

Nature Coast Area Service Meeting Minutes for January 8th, 2022

The meeting opened with the Serenity Prayer

The following definitions were read by:

12 Traditions: Roland

12 Concepts: Shannon (Lois read a short definition of concept 1)

Definition of the ASC: Rolando

ROLL CALL

Administrative Roll Call: Present unless noted Not Present (NP)

Facilitator: Lois

Policy Chair: **OPEN**

Co-Facilitator: Jim

LDO Chair: **OPEN**

Treasure: Leeann

Alt LDO: **OPEN**

Alt. Treasure: **OPEN**

Activities Chair: Renee

Secretary: **OPEN**

H&I: Shannon

Alt. Secretary: **OPEN**

Webmaster: Rich(NP)

RCM I: Chuck (NP)

PR/Helpline Chair: Roland

RCM II: Halie

GSR Roll Call:

Yana: Shannon

Nature Coast Unity: Rolando

Recovery on the River: Barbara

No Matter What: Karen

Welcome Home: Robert(NP)

Quorum is met.

Others Present:

None

OPEN FORUM:

Barbara If no one has anything, let's vote to move forward since we have people here who have things to do after this.

Roland I have one thing. The elaboration on the concept of the month was something I did when I was chair. I never actually asked the body if making it a part of the format was ok and I apologize, I should have. So I guess now I would like to address if this is ok to do.

Lois Let's get a vote from everyone.

Renee You are in open forum, you cannot pull a vote or make a motion here.

Barbara Ok then I will write up a motion

Motion to close open forum from ROTR 2nd by NCU

Open forum is closed.

OPEN FLOOR COMMENTS:

SECRETARY REPORT: Verbal report not given. No Report.

RCM REPORT: Verbal/Written report not given. Not present. Region next weekend January 15th and 16th.

SUB-COMMITTEE REPORTS:

H&I: Verbal/Written report given by Shannon. Held subcommittee meeting on 1/2/22. Subcommittee meeting will now be held @ 115pm right before the NCU 2pm meeting. Springbrook H&I will be starting @ 7 and we will still be there by 630. Subcommittee chair will reach out to the administration. Last order was placed but no books were received. Dennis is supposed to check on the book order.

Accepted by ROTR 2nd by NCU.

ACTIVITIES: Verbal/Written report by Renee. We met Monday 01/03/22 after the ROTR meeting. The storage will no longer be paid for. I'm moving the tubs to my house. There will be no valentines event for the area. The Unity Group is having an eat and speak on Feb 12.

Agenda: Bowling, Chili

I hope to announce a more consistent meeting time and place.

Renee and Bob will get together and look into the campout facilities.

Accepted by ROTR 2nd by NCU.

(POSITION OPEN)

POLICY: Verbal/Written report not given.

Not accepted.

PUBLIC RELATIONS/HELPLINE: Verbal/Written report given by Roland. I received all of the PR materials from Lois and look forward to Serving the area by reaching out to various community resources; time to meet will be determined in the near future.

Accepted by ROTR 2nd by Welcome Home

(POSITION OPEN)

LDO: Verbal/Written report given by Karen.

Report:

Nature Coast Area Literature Report December 11th, 2021

Previous Inventory Balance \$1566.11

Literature Order + \$189.60

Group Order - \$132.79

Total Inventory = \$1622.92

Accepted by NCU 2nd by ROTR.

WEBMASTER: Verbal/Written report sent in by Rich. Not Present.

I truly apologize for my absence today. I thought the area was next weekend. I've received no funds. \$14.99 was auto-paid for zoom, and receipts were emailed to halie and Dottie. I was wondering if Renee was doing anything for Valentine's day or any other events or changes that need to be made on the site. Please feel free to contact me richywil36@gmail.com or 352-476-8481. Again I apologize for my absence.

In loving service Rich W.

Accepted ROTR and NCU.

