



HND Children's Care
Unit 1 Eagle Works
Office 3
Leek New Road
Stoke-On-Trent
England
ST6 2LE
Tel: 07495957773

Home Name: Hamida House

Provider: HND Children's Care Ltd.

Address: 2 Earlswood Road, Birches Head, Stoke-on-Trent, ST1 6UF

Home Type: One-bed solo placement children's home

Information Given to Visiting Workmen and Contractors

Hamida House recognises the importance of ensuring that all visiting workmen, contractors, maintenance personnel, and external professionals are provided with appropriate information to maintain the safety, safeguarding, privacy, dignity, and wellbeing of the child living within the home. The home operates in accordance with the Children's Homes (England) Regulations 2015, safeguarding legislation, health and safety legislation, and Ofsted expectations regarding the protection and welfare of children.

All visiting contractors and workmen are required to report to staff upon arrival, sign in and out where applicable, and provide appropriate identification before entering the home. Staff will assess whether supervision is required during the visit based upon the nature of the work being undertaken, safeguarding considerations, and the needs and vulnerabilities of the child placed at the home.

Prior to commencing work within the property, contractors and visiting workmen will be provided with relevant information regarding:

- Safeguarding expectations within a children's residential care setting.
- Health and safety procedures within the home.
- Fire safety and emergency evacuation procedures.
- The location of fire exits and emergency escape routes.
- The designated emergency assembly point.
- Expectations regarding confidentiality and professional conduct.
- The requirement to maintain professional boundaries at all times.
- The prohibition of inappropriate conversations, behaviour, language, or unsupervised contact with children.

- The requirement not to access confidential information, records, bedrooms, or restricted areas unless authorised and supervised.
- The requirement to keep exits, hallways, and evacuation routes clear and safe at all times.
- Smoking, alcohol, substance misuse, and prohibited items policies within the home.
- Any environmental, behavioural, or operational risks relevant to the visit.

Where works involve electrical systems, tools, heat sources, hazardous materials, or other significant risks, staff will ensure appropriate risk assessments and safety measures are in place before work commences. Contractors are expected to work safely, minimise disruption, and follow all instructions provided by staff during their time within the home.

Where possible, maintenance works and contractor visits will be arranged at times that minimise disruption to the child's routines, education, emotional wellbeing, therapeutic support, and placement stability. Staff will support the child appropriately where they experience anxiety, sensory difficulties, trauma-related responses, or distress relating to unfamiliar visitors within the home environment.

Any concerns regarding the behaviour, conduct, suitability, professionalism, or safeguarding practice of visiting contractors or workmen will be addressed immediately by the Registered Manager or senior staff member on duty. Where necessary, visits may be terminated to protect the safety, welfare, and wellbeing of the child living at the home.

Hamida House ensures that all visitors, contractors, and professionals attending the home understand their responsibilities in maintaining a safe, respectful, and child-centred environment consistent with safeguarding requirements and Ofsted expectations.