

SMQG February Board Meeting Minutes

Attendees: Joyce, Marylee, SueAnn, Wendy

Quorum: Yes

Committee Reports. Attendees: Julie, Karen, Patti

Publicity – Julie with group discussion on possible venues: physical events, quilt shows, local publications, NE Quilt Museum, Carriage Town Newsletters, Next Door and others

Library -- When they hire additional staff, they plan to open on Saturday until 3 o'clock. If membership continues to grow, may need to reassess using other venues.

Website -- Karen report with group discussion about current outdated offering. It's a blog not a website now. Need to have a restricted section for "members only". Since guild is not currently updating, consider posting a notice to that effect on the site (similar to "We've Moved" notice).

Facebook – Let any member post. Anyone can join the page. Reference website for "guild info".

Dropbox – Everything has been moved over to Dropbox. Do not use Google including past history.

Door prizes -- Brenda and Karen to request quilt shops to donate for door prizes. Patti to ask Angel's in Tewksbury and Quilter's Common.

Community Service (formerly "Charity")—May 1 "Sew-In Day" 5/4 and 10/5 at St. John's Episcopal Church, Portsmouth. Charity quilts and "quilted hug" wraps. Bring your own lunch. Open to the public.

Holiday Party -- Need new venue with kitchen booked as soon as possible. Joyce to investigate North Hampton Library and Hampton Library

Treasurer -- Wendy highlighted need to establish a budget. Discussion about best practices in place including documentation, audit trail, and goal to have the recommended 2-year reserve for non-profits.

Fundraising – Hold 50-50 raffle at March meeting. Designate proceeds to bring in a national teacher. Other ideas were offered with the suggestion to get a group together to make a proposal to the guild.

Guild Documentation –Discussion about need for a historian, difference between by-laws and policies, bylaws limited to "essential committees", secretary and photographer to post to archives and dropbox. Emails are to be sent once a member has joined. Patti to send new

member packet. Some discussion about difference between by-laws and handbook. Need permission to publish roster.

Special Board Meeting to review/update by-laws Friday Feb 16, 5:30 p.m.

Guest Fee Policy: Guest pays when members pay. First guest meeting free; second meeting expected to become a member.

Review of In-Progress Program Planning -- March "Zoom" Modern + Traditional, April Susan to talk about Community Service plans, Holly, Georgia, Diane joining Program Committee, explore fundraising using a scholarship to sponsor a speaker, "health quilting"(Joyce has info), Pam Weeks contacted but deemed inappropriate for modern quilting topic and too expensive for a speaker, potential for "sew-ins" in June and July.