

Click on a blue box and type in your information. Then print out the form, sign it and mail it along with your payment to the address below. Forms/payments also can be placed in drop box at the front door of the Green Center.

# Craft Show @ the Greene Center (Handmade Items)

Date: April 5, 2025 10:00am-2:00pm

## Vendor registration form

Setup time: Begins @ 8:00am and must be completed by 10:00am

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_ Email \_\_\_\_\_

General description of what you will be selling \_\_\_\_\_

\_\_\_\_\_

**Make Check payable to SJCCF and mail to: PO Box 72, Kenna, WV 25248**

**Please indicate what you are paying for (how many spaces, number of tables or electric)**

\_\_\_\_\_ \$20.00 per space (10ft x 8ft)      \_\_\_\_\_ \$5.00 for a table      \_\_\_\_\_ \$5.00 for electric

*Payments will not be deposited until after the event.*

### **Rules & Regulations-Please sign stating that you have read and understand the rules and regulations.**

1. Spaces will be marked for sellers. Sellers will stay within their designated space.
2. The Greene Center/SJCCF (Southern Jackson County Community Foundation) is not responsible for any items/goods that are lost or stolen.
3. Refunds will not be offered less than 7 days prior to the event. Exception- the event is canceled.
4. Tables (additional fee of \$5.00) and chairs are available.
5. Any disputes/issues must be brought to the attention of The Greene Center Volunteers during the event.
6. The Greene Center/SJCCF reserves the right to ask a seller to vacate the premises at any time, with no refund.
7. The following items are not acceptable at the sale: political or religious handouts, indecent material or anything viewed by The Greene Center/SJCCF that is not deemed acceptable to a family audience.
8. There will be no alcohol or drugs permitted at any time on The Greene Center premises.
9. Smoking must be a minimum of 20ft away from the facility.

Vendor signature \_\_\_\_\_ Date \_\_\_\_\_

**If the event is canceled, your check will be destroyed.**