

Hamida House – Fire Safety Record Sheets

These fire safety record sheets are to be completed in line with the Children's Homes (England) Regulations 2015, the Regulatory Reform (Fire Safety) Order 2005, health and safety legislation, safeguarding requirements, and Ofsted expectations.

Emergency Lighting Weekly Inspection Record

Date	Time	Location Checked	Operational	Faults	Action Taken	Checked By

Smoke and Heat Detector Weekly Testing Record

Date	Detector Location	Type	Alarm Audible	Faults	Action Taken	Checked By

Fire Door Weekly Inspection Record

Date	Door Location	Closes Correctly	Seal Intact	Damage	Action Taken	Checked By

Date	Door Location	Closes Correctly	Seal Intact	Damage	Action Taken	Checked By

External Door and Escape Route Inspection Record

Date	Door / Exit Checked	Escape Route Clear	Locks Working	Hazards	Action Taken	Checked By

Fire Extinguisher Weekly Inspection Record

Date	Location	Type	Pressure OK	Seal Intact	Service Date	Action Taken

Management Oversight: Any defects, hazards, faults, or fire safety concerns identified during inspections must be reported immediately to the Registered Manager and recorded appropriately in line with safeguarding, health and safety, and Ofsted requirements.