WEBSITE NEEDS TO BE FIXED

[No Break taken]

GSR REPORTS

Group Name: **Yana**

GSR: Bruce

Alt. GSR: Shannon
Donation to Area: \$0
Literature Order: \$0
of Home Group Members: 6
Average Attendance: 8
Average Newcomers: 1
Changes to Group Information:
Group Anniversaries/Announcements: Bob 29 years. Bruce 8years. Celebrating on Jan. 29,2022
Group Challenges/Comments: Needs support

Group Name: **Recovery on the River**

GSR: Barbara
Alt. GSR: Open
Donation to Area: \$50
Literature Order: 0
of Home Group Members: 6
Average Attendance: 10-12
Average Newcomers: 2
Changes to Group Information: None
Group Anniversaries/Announcements: Barbara 33 yrs Jan 28th celebration.
Group Challenges/Comments: Group needs support.

Group Name: **Nature Coast Unity**

GSR: Rolando
Alt. GSR: Dennis
Donation to Area: \$27
Literature Order: \$42
of Home Group Members: 7
Average Attendance: 7
AverageNewcomers: 2
Changes to Group Information: Wednesday 7pm Mens meeting at club recovery. In the back room. Will need to use the back entrance.
Group Anniversaries/Announcements: Gary 12 yrs; Jeanine 20 yrs
Group Challenges/Comments: Feb 12th Valentines day Speak and Eat (2 speakers- Couple)

Group Name: **Welcome Home (NP)**

GSR: Robert
Alt. GSR:
Donation to Area: \$0

Literature Order: \$0
of Home Group Members:
Average Attendance:
Average Newcomers:
Changes to Group Information:
Group Anniversaries/Announcements:
Group Challenges/Comments:

Group Name: **No Matter What**

GSR: Karen

Alt. GSR: Open

Donation to Area: \$70.81

Literature Order: \$18.55

of Home Group Members: 9

Average Attendance: 6

Average Newcomers: 4

Changes to Group Information:

Group Anniversaries/Announcements: Jayme 1 yr on 01/09 & April 1 yr on 02/02- celebration on 02/02/22

Group Challenges/Comments: Need support on Wednesday at 7 PM & Sunday at 4 PM meetings.

OLD BUSINESS:

Group Treasure Report Vote from previous month:

Treasure Report brought back to groups from December accepted.

OLD MOTION REVIEW:

PASSED:

Motion# 121121-1

Motion by: ROTR

Seconded by: No Matter What

Motion reads: To combine Helpline and PR

Intent: to be able to get business done

NEW BUSINESS:

NEW MOTIONS:

Motion# 18222-1

Motion by: ROTR

Seconded by: YANA

Motion reads: To add the reading of a paragraph out of the Concept material of the month.

Intent: To give a better understanding

PASSED

NOMINATION AND ELECTIONS:

Positions still open Below

Please announce the positions that are still open at Area and that we need support!!!

<u>Position</u>	<u>Clean Time Requirement</u>
Secretary	1 year
Alt Sec	6 months
LDO	2 years
Alt LDO	9 months
Policy	2 years
Alt Treasure	2 years

Common Requirements for all Area positions are as follows:

- 1. Willingness to serve*
- 2. Have prior service experience*
- 3. Working knowledge of the 12 Steps & 12 Traditions of NA*
- 4. Ability to lead, communicate and organize*
- 5. Able to give time and resources*

For additional detailed requirements for each position, please review the policy on our website.

www.nanaturecoast.org

TREASURER'S REPORT:

Report was given verbally by Leeann of what would be deposited from today and estimated operating balance. Accurate Report will be provided at the next Area.

Donation to Region: \$78.00

Annual outside audit was done and will be attached to minutes.

REPORT THAT IS ATTACHED NEEDS TO BE BROUGHT BACK TO HOMEGROUPS BY GSR'S TO BE VOTED ON PER NATURE COAST POLICY! PLEASE HAVE HOMEGROUPS VOTE TO ACCEPT OR NOT ACCEPT TREASURE REPORT EACH MONTH.

REMINDERS!!!

1. Have Literature Orders and funds ready to be turned in before start of Area Business!
2. Area needs support.
3. Please do not forget to vote to accept the Treasure Report attached to minutes.
4. ALL Meetings, ROTR, No Matter What, Nature Coast Unity Welcome Home, and YANA meetings all need support!!!
5. Vote on Motion at Home group business meeting

REVIEW BUSINESS FOR THE DAY:

Waived by ROTR, 2nd NCU

PLANS FOR NEXT ASC MEETING: The next ASC meeting will be on February 12, 2022. Location will be at the same location in Floral City.

