



ADMINISTRATOR FOR INSOLVENT COMPANIES

www.AdministratorforInsolventcompanies.co.uk

Email : LegalAdvocacy@mail.com

Page 1 of 2

Without Prejudice

Private & Confidential

**This is a Document that confirms the Appointment & Recognition of :
Administrator for Insolvent Companies**

Following a meeting of All Officers of the Company as clearly shown below, have declared that our Company is Insolvent. We understand that to continue trading is illegal as if we continued we could be held personally liable for all debts. Therefore we have voted in unanimous favour of Appointing **Administrator or Insolvent Companies** to handle the arrangements as to either Strike to Dissolute or to refer to an Insolvency Practitioner. We abide by the decision made.

We confirm that each aspect of our dealing on this matter is to ensure that all facts are correctly declared, the Asset List and Creditor list are as complete as possible and that any existing or potential legal claims are stated and confirmed to the Administrator or Insolvent Companies.

We confirm that we shall declare where any Personal Guaranties have been provided to any Creditor.

We confirm that all Asset are to be provided for collection to the Administrator.

The up front fee confirmed by Invoice following this Authorisation & Recognition Document will be credited to the Administrator by direction to the nominated account prior to any action being initiated by them.

The Date of this Document is : / / 202

Name of the Company provided to the Administrator for action :

The issued Company Number for this Company :

The name of the Company Officer completing this document :

The E Mail for the Company :

The Telephone Number for the Company :

The full address for the Company :

IMPORTANT : Provide the 6 digit Authorisation Code issued by Companies House

--	--	--	--	--	--

Company Bank Account & Details	
VAT Number	
NI Details	
Company Pension	
Directors Loans	
Employees Number	
Bounce Back Loans	
Gas Supplier & Reading re Company	
Electric Supplier & Reading re Company	
Water Supplier & Reading re Company	
What does your Company do?	
Does anyone hold a Registered Denture	
Accountant Details :	
Does anyone hold a Registered Denture	

Authorising Name Position & Signature for the Aforesaid Company.

Signature : _____ Name : _____ Position : _____

Take a **Photograph** of this your document and send it to us : 07453158474

Next

Post this original Document to :

**Administrator for Insolvent Companies
Legal Documents
Maple Tree House
2 Windsor Street
Bromsgrove
B60 2BG**