

# Nature Coast Area Service Meeting Minutes for May 11, 2024

I. **Meeting opens with the Serenity Prayer at 10:02 am.**

II. **Readings read by:**

The 12 Traditions of Narcotics Anonymous: Alvin

The 12 Concepts of NA Service: Karen

The definition of an Area Service Committee (ASC): Shawn

III. **Roll Call:**

Administrative Roll Call: Present unless noted Absent (A)

Chair: Barbara, RCM (*Interim Chair*), ROTR

Secretary: Janine, ROTR

RCM I: Barbara, ROTR

Treasurer: Karen, NMW

LDO Chair: Jennifer, Progressive Recovery

PR/Helpline Chair: Roland, ROTR-A

Vice-Chair: **Open**

Alt. Secretary: **Open**

RCM II: **Open**

Alt. Treasurer: **Open**

Alt. LDO: **Open**

Web: **Open, temp. filled by Leah-A**

Alt. Webmaster - **Open**

H&I: **Open, temp. filled by Roland-A**

Activities Chair: **Open**

GSR Roll Call:

1) Hope not Dope: (NP)

2) Nature Coast Unity Group: Shawn for Robert; Robert came late

3) No Matter What: Lois

4) Recovery on the River: Alvin

5) Shot of Hope: Kim

Quorum is met, 4 out of 5 will vote.

Others Present:

Mindy, Grace House

Krystal, Grace House

#### IV. **Open Forum: Started at 10:30'ish**

Questions regarding Secretary Report were moved to Open Forum after much discussion. Secretary Report/Minutes were provided by last month's outgoing Chair.

1. Questions brought up regarding last month's motion to have two new signees for bank account in lieu of former Chair being a signee.
  - Is this a Policy Guideline (now moot) or a bank guideline?
  - Concerns centered around the two potential signees being temporary signees. Do we want to go back to the bank in a short period with new signees? Treasurer can sign checks.
  - Do we actually need 2 signees or one signee (Treasurer) and a back-up in the Treasurer's absence?
    - **Suggested Solution:** *Treasurer will get in touch with the bank on how many signees are required. Once determined, next steps will be discussed for back-up signee or hold off issuing checks until Treasurer is available (when on vacation, ill, etc.)*
2. Where did Clean Time requirements come from on Secretary's report?
  - Various information provided, i.e., past policies, guidelines, literature, etc.
  - We have a need to fill our positions. We have 8 out of 15 positions vacant. That's basically half of our AREA Service Committee.
  - Do we want clean time requirements in position description/language? Clean time doesn't always equal recovery, however, should a *newcomer* have AREA -type responsibilities?
    - **Suggested Solution:** *Bring Samples of position language to Groups and ask what they would like to see in AREA position requirements. Sample language for position requirements are attached for easy reference. For example, do the Groups want our positions to require clean time? How much for each position? Prior AREA service? Sponsor? Working the Steps, etc., AREA is asking for all feedback, questions, comments and AREA will also provide feedback on position requirements as well.*
3. How do we discuss new issues?
  - Start with discussing a Tradition each month?
    - **Suggested Solution:** not decided on; Open Forum beyond 30 minutes.
4. Are we using Robert's Rules, Consensus-Based Decision Making or both?
  - **Suggested Solution:** To some degree we are using both, as well as the experience from the ASC Committee and the GSR's.

Motion to close Open Forum made by ROTR, Seconded by NMW.

## V. **Administration Reports:**

### **Secretary's Report-Janine B.**

Not sure what a "Secretary Report" is. The *NCASC Minutes* are the Secretary's Report. Janine read April's Minutes but she did not draft them, the former Chair did.

Janine will be unable to attend AREA in June, possibly via Zoom in July and August. She cannot leave house for a minimum of 8 weeks effective June 4. Jennifer volunteered to take Minutes and will drop off notes and reports to Janine. Alvin can set up Zoom at any time.

Former email to Secretary, [nacsmsecretary22@gmail.com](mailto:nacsmsecretary22@gmail.com) is no longer valid. All emails should go to new Secretary, Janine B from ROTR at [J9K@sbcglobal.net](mailto:J9K@sbcglobal.net).

Secretary's Report approved, former Chair no longer ASC member.

### **RCM Report-Barbara R.**

Region did not meet in April. Next Region is next weekend.  
Accepted- NMW; SOH

### **Webmaster/IT-Leah E.**

Webmaster not present. Report is attached and read by Lois:

Leah is unable to fulfill commitment as Webmaster, however, Leah is willing to continue the duties "behind the scenes" until position is filled; for example, she will continue to make flyers, keep website up-to-date, stats current, etc. It was agreed, Leah can continue to do the work and not attend monthly AREA, however, she must submit a monthly report.

It was also discussed if paying for a QR code and a Domain is prudent?

1. **QR Code:** We have an unknown number of QR Cards out in the community. Kim said she's fairly certain a QR code can be created for free. She's not sure of the details on how it works.
  2. **Domain:** Barbara indicated Region can create a Domain for us and it's free. The annual Domain membership fee was recently paid and the AREA isn't sure if we would be reimbursed if it was decided to change Domains now. Furthermore, it could be a tough transition for a new Webmaster to learn the requirements of the position AND navigate a new Domain.
- **Suggested Solution:** It was agreed unanimously it best to keep things as is (Leah is doing a great job) while looking for a qualified (techy-type) Webmaster to fill the position and the interim, Leah can continue performing the duties and issue a monthly report.