CLOSING: Motion to close made by NCU 2nd by NMW.

Closed with Serenity Prayer.

Nature Coast Area Treasurer Report

Dec-21

Operating Balan	\$663.91
Activities Fund P	\$1,095.15
Prudent Reserve	\$800.00

Total Cash Balance Prior Month: **\$2,559.06**

Group Name	Donation	Literature	Pers BK
Yana	\$ 70.00	\$ 61.70	
R.O.T.R	\$ 50.00	\$ 3.40	CK #108
Welcome Home	\$ -		
N.C.U	\$ 30.00	\$ 68.00	
N.M.W	\$ 100.00		
activities	\$ 114.15		
Treasurer	\$ 1.00		extra from 11/2021
Activites Fund	\$ 404.85		
	\$ -		
	\$ -		
	\$ -	\$ -	
	\$ -		
Total Income	\$ 770.00	\$ 133.10	\$ -

404.85 activities dep. total Dep.

Area Expenses

Payee	CK#	Ck. Amt.	Reason for payment
Dottie	221	\$ 6.57	reciept book
Richard	222	\$ 146.58	Reginal Hotel
Bob R.	223	\$ 35.00	Activities Storage
First Baptist	224	\$ 30.00	Area Rent
Area Literature	debit	\$ 377.54	
zoom	debit	\$ 14.99	
Total Expenses		\$ 610.68	\$ 610.68

Total Cash Balance	\$ 2,851.48
Less: Activities Fund	\$1,500.00
Less: Prudent Reserve	\$800.00
Operating Balance	\$551.48

Bank Stmt Balance	2,886.48	Enter Bank Stmt Balance from the December 2021
Less: Outstanding Checks: ck 223	35.00	

Total Outstanding Checks	35.00	
Plus: Outstanding Deposits:	-	
Reconciled Cash Balance	2,851.48	This amount should match the Total Cash Balance in Cell F42

January 7, 2022

To: Nature Coast Area of Narcotics Anonymous

From: Chris G. (Auditor)

Re: Audit of Treasurer Reports from January 1, 2021 thru December 31, 2021.

An audit and reconciliation of the Nature Coast Area of Narcotics Anonymous checking account was performed thru December 31, 2020. This included restating monthly Treasurer's Reports to tie to each monthly bank statement. As of January 1, 2021, cash balance was \$3,432.26 with the following classifications:

1. Operating Balance	\$1,340.32
2. Campout Funds Reserve	\$1,291.94
3. Prudent Reserve	\$ 800.00

For all 12 months of 2021, I assisted Dottie in preparing the monthly treasurer reports to be presented at the monthly area meetings. A formal monthly bank reconciliation was completed for each month. To perform the audit, all needed documents were provided to me by Dottie in a very organized fashion. Each month has its own file with all pertinent documents supporting the treasurer's report. Below are the steps that I performed for the audit.

1. Matched all reported cash receipts to the bank statements.
2. All check and debit card payments were all supported by invoices and/or receipts
3. All reported disbursements were matched to debits reflected on the bank statements.
4. Ensured that all internal procedures were followed, e.g., check disbursement request forms completed for all outgoing payments.

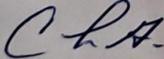
As of December 31, 2021, the reconciled cash balance is \$ 2,851.48 with the following classifications:

1. Operating Balance	\$ 551.48
2. Activities Fund Reserve	\$1,500.00
3. Prudent Reserve	\$ 800.00

In my opinion, the monthly treasurer's reports reflect accurately all cash receipts, disbursements, and cash reconciliations for each month in 2021.

For 2022, I will create Monthly Treasurer Reports for each month to be used by the new treasurer beginning January 1, 2022. I am available and willing to offer my assistance to the new treasurer and to the Nature Coast Area of Narcotics Anonymous for 2022. I appreciate your confidence and opportunity to be of service to the Nature Coast Area of Narcotics Anonymous.

Sincerely,



Chris G.