

HHAC Family Participation Program:

Huron Hurricanes Aquatic Club (HHAC) is a not-for-profit organization run entirely by parent volunteers.

Our volunteers handle various aspects of HHAC operations, including executive roles, event coordination, fundraising, coaching, and planning and officiating at swim meets.

To ensure the efficient operation of the Club, and to maximize each swimmer's experience as a Hurricane, we have developed the Family Participation Program. This is a points-based volunteer program where each family is required to meet a minimum of volunteer points based on their swimmers level of participation on the team.

We collect a \$300.00 bond cheque at registration that we will hold until the end of the swimming year. If the family does not acquire the minimum points for the category your swimmer is registered in, then we cash the cheque. If you have acquired the minimum points, then your cheque will not be cashed.

For families with multiple swimmers, the points requirement is based on the highest category in which any of their children swim. For example, if you have a child swimming in Category 4 and another child in Category 3, your family would need to earn 16 points, not 28.

Points Requirements

Swim Level	Minimum Points
Category 1	2
Category 2	4
Category 3	12
Category 4	16
Category 5	20

Earning Points

There will be opportunities for earning points throughout the swim season.

Each family with a competitive swimmer will be recommended to take the *Introduction to Swim Officiating* course and obtain at least one on-deck evaluation during the first year of swimming or inception of the program. The *Introduction to Swim Officiating* course can be completed online in a couple of hours and allows parents/guardians to be Timekeepers. On-deck evaluations can then be completed at various swim meets throughout the year. As your swimmer progresses through the Categories/Swim Levels, it will become a requirement for families to have one parent/guardian also move up through levels of officiating. The Timekeeper position will be reserved for families new to officiating.

All positions listed below MUST be held for the entire swim season, or the duration of the activity, in order to receive the listed points.

Role	Position Description	Points
Coaching (volunteer)	Create a safe, fun, and welcoming environment while helping to deliver HHAC's practice plans for the season.	Total minimum requirement
HHAC Executive and Affiliation Roles	Hold any of the follow positions for the elected term: President Vice-President Treasurer Secretary Director (3) Club Registrar Club Official Chair	Total minimum requirement
Club Volunteer Facilitator	Runs the Family Participation Program; keep track of all points earned, and ensure that all jobs are filled (consider using sign up genius program)	Total minimum requirement
Club Fundraising Coordinator	Organizes all the fundraising throughout the swimming year, including cash raffle	Total minimum requirement
Fundraising Assistant	Assists the fundraising coordinator	1 Point
Sponsorship/Grant Coordinator	Runs our sponsorship program, which may include writing and mailing out letters, ensuring acknowledgement of sponsors on our website, thank you notes, and grant applications	Total minimum requirement
Nevada Tickets	Organization of the sale of Nevada tickets	2 Points
Club Website	HHAC Website (maintains website updates, confirms annual fee paid, etc.)	Total minimum requirement

Social Media Facilitator	Social media sites (maintain FB & Instagram updates and posts) Information needs to be current and updated as required, minimum 1x/mth	Total minimum requirement
Communication Meet Manager	Assist Head Coach & Executive with club communications: <ul style="list-style-type: none"> • Swim Meet Package updates • Hotel information (all communications are reviewed prior to sending out to club)	Total minimum requirement
Club Communication Manager	<ul style="list-style-type: none"> • Maintain bulletin boards • Assist with other communications as needed 	Total minimum requirement
Club Photographer	Taking photographs during practices and swim meets for the website and social media	6 Points
Officiating Course	Attending an officiating course. For example, taking the Timekeeper course, or Judge of Turns course. Some courses are in person, Zoom or some are self-directed.	4 Points
On-deck Evaluations	Obtaining the required on-deck evaluations for sign off. This means working on deck with experienced officials and obtaining sign off. Most positions you need to obtain two on-deck evaluations	4 Points
Timekeeper Safety Marshall Judge of Strokes Judge of Turns Awards Setup/Teardown Crew	<p>Timekeeper: reserved for first-year parents. These parents will complete the Introduction to Swim Officiating course and become a Timekeeper. This includes eLearning modules and at least one on-deck practice; then two on deck-evaluations at a sanctioned meet.</p> <p>Safety Marshall: is the official that supervises the warmup. To ensure that safety procedures are being met.</p> <p>Judge of Strokes and Inspector</p>	1 Point per hour spent during the session

	<p>of Turns: observes swimmers and reports infractions of the rules to each stroke.</p> <p>Awards: Helps assigns the awards to each winner</p> <p>Setup/Teardown: set up and teardown of the meet</p>	
<p>Starter Clerk of Course Marshall Chief Timekeeper Chief Finish Judge Chief Electronics Judge Recorder/ Scorer</p>	<p>Starter: responsible for starting the race and judging the fairness of the start.</p> <p>Chief Timekeeper: oversees the timekeepers and provides them with assistance.</p> <p>Chief Finish Judge & Electronics Judge: determines the official times, results and placing of the swimmers</p> <p>Chief Recorder/Scorer: is responsible for compiling the times and generating the results.</p>	2 Points per hour spent during the session
<p>Referee Meet Manager</p>	<p>Referee: the official with the most authority on deck and ensures that the meet is run smoothly and fairly.</p> <p>Meet Manager: is the general manager of the meet</p>	3 Points per hour spent during the session
<p>Organization of the Purple and Black meet</p>	<p>HHAC Team meet held on the last swim day of the calendar year as a Christmas party for all swimmers</p>	Total minimum requirement
<p>Assist in the Purple and Black meet</p>	<p>Officiating, marshaling, heat sheets, starter, scoring, refreshments</p>	4 Points
<p>Swim-a-thon Coordinator</p>	<p>Plans and runs the swim-a-thon, sets up the fundraising page, supervises the Swim-a-thon at one site.</p>	Total minimum requirement
<p>Swim-a-thon Assistant</p>	<p>Helps the coordinator; supervises the Swim-a-thon at the second site (either Goderich or Vanastra)</p>	4 Points (Lap counters receive 1 Point for participating)
<p>Maintenance of Equipment</p>	<p>Cleaning and/or minor repairs of blocks, ropes, etc.</p>	Total minimum requirement

Year-end Banquet/ Awards/AGM Coordinator	Price and book location, organize food, games etc. Budget to be provided by the Executive.	Total minimum requirement
Year-end Banquet/Awards Assistant	Assist Year-end Banquet Coordinator	4 points
Team Clothing	Organizes team clothing and equipment sales	2 Points
Attend Welcome Meeting	One parent/guardian to attend the welcome meeting on September 21, 2024	1 Point
Committees/Assistance	<ol style="list-style-type: none"> 1. Christmas Parade Coordinator 2. Participating in Parade 3. Organize a Club Social 4. Assist with Club Social 	<ol style="list-style-type: none"> 1. 4 Points 2. 1 Point 3. 2 Points 4. 1 Point