**The Seherr-Thoss Foundations**

**Grant Application**

**Applicant Information:**

Date of Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State \_\_\_\_\_\_\_\_ Zip Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ IRS EIN #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person (Application) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person (Proof of Expenditure) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of the Grant:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does your organization support the purpose of the Foundations*:*

*to support the cultural, educational, health-related, religious, and civic organizations which serve the people and communities of the town of Litchfield, including Bantam, East Litchfield, Milton, and Northfield, Connecticut?*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What geographical territory does your non-profit serve?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How is this organization supportive to Litchfield residents?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does this organization provide a vital service important to Litchfield residents?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What other organizations provide this service to Litchfield residents?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What proportion of this grant will serve residents of Litchfield?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Budget:**

Total Project Cost $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant funds available for Project $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Funds requested from other sources $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Funds requested from Seherr-Thoss Foundations $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Information:**

Is this project a capital improvement?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Please provide an estimate of when you will be able to complete this project:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_If only partial funding is granted, how will that affect your ability to proceed with this project?

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If this is a construction project, which of the following items will be needed, and which have been secured?

|  |  |  |
| --- | --- | --- |
|  | Needed | Secured |
| Feasibility Study |  |  |
| Land Acquisition |  |  |
| Architectural Plans |  |  |
| Zoning Permit |  |  |
| Wetlands Permit, if applicable |  |  |
| Building Permit |  |  |
| Fire Marshal approval |  |  |
| Certificate of Appropriateness (for projects in the Litchfield and Milton historic districts) |  |  |

If this is part of a larger project, please describe the whole project and how this phase relates to it:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Attachments** *[Please check those included]*:

* A letter describing and attesting to the application, including how your organization serves the purposes of the Seherr-Thoss Foundations:

*to support the cultural, educational, health-related, religious, and civic organizations which serve the people and communities of the town of Litchfield, including Bantam, East Litchfield, Milton, and Northfield, Connecticut.*

* Projected budget stating the expected sources and amount of needed funds
* Basis of your cost assumptions (i.e. competitive bids, information about the choice of vendor/contractor)
* Copy of the latest annual financial statement, preferably audited
* Any additional information that may be useful for evaluation

*Submit both a physical copy by mail to P.O. Box 292, Litchfield, CT 06759 and a single PDF file by email to: secretary@seherr-thoss.org*