochran would also like to borrow some folding tables. Danielle will be donating 3 folding tables.

##### ii. Booknic Debrief

1. Attendance was roughly 1,000 between kids and parents.
2. Costs- everything was donated. Amarilis donated 900 bookmarks
3. PTO members donated chips, cookies, juice, money for pizza. 28 boxes of pizza fed all the kids for the event.
4. Stamped hands of kids to ensure everyone got their same turn.
5. Set up and tear down went well.
6. Books were provided by admin.
7. Changes for next year - push for more donations for beverages and chips. Sunscreen for volunteers. Encourage sunscreen to be mentioned in booknic flyers. 2 lines labeled CHEESE and PEPPERONI. More reading participation (2 teachers signed up). Set up an area with some recess equipment.

##### iii. Book Vending Machine

1. School would like PTO to partner with them to get a book vending machine. School to pay for co-branding. No tax due to us being a non-profit.
2. Wait past Spring Fling and Glow Dance to vote on ordering the machine.
3. Vending machine is 10-20 week turnaround. With the customized branding it will probably be closer to a 20 week turnaround.

**iv. Teacher/Staff Appreciation Update**

1. Update on admin's plans for staff appreciation
2. Ask Tiffany to make a "My Favorite Things" doc for teachers to send out.
3. Need to feed 180 people - Firehouse Subs
4. \$2500 was Firehouse subs, small gift, and star wars tshirts
5. Last year was \$925 free ice skating passes (Katie Schmidt at Lifeguard arena), and cupcakes. Firehouse subs was donated
6. Ask Nate to check on Firehouse Subs.
7. Check with Admin on gift idea and status.
8. Board discussed still being able to give a water bottle or a tshirt if we got the screen prints and tshirts and heat pressed it ourselves. Will address with Admin at next meeting. Water Bottles with some sort of logo.

**v. Glow Dance Update**

1. Executive board voted on \$1,000 budget. This year it will be on April 1st but in the future it will be at the beginning of the year, September.
2. Give out a free water and glow stick.
3. Free entry but selling toys and food
4. Drop off not allowed. No outside food or drink
5. Members ONLY event
6. Checking names upon entry.
7. If they are on the list but not fully paid, we need to include them. If their name is on the list, they are in.
8. Whole pizzas are pre-order. Pizza by the slice for sale \$1
9. Cash preferred. \$1 processing fee for cards.
10. Sign up genius will be sent out for set up/tear down, donations, amazon wish list etc.
11. Repurposing some items from schools previous glow parties.

**vi. Elections**

1. Interest form to be sent out for anyone looking to run for office.

**c. Fundraising**

**i. Uptown Jungle**

1. Fundraiser for \$20 gift cards. We would get 35% of the profit. \$7 from every gift card would be our profit. We would have to prepay for them in batches of 25.
2. Pre-sale situation and give out at awards ceremony or if they are unavailable for pickup, they could sign a waiver to send the gift certificate home with their child.
3. Amanda suggested pre-sale on website. \$21 per gift card to include processing fee.
4. Could also do a day where we get 35% of profit from that day.

**ii. Jamba Juice BOGO**

**iii. Kona Ice**

1. Last day of school/Field Day - ask admin if this is a possibility

**4. Attendee Remarks**

- Mariana would like to discuss cougar store at next full board meeting.

**5. Voting / Reports**

**6. Adjournment (Board Action/Motion)**

Motion: To adjourn the meeting

By: Veniesha Brooks  
Second: Dayana Hernandez  
Vote: Motion passed unanimously

**7. Convene to Closed Session**

Ending promptly at 7:55pm  
Meeting starting at 6:00pm

**SECRETARY APPROVAL:** Julie Jensen 03/09/2022  
*(Signature & Date)*

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