Accepted - NMW            Second - NCUG.

**Literature Distribution Officer (LDO)/Jennifer:**

Report Attached. All backorders filled.

Please send all Literature Orders to: [LDONCNA2024@GMAIL.COM](mailto:LDONCNA2024@GMAIL.COM)

There was some confusion on process. Orders will be done a month in advance starting next month. Orders will be placed via email, paid at AREA and once paid, if LDO has inventory, order will be filled. If order has an item that is on backorder (not in current inventory) order will be placed with Region and filled within a week or two of AREA.

Accepted – NMW      Second – NCUG

**VI. Sub-Committee Reports:**

**PR, H&I and Phonelines:** Roland, NP, read by Kim

Report attached.

PR on Zoom- 6PM, last Sunday of the month.

Accepted – NMW      Second – NCUG

**Activities-Open**

**VII. Ad-HOC Campout Committee- No one present.**

Report was expected this month so it could be finalized at today's AREA. Did we lose money or make money? How was it? Treasurer indicated numbers are in the Treasurer's Report.

Break started at 11:40 am & resumed at 11:55 am (*I might be off on the break time, Janine*)

**VIII. GSR Reports**

1. Group Name: **Hope not Dope**  
GSR: Tommy  
No report; no one present.
2. Group Name: **Nature Coast Unity Group**  
GSR: Shawn B as duly appointed  
See attached report.
3. Group Name: **No Matter What**  
GSR: Lois  
See attached report.

4. Group Name: Recovery on the River  
GSR: Alvin  
See attached report.
5. Group Name: Shot of Hope  
GSR: Kim  
See attached report.

**IX. Old Business:**

**Old motion review:**

**Motion # Unk at this time:**

**Motion to Read:** Anyone, including GSR's, to hold more than one position at Area. (Tabled for next month's vote) now under new business.

**Update:** This should have read **failed**, not tabled.

**Motion # 04132024.01:**

**Motion to Read:** *RCM1 and Secretary positions (Pro-Temp) to be added as co-signers to bank account in lieu of Chair & Co-Chair positions that are vacated.*

**Intent:** *To allow Area business to continue, uninterrupted, until a Chair and/ or Co-Chair is voted in.*

**Update:** It was unnecessary for this motion to go back to the Groups as it passed at AREA. However, the Treasurer is going to contact the bank to clarify if we need 2 signatures on checks or one. Please review Open Forum for further details.

Accepted – SOH          Second - ROTR

**X. Nominations:**

No nominations.

**XI. New Business:**

**Motion # 05112024.1:**

**Motion to Read:** To allow AREA Committee service members to fulfill their own position & temporarily perform duties of a vacant position, until position is filled. Vacant position will continue to be announced as vacant, with no voting privileges for the position.

**Intent:** Continue all AREA business, allowing us to carry the message to the still suffering addict.

- XII. Treasurer's Report/Karen:**  
See attached report.  
Report includes information regarding the Campout.
- XIII. Donation to Region:**  
Not this month; we may need to use prudent reserves.
- XIV. Donation to World:**  
Not this month; we may need to use prudent reserves.
- XV. Review Business for the Day**
- XVI. Motion to Close:**  
Motion made by Shawn, Second by Lois
- XVII. Meeting Closes**  
Meeting closed with the Serenity Prayer at 1:02 pm.

## **REMINDERS FOR GSR'S:**

### **1. Vote on Motions:**

**Motion # 05112024.1:**

**Motion to Read:** To allow AREA Committee service members to fulfill their own position & temporarily perform duties of a vacant position, until position is filled. Vacant position will continue to be announced as vacant, with no voting privileges for the position.

**Intent:** Continue all AREA business, allowing us to carry the message to the still suffering addict.

### **2. Discuss:**

The ASC would like to know what the GSR's would like to see, or not see, in the ASC position requirements. For example, do you want clean time? All positions or just some? Attached are position requirements that can encourage conversation. The ASC welcomes all questions, comments, suggestions, etc. Additionally, the ASC will provide suggestions as well.

### **3. Literature Orders:**

Please have literature orders emailed to LDO as soon as possible after your Business Meeting. Email is: [LDONCNA2024@GMAIL.COM](mailto:LDONCNA2024@GMAIL.COM)

### **4. Vacant Positions:**

Please announce vacant positions and remind members how selfless and wonderful it is to serve the Nature Coast Area of Narcotics Anonymous:

Vice-Chair: **Open**

RCM II: **Open**

Alt. LDO: **Open**

Alt. Webmaster – **Open**

H&I: **Open**, *temp. filled by Roland-A*

Alt. Secretary: **Open**

Alt. Treasurer: **Open**

Web: **Open**, *temp. filled by Leah-A*

Activities Chair: **Open**

**Next Area Service Committee Meeting (ASC)**

**June 8, 2024 @ 10:00**

**Cornerstone Baptist Church**

**1100 W. Highland Blvd.**

**Inverness, FL 34452**

**BRING A FRIEND, SHOW THEM HOW THEY CAN SERVE AREA!!  
THERE'S NOTHING BETTER THAN CARRYING THE MESSAGE